Bloomberg: Data retrieval & applications

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M2 272 - Ingénierie Economique et Financière - Université Paris-Dauphine

2023-2024

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M2 272 - IEF (2023-2024)

Syllabus¹

- 7 sessions of 3 hours
- Provisional program:

```
02/12: Formulas, BQL, VBA reminders
```

```
02/12: Excel API I
```

17/12: Introduction to B-Quant + Portfolio loading and monitoring in

Bloomberg

Assignments

- Project : TBC
- In groups of 2
- Grading schemes will be communicated beforehand
- To be sent to fseil_celia@hotmail.fr before (TBD) 11:59 pm.
- Defence sessions for each project will be carried out.

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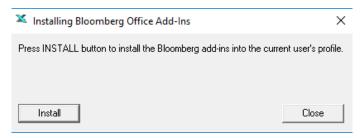
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Bloomberg Excel add-in tab

To be able to use Bloomberg within Excel, you will need to close Excel and install the office tools add-ins. Within the search bar, type "Installing Bloomberg Office Add-Ins" and click install.



In Option menu of Excel, add Bloomberg to the ribbon.



The 3 basic formulas

Bloomberg Data Point

= BDP(Ticker; Field)

BDP is usually used to get the latest data available for a particular field.

Bloomberg Data History

= BDH(Ticker; Field; Start Date; End Date; Fill; Days; Periodicity; Currency)

BDH is used to get the historical data on a certain field for a particular security.

fill: indicates how you want missing data to be filled out

days: specifies which days of will be retrieved (e.g calendar, trading days)

per: lets you choose the periodicity of the data you're requesting

curr: allows you to set a currency different to the instrument's default

Bloomberg Data Set

= BDS(Ticker; Field)

BDS is similar to BDP to the exception that it returns data on several cells instead of just one.

Choosing the right functions

Fields are not all supported by either functions. A good way to check if your field is supported is to open the security in the terminal then type in **FLDS** and the field you want details on.



This is the example of a corporate bond. In the search bar is typed "outstanding" which allows us to see all the existing fields related to this word.

When selecting a field, you shall be able to see two things. First, at the bottom of the field description is mentioned how the field is supported in the API. Secondly, **FLDS** is also useful to easily see which overrides are available.



In this example, for the field AMT OUTSTANDING, only current values are available, meaning it can only be retrieved via BDP. However, you can see that some overrides are available, in particular

AMOUNT OUTSTANDING AS OF DT which indicates older values are nonetheless accessible.

The function builder

The add-in includes a function builder which is useful for less standard and more complex functions.

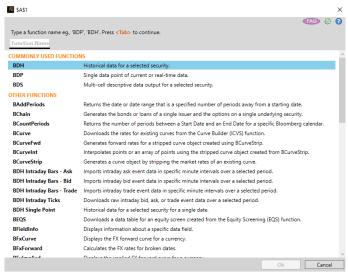


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Bloomberg Query Language

Definition

BQL (for Bloomberg Query Language) is a language developed by Bloomberg. Similar to SQL in its construction, it transposes the concept of database queries to Bloomberg. You can therefore retrieve raw as well transformed data directly from the Bloomberg server.

Advantages

Efficiency gains

Limited use of data quotas as you only consume the aggregated data instead of all the intermediate points in-between.

Lets you use an index ticker instead of all its constituents.

Can be used in Python via B-Quant

Drawbacks

Steep learning curve

Difficult syntax

Strong dependency to Excel

Two functions are available: BQL() and BQL.Query().

BQL(

General formula

= BQL("Universe"; "Expression"; "Optional Parameters"; "Optional Local Variables")

Syntax structure:

- 1- Define the universe
- 2- Define the set of fields
- 3- Define the analysis / calculations you want to perform (e.g. filtering, scoring, grouping)
- 4- Add overrides and options to each field (e.g. currency, time period etc)

Rk/ The separation between the different parts of the formula is dependent on your computer's regional settings (either; or,).

The separation within the different parts is always a comma.

BQL() formulas are case-insensitive.

