

## **Agreement Between LPL Team 8 Members**

This Agreement is entered into on this [date] by and between the undersigned members of LPL Team 8 (hereinafter referred to as the "Team Members") to establish the terms and conditions governing their collaboration, roles, and responsibilities as part of the team.

**1. Purpose** The purpose of this Agreement is to define the expectations, roles, and shared commitments of the Team Members to ensure effective collaboration and the successful completion of shared objectives.

**2. Team Members** The Team Members include the following individuals:

- Alex Johnson
- Taylor Smith
- Jordan Lee

**3. Roles and Responsibilities** Each Team Member agrees to fulfill their designated role and complete assigned responsibilities as follows:

- **Alex Johnson:** Team Leader - Responsible for coordinating meetings, overseeing project progress, and ensuring deadlines are met.
- **Taylor Smith:** Research Specialist - Responsible for gathering and analyzing relevant data to support project objectives.
- **Jordan Lee:** Documentation Manager - Responsible for maintaining project records, preparing reports, and ensuring proper documentation.

**4. Communication** The Team Members agree to:

- Maintain open and honest communication.
- Attend all scheduled meetings unless prior notice is provided.
- Use Slack and Zoom for team communication and updates.

**5. Decision-Making** All decisions will be made by consensus whenever possible. If consensus cannot be reached, a majority vote will decide.

**6. Conflict Resolution** In the event of a dispute, Team Members agree to:

- Address the issue directly and respectfully.
- Involve a neutral third party if necessary.

**7. Contribution and Workload** All Team Members commit to contributing equally to the workload unless otherwise agreed upon. Any adjustments to workload must be communicated and approved by the team.

**8. Intellectual Property** All work produced as part of Team 8 will be considered joint intellectual property of the Team Members unless otherwise agreed.

**9. Confidentiality** Team Members agree to keep all sensitive information related to team projects confidential and not disclose it to external parties without unanimous consent.

**10. Termination of Membership** If a Team Member wishes to leave the team or fails to fulfill their responsibilities, the remaining members will determine the appropriate course of action.

**11. Amendments** This Agreement may be amended by mutual agreement of all Team Members.

**12. Signatures** By signing this Agreement, each Team Member agrees to abide by the terms and conditions outlined above.

**Signature:** Alex Johnson

**Date:** 1/23/25

**Signature:** Taylor Smith

**Date:**

**Signature:**

**Date:** 1/23/25