

CYBER SECURITY

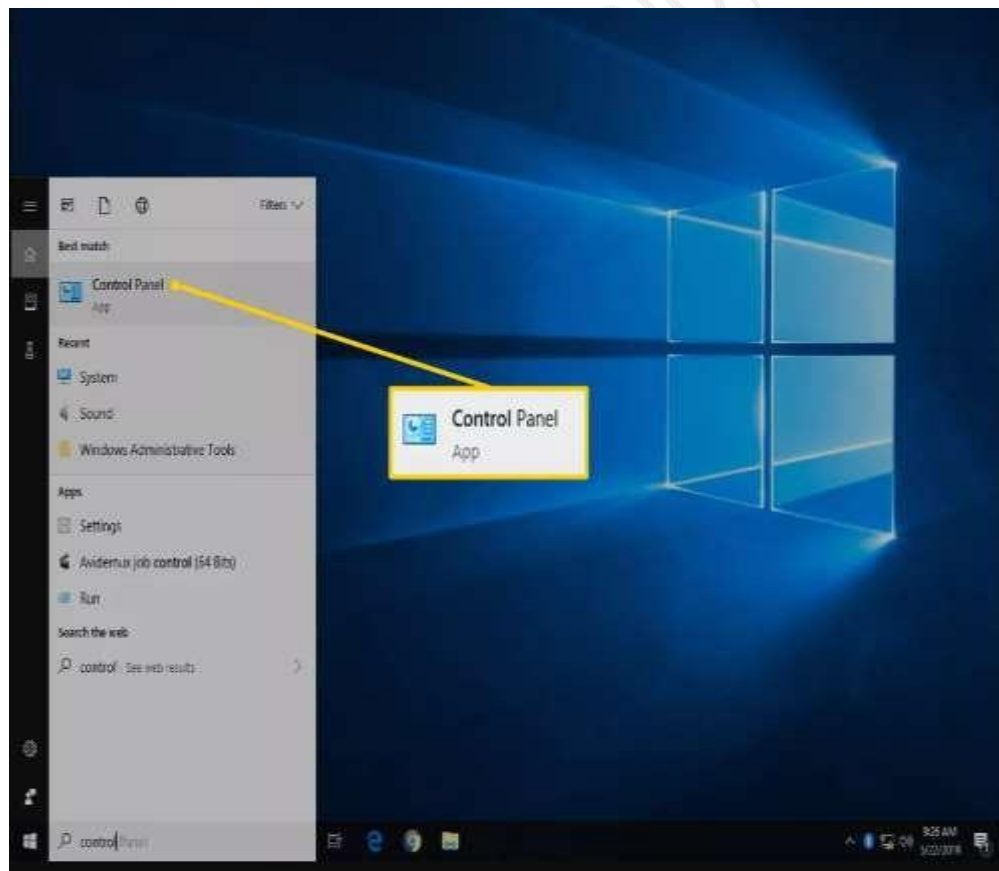
LAB 9

Write the steps to set up the password protection for your computer or laptop

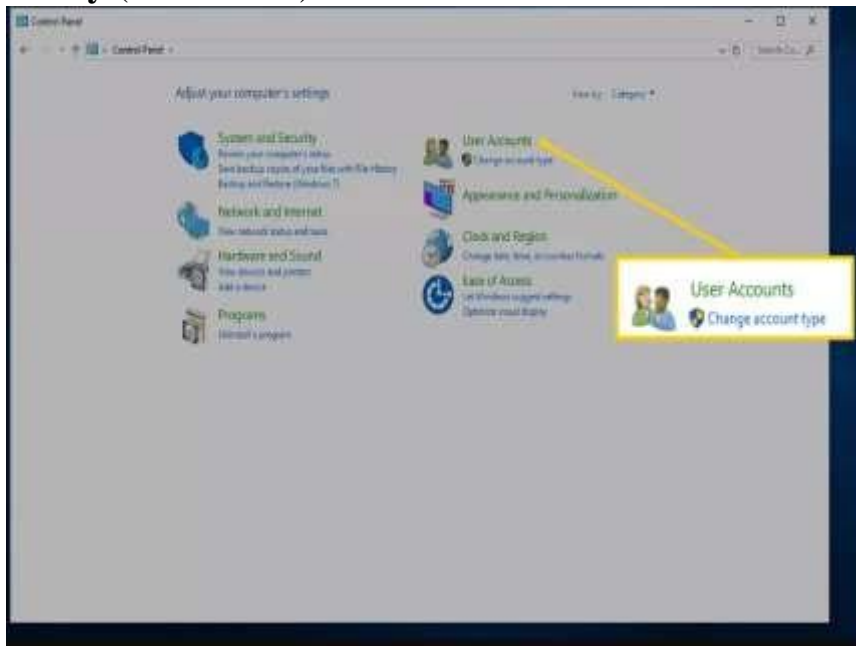
- Setting a password on a Windows computer is a relatively quick and easy process that will greatly increase the security of your files.
- Security is important, and now you can learn to safeguard your files.

You can create a password from Control Panel. Once you do, use it to log on to Windows from that point forward, unless you remove your Windows password someday or set up your computer to log in automatically.

1. Open Control Panel. The easiest way to do that is by entering the word **control** in the Start menu or Run dialog box. Another way in Windows 8 is through the Power User Menu by pressing **Win+X**.

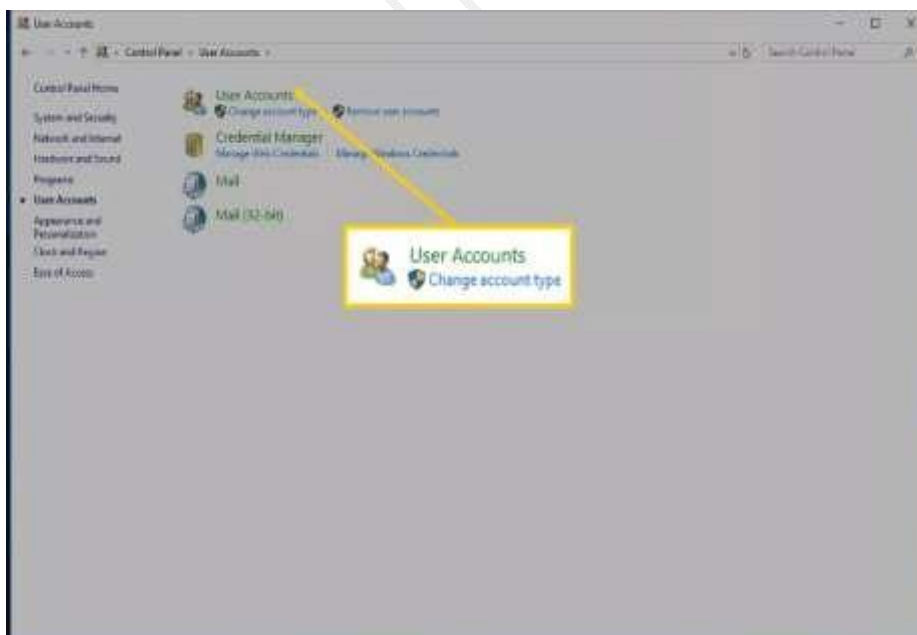


2. Select **User Accounts** (Windows 11/10) or **User Accounts and Family Safety** (Windows 8).

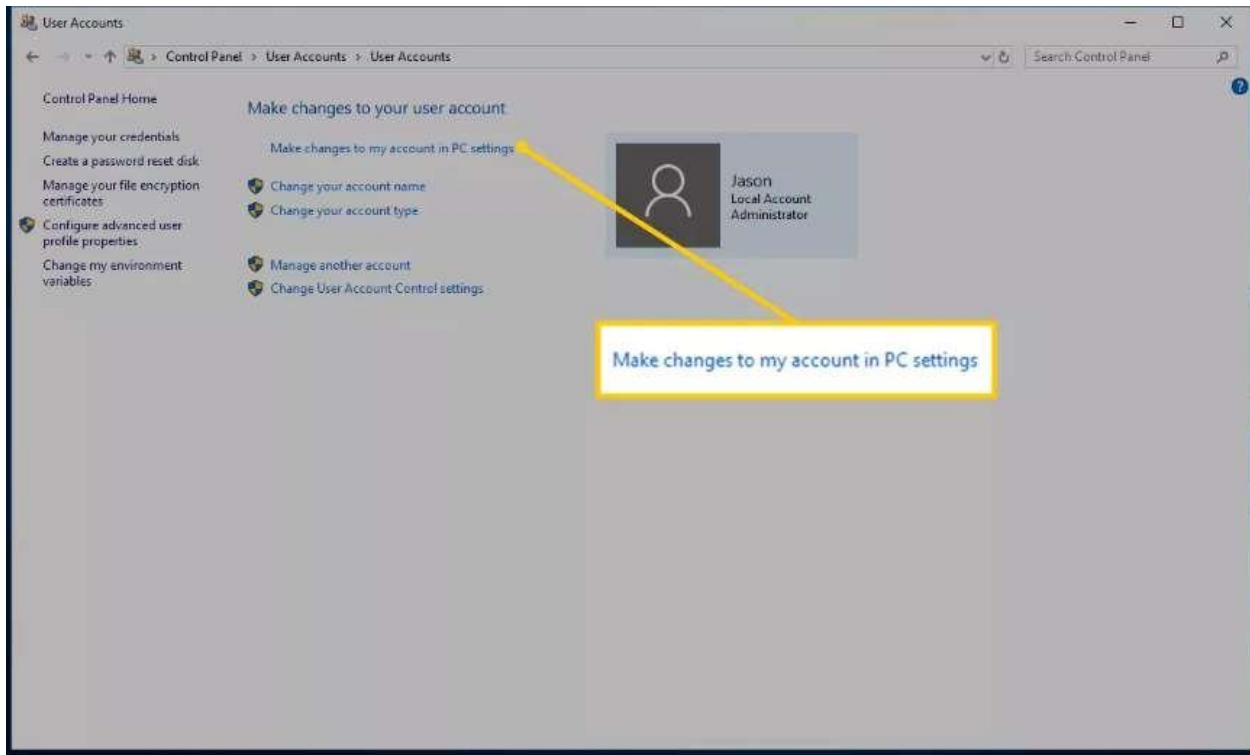


If you're viewing the applets by their icons instead of in category view on Windows 11 or 10, proceed to Step 4 after choosing *User Accounts*. If you're on Windows 8 in this view, you won't even see this option; open **User Accounts** instead and then skip down to Step 4.

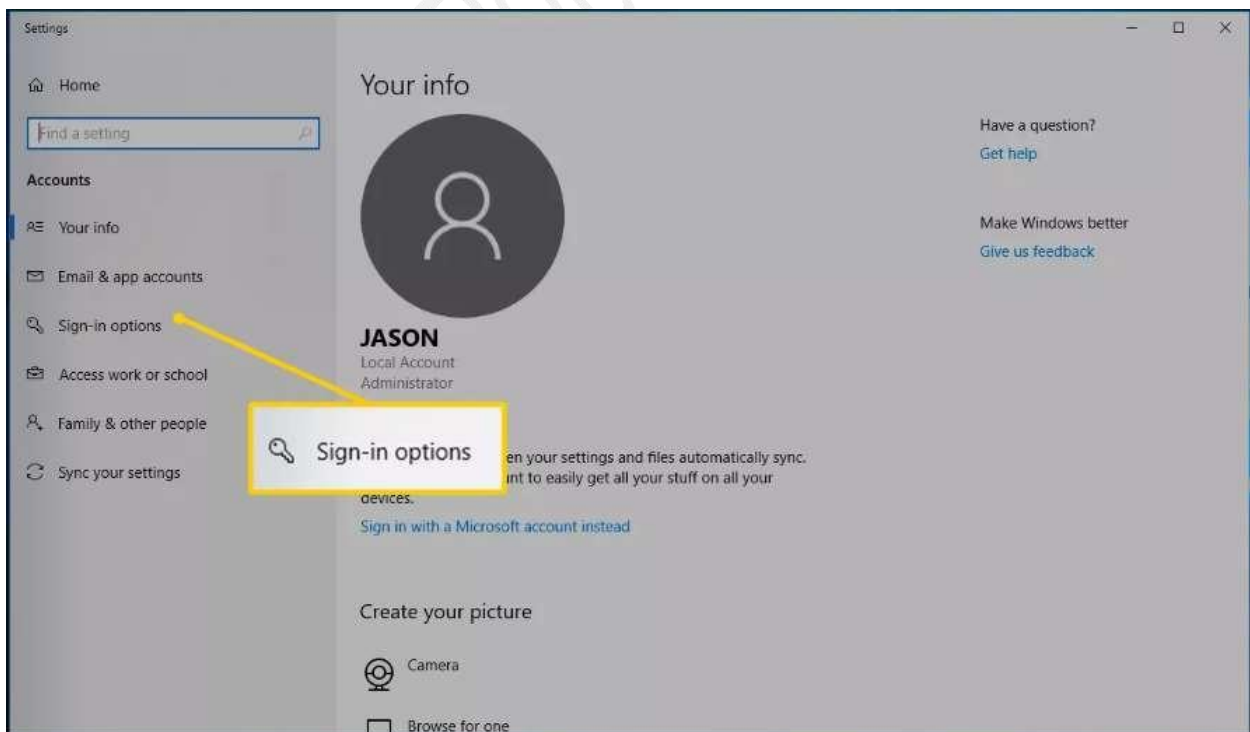
3. Open **User Accounts**.



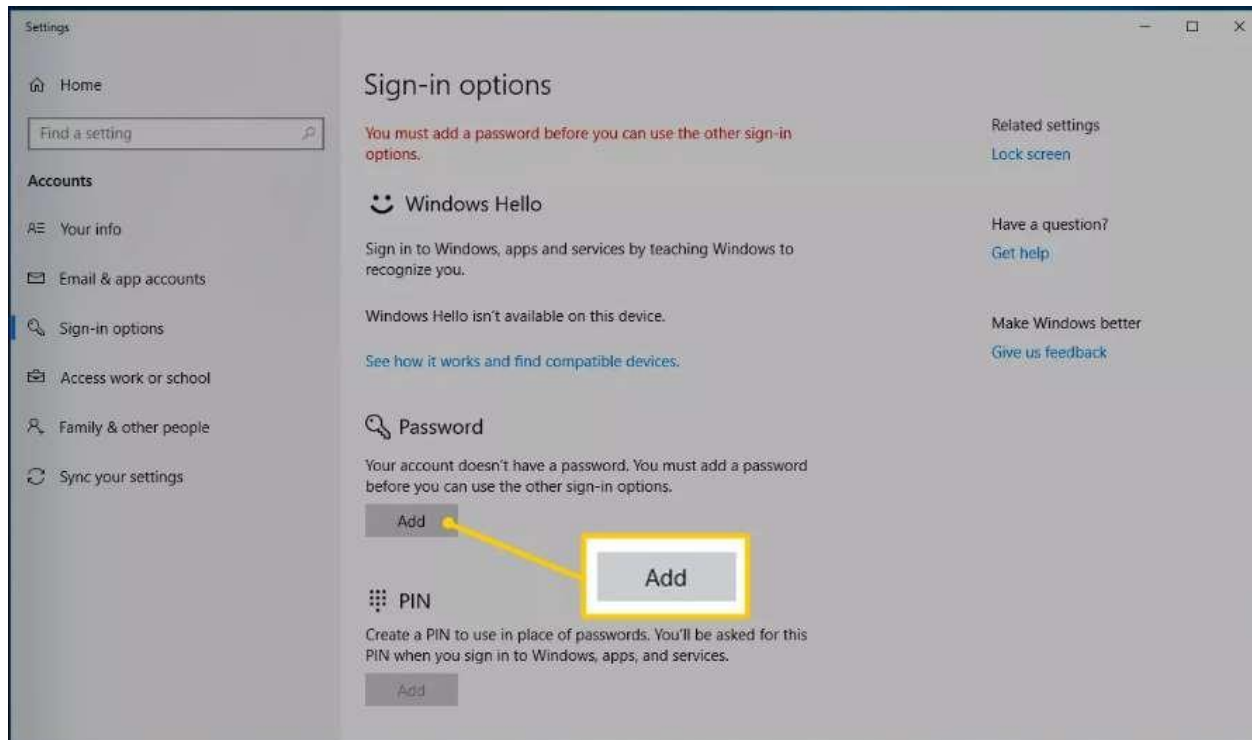
4. Choose **Make changes to my account in PC settings**.



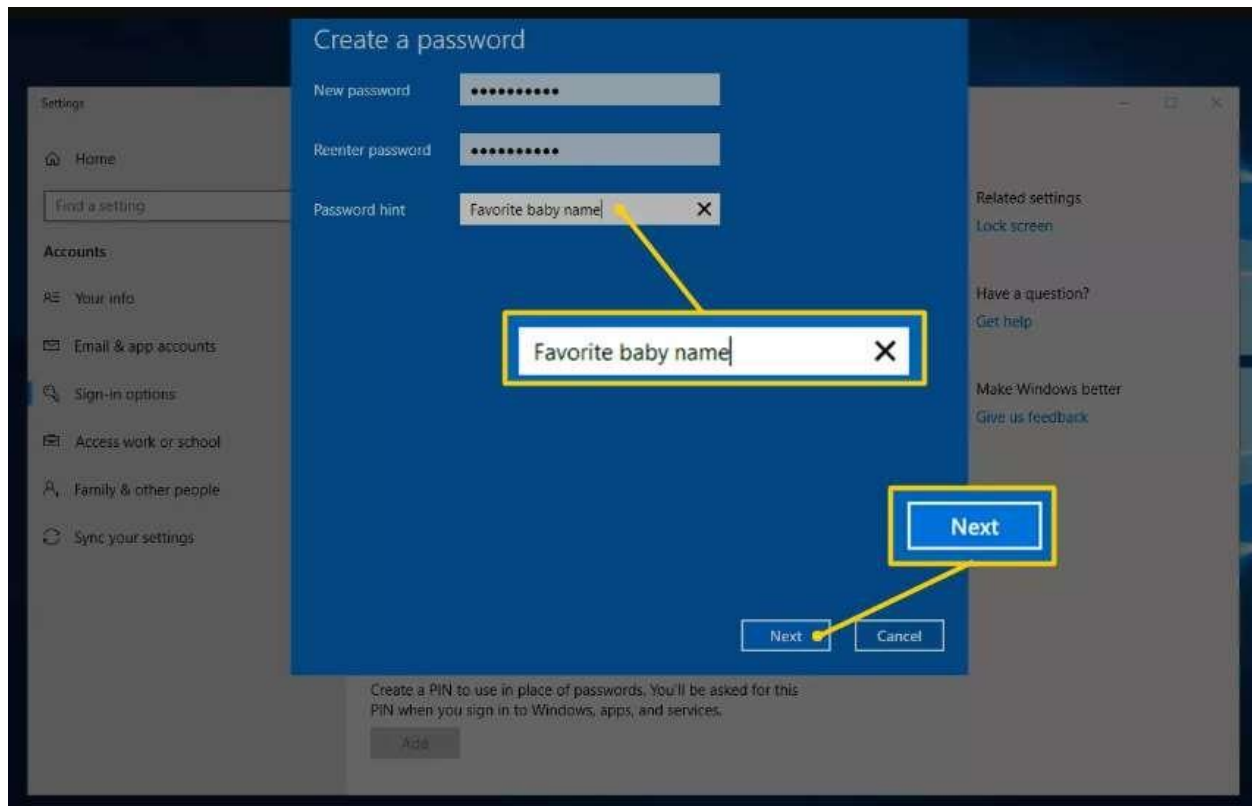
5. Select **Sign-in options**. If you're using Windows 11, you'll see this only after selecting **Accounts** on the left



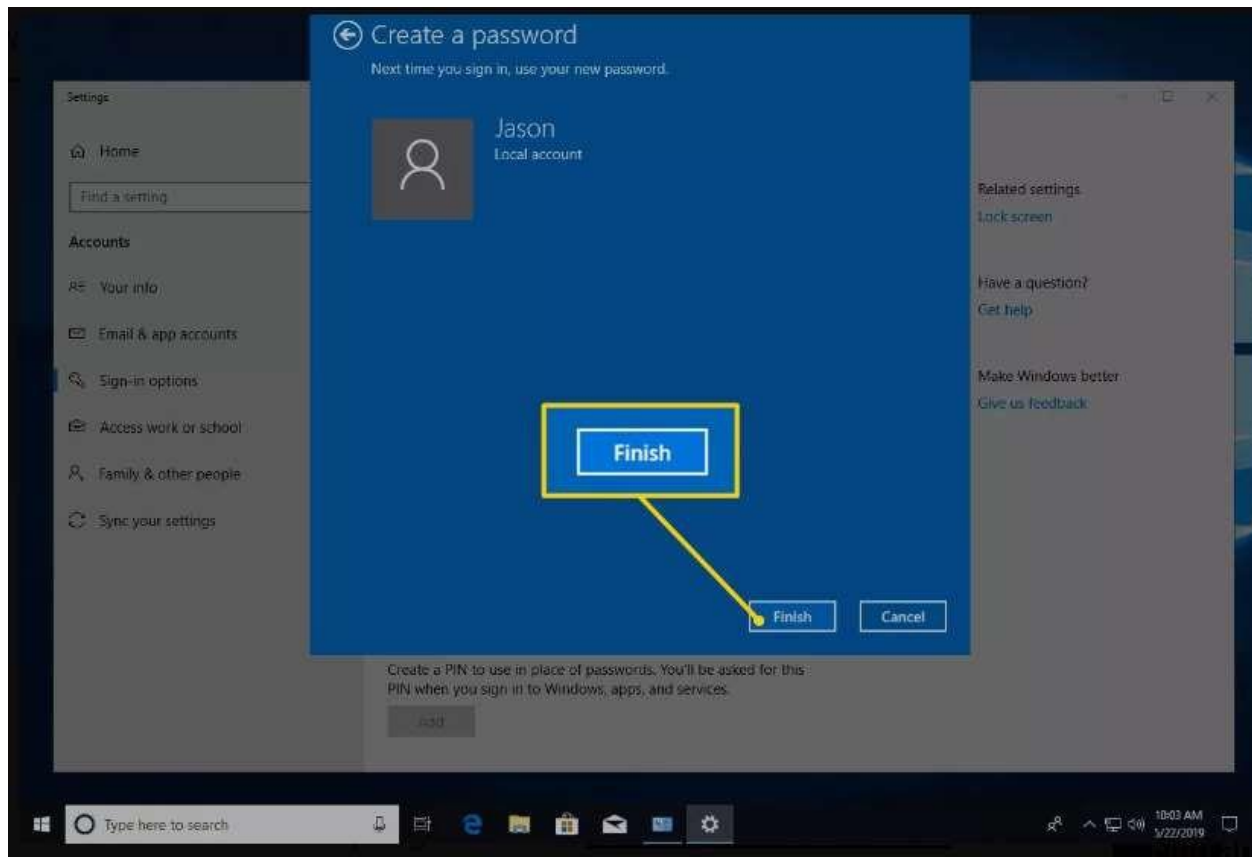
6. Under the **Password** area, choose **Add**.



7. Enter the new password in the first two text fields. You have to do it twice to make sure you type the password correctly.
8. In the **Password hint** field, enter something that will help you remember the password should you forget it, and then select **Next**.



9. Choose **Finish** to complete the new password setup.



10. You can now exit out of any windows you opened to make the password, like **Settings** or **PC settings**.