

Compliance Workflow Automation Report

Introduction

This document provides a detailed overview of the compliance workflow automation. The automation ensures compliance standards are met efficiently by utilizing predefined workflows. Documents flagged as 'Non-Compliant' are routed to compliance officers for further review, while 'Compliant' documents are marked as resolved. Below is a summary of the processed documents.

Summary Table of Compliance Workflow

Document ID	File Type	Policy Compliance Status	Workflow Status
123456	PDF	Non-Compliant	Flagged
789012	Word	Compliant	Resolved
345678	Excel	Non-Compliant	Reviewed
901234	PDF	Compliant	Resolved

Additional Notes

- Workflow Notes:
- Documents are categorized by type (PDF, Word, Excel) and assigned a unique ID for tracking.
 - Compliance Status indicates whether the document meets the policy standards.
 - Workflow Status tracks the progress of flagged documents:
 - 'Flagged': Awaiting review by a compliance officer.
 - 'Reviewed': Reviewed and awaiting resolution.
 - 'Resolved': Issue resolved and workflow completed.