

# Megan Christensen

(435) 213 - 6851 • [megan.christensen01@gmail.com](mailto:megan.christensen01@gmail.com) • [linkedin.com/in/meganchristensen123](https://www.linkedin.com/in/meganchristensen123)

## EDUCATION

### Utah State University, Jon M. Huntsman School of Business

Logan, UT

*Bachelor of Science, Information Systems – Web Development Emphasis; Minor of Data Analytics*

Dec 2024

- **GPA: 3.88**, while working 15 hours per week
- Dean's List
- Member, Women in Tech Club & Women in Business, 2022-Present

## TOOLS

### Advanced:

- Omni CMS
- AWS Cloud9
- CSS
- HTML

### Advanced:

- Tableau
- UI/UX design principles
- Visual Studio Code

### Proficient:

- Python
- MySQL
- Excel
- React \*expected Dec 2023
- Node.js \*expected Apr 2024

## WORK EXPERIENCE

### Utah State University, IT Department

Logan, UT

*Website Technician*

May 2023 – Present

- Maintain 200 web pages using Omni CMS, demonstrating strong technical skills
- Collaborate closely with 8 team members and full-time staff to support all USU campus' website functionality and accessibility, contributing to a positive work environment and efficient development processes
- Developed and redesigned 60-80 outdated web pages to improve user experience, meet Web Accessibility standards (WAVE), and implement best practices
- Train 4 department content managers monthly on Omni CMS, showcasing practical communication skills in clearly explaining complex content in simplified terms
- Implement effective time management to complete 2-3 projects simultaneously by collaborating with clients and prioritizing deadlines, contributing to positive customer satisfaction

### Hickman Land Title

Logan, UT

*Accounts Receivable, Marketing Assistant*

Dec 2021 – May 2023

- Created 45+ invoices weekly for 3 branches promptly, paid attention to detail, and ensured accuracy
- Coordinated with 11 team members daily, ensuring correct charges and customer information were added to the system files
- Designed marketing flyers and custom labels using Canva to promote company brand and customer outreach
- Demonstrated critical thinking skills by locating property on plat maps based on real estate legal descriptions and indexed them to facilitate efficient future property searches

## VOLUNTEER / LEADERSHIP

### Church of Jesus Christ of Latter-Day Saints

San Bernardino, CA

*Full-Time Volunteer, Social Media Content Manager*

May 2020 – Nov 2021

- Produced ad creatives in Facebook Business Studio with a 7-member team to create, analyze, and optimize content, ensuring information reached the target audience
- Served in various leadership positions to assist and motivate fellow volunteers in their duties
- Set and achieved short and long-term goals to improve efficiency and performance
- Learned strong communication skills, speaking and training groups of over 100 people

## HOBBIES/INTERESTS

- Formula 1 Racing
- Water Coloring – 5 yrs
- Listening to Language Podcasts