Examples

```
Different ways of defining the Universe
= BQL("TTE FP Equity"; "px last")
= BQL(("TTE FP Equity, GLE FP Equity"); "px last")
= BQL(" members(['CAC Index'])";" px last")
= BQL("members(['CAC Index'.'SPX Index'])":"px last")
```

Rk/ As mentioned above, all tickers should be comma delimited

```
Different ways of defining the expression:
= BQL("TTE FP Equity"; "px last")
= BQL("TTE FP Equity"; "px last, px low")
```

```
Optional parameters : dates : Current value
= BQL("TTE FP Equity. MSFT US Equity": "px | last")
```

```
Optional parameters: dates: Historical data point
= BQL("TTE FP Equity"; "px last"; "dates = -1M")
= BQL("TTE FP Equity"; "px last"; "dates = 2020 − 10 − 01")
```

```
Optional parameters: dates: Historical value series: Relative dates
= BQL("TTE FP Equity": "px | last": "dates = range(-1M,0D)": "currency = EUR")
= BQL("TTE FP Equity"; "px last(dates = range(-1M,0D), currency = EUR)")
```

```
Optional parameters: dates: Historical value series: Absolute dates
= BQL("TTE FP Equity"; "px last(dates = range(2014 - 01 - 07, 2014 - 01 - 15))")
= BQL("TTE FP Equity": "px | last": "dates = range(-1M,0D)": "currency = EUR")
```

```
Optional parameters: periodicity, fill
= BQL("TTE FP Equity"; "px last(dates = range(2014 - 01 - 01, 2016 - 01 - 15), per = M, fill = PREV)")
```

```
= BQL("TTE\ FP\ Equity";"px\ last";"dates = range(2014 - 01 - 01, 2016 - 01 - 15)";"per = M";"fill = PREV";)
```

```
= BQL("members('SPXIndex')"; "avg(group(peratio, classification, ame(classification, cheme = GICS)))")
```

Aggregation: average PE ratio per GICS sector amongst the SPX Index

BQL.Query()

General formula

$$= \textit{BQL.Query}(" < \textit{let}() > \textit{get}() \textit{for}() < \textit{with}() > ")$$

While BQL() resembles the standard Bloomberg formulas, BQL.Query() uses a raw string of BQL code, containing get() and for() clauses.

Syntax structure:

- 1- let(): <optional>: lets you create one or more variable name and value pairs.
- A name-value pair starts with # and ends with a semi-colon;
- (e.g., $\#lastPrice = px \ last(dates = range(-2M, 0D));$)
- 2- get(): required: similar to the Expression with BQL formulas
- 3- for(): required: similar to the Universe with BQL formulas
- 4- with(): <optional>: to control the format or calculations of the data (e.g. dates)

Example

Series from the last month with lastPrice and lowPrice as variable names

= BQL. Query("let(lastPrice = px last; lowPrice = px low;)get(lastPrice, lowPrice)for(['TTE FP Equity'])with(dates = range($-\mathbf{1}M, \mathbf{0}D$))")

Rk/ BQL.Query() formulas are case-insensitive.

Support with BQL

A useful tool to approach BQL is the **BQLX** function. Several tutorial videos and practical examples are frequently uploaded for each asset class.

A more pragmatic approach is to use the BQL Builder. Similarly to the Function Builder, this tool allows you to create your query step by step, without having to worry about syntax technicalities.



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The 3 paradigms

Request/Response :

- A request for specific data is sent and ultimately leads to a response: REQUEST \to PARTIAL_RESPONSE (0+) \to RESPONSE.
- Usually used to get raw data to exploit.
- This is the paradigm used for reference data service (//blp/refdata) but real-time data is also available.

Subscription

- Continuous update of data that doesn't stop until it's explicitly cancelled.
- Usually used for fast-changing data.
- This is the paradigm used for the real time market data (//blp/mktdata), Market Bar (//blp/mktbar) and Custom VWAP (//blp/mktvwap) services.
- Publishing
 For publishing page-based and record-based data as well as consume it.

The different services

- Market Data //blp/mktdata: subscribing to streaming real-time and delayed market data.
- Vwap //blp/mktvwap: subscription-based service used when requesting streaming custom Volume-Weighted Average-Price data.
- Market Bar //blp/mktbar: subscription-based service used when requesting streaming real-time intraday Market Bar data.
- Reference Data //blp/refdata: requesting reference data such as prices, historical/time-series and intraday bars and ticks.

The reference data service

For the purpose of this class, we will only focus on the Request/Response paradigm and the associated Reference Data service.

Data type	Request	Service	Comment
Per request data	Reference data	ReferenceDataRequest	~BDP
	Bulk data		~BDS
Historical data		HistoricalDataRequest	~BDH
Intraday data	Tick data	IntradayTickRequest ~BDH	
	Bar data	IntradayBarRequest	~BDH

The SDK package

A practical way of diving into the API is to build upon examples made available by Bloomberg.

To do so, you may go to **WAPI** and click on the API Download Center.





In the Windows tab, you may download the B-Pipe, Server, API, Desktop API and Platform SDK package.

For the purpose of this class, we will exclusively work on the Windows version but a Linux version is also available.



The package contains the Bloomberg SDK (software development kit). It consists of several folders essentially classified by programming language. In the next two sections, we will focus on the COM and Python APIs.

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VBA programming - best practices

Code summary

```
"Summary:
    'This function computes the returns of a matrix of prices.
    'The user may chose the type of returns she wants to compute. If the user specifies
    '"LOG" for logarithmic, the function computes the logarithmic returns, else the function
    'returns arithmetic ones

Inputs:
    'dbl_Price() : Matrix of prices
    'str_Rdt_Type : Type of returns (optional)

Output:
    'A matrix of returns

Author:
    'CF, Université Paris-Dauphine - 2016
```

Public Function fn Return(dbl Price() As Double, Optional str Rdt Type As String) As Double()

Comment your code

```
'Declaration of the variables
    Dim dbl Return() As Double
    Dim lng NbRdt As Long
    Dim lng Nbactif As Long
   Dim lng Cols As Long
   Dim lng rows As Long
'Variables values assignement
    lng NbRdt = UBound(dbl Price(), 1) - 1
    lng Nbactif = UBound(dbl Price(), 2)
    ReDim dbl Return(lng NbRdt, lng Nbactif)
'Computation of the returns
  Select Case str Rdt Type
       Case "LOG"
           For lng Cols = 1 To lng Nbactif
               For lng rows - 1 To lng NbRdt
                    dbl Return(ing rows, ing Cols) - Application.WorksheetFunction.Ln((dbl Price(ing rows + 1, ing Cols) / dbl Price(ing rows, ing Cols))
           Next ing Cols
       Case Else
            For lng Cols = 1 To lng Nbactif
               For lng rows = 1 To lng NbRdt
                    dbl Return(lng rows, lng Cols) = dbl Price(lng rows + 1, lng Cols) - dbl Price(lng rows, lng Cols)
           Next Ing Cols
   End Select
'Returns the results
    fn Return = dbl Return
End Function
```

Name your variables properly and explicitly

Example	Type	Example	Type
int_xxx	Integer	dat_xxx	Date
Ing_xxx	Long	fn_xxx	Function
dbl_xxx	Double	sub_xxx	Sub procedure
bool_xxx	Boolean	str_xxx	String
var_xxx	Variant	sht_xxx	Sheet
arr_xxx()	Array	rng_xxx	Range
wb xxx	Workbook	mod xxx	Module

/!\Always use Option Explicit

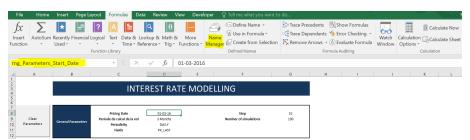
 Use modules to write your programs Do not code in a sheet. If you or another user deletes the sheet, you will lose all your work.

Use several modules so as to make your code as readable as possible (e.g.: mod Main, mod Data, mod Toolbox etc).

 Proper sheet and range manipulation Avoid using thisworkbook.sheets("Sheet1"). Your program will encounter an error if a user changes the name of "Sheet1" to something else. A safer option consists in naming your sheets in Developer.



You can also name your ranges instead of using Cells(1,1) or Range("A1").



The names you give your worksheet and range can then be used as is in your program:

```
'General Parameters sht_Parameters.[rng_Parameters_Start_Date].Cells.ClearContents
```

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Declaring a variable as a Variant should only be used when you are unaware of what your variable will contain.

If you know the type of your variable, declare it properly.

VBA programming - tips and tricks

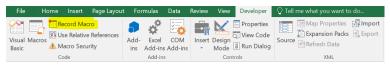
Helpful shortcuts

Alt + F11: opens developer window

F5: runs the whole macro F8: step into (line by line)

The macro recorder can be helpful
 When needed, the macro recorder can be very helpful. For example, it can give you the code to automatize a particular range format or the creation of a graph or diagram.

/!\Do not leave the code as is. Chances are many lines of codes are non-essential and for the sake of clarity you should make your code as concise as possible.



Debugging using Immediate, Locals and Watches windows



Immediate: use in a loop for example via the line debug.print(name of the variable). The sequence will be stored even if the macro is done running.

Locals: gives you the value and type of all the variables in the environment; can get a little overwhelming with long macros.

Watches: drag and drop the variable in the window. Use to monitor a few variables only.

VBA programming - the basics of OOP

OOP is a programming paradigm which revolves around the notion of object. An object can be thought of a pre-constructed and yet customizable brick.

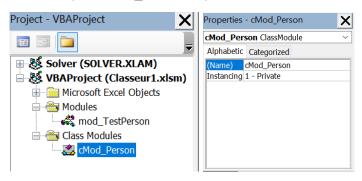
Everyday example :

An everyday example of this paradigm would be the blueprint for a car. The engineer will think of his car with certain attributes: color (red, blue, black etc), door number (3,5 etc), transmission type (stick or automatic) and methods: start engine, speed up, brake, roll the windows down etc. Then when going into production, the cars coming out of the plant will be instances of that blueprint. Some will be 3-door automatic blue cars, whilst others will be red, with 5 doors and have manual transmission. The original concept however is unique.

Excel example :

When coding in VBA, you use objects all the time. Cells, ranges, worksheets and workbooks are all objects as you can see on the Object Explorer window (shortcut F4).

Objects in VBA are created using a class within class modules (= the blueprint) using right-click, insert, class module. The class module can be renamed as seen on the right window (here cMod_TestPerson).



Once the class is created in a class module, you can instantiate a version of the object in a regular module (here mod TestPerson).

The brick of OOP in VBA:

Attributes:

Attributes in a class are equivalent are equivalent to variables that describe the objects. For example the color of a car is one of its attributes.

Properties:

Either read or write only access to the attributes.

Methods:

Procedures and functions associated with an object.

Events:

Procedures that occur when an object is instantiated or closed.

Getting started

To start using Bloomberg with Excel/VBA, we'll take a look at the examples available in the SDKWindowsPackage we downloaded earlier.

These are part of the COM/ActiveX API.

For this section of the class, we'll solely focus on building a BDH-like function. In order to do, we'll start from the file HistoryExample.xlsm. This example contains the main bricks and will allow us to build upon and revamp the code to make it more flexible.

The only pre-requisite (other than having Bloomberg up and running) to using the API is to select the "Bloomberg API COM 3.5 Type Library" reference in Developer.

Retrieving historical data: DataControl class module

The code for historical data retrieval is contained in a class module named DataControl and is to be instantiated in a "regular" module.

The class module structure.

1/ Class Initialize() & Class Terminate(): class events These will run whenever the object is instantiated or closed.

2/ MakeRequest(): method

This method is used to build the data request, i.e. specify the tickers, the fields, the dates and all the other parameters we need to retrieve and send it.

3/ session ProcessEvent(): method

This method is used to process and extract the data contained in the response message after the data request has been sent.

Retrieving historical data: code session

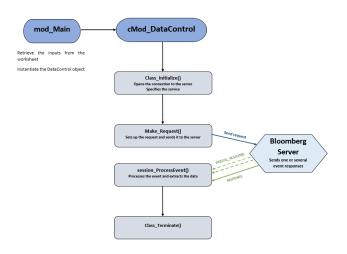
Session goals:

Refurbish the MakeRequest() method to include the desired arguments (tickers, fields, start date, end date + options).

Rework the session ProcessEvent() to store the data in a more suitable object.

More generally, cleaning up the basis class module code from any reference to the worksheet i.e. making it as OOP-like as possible.

The code is structured as follows:



Message

Partial_Response and Response messages are structured as follows, the goal being to to extract the dates and the values for the fields :

```
HistoricalDataResponse = {
  securityData = {
     security = "GLE FP Equity"
    eidData[] = {
     sequenceNumber = 2
     fieldExceptions[] = {
    fieldData[] = {
       fieldData = {
         date = 2020-10-12
         PX LAST = 12.712000
         PX OPEN = 12.51000
       fieldData = {
         date = 2020-10-13
         PX LAST = 12.210000
         PX OPEN = 12.711000
```

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Python crash course

See the Jupyter notebook Python Crash Course for a primer on functions used in this course.

Getting started with the BLP API

- Automatic package installation You directly run the following command pip install blpapi in a command prompt.
- Manual package installation In WAPI, go to the API Download Center and download the most recent package. You can then extract the blpapi subfolder and copy it in your Python package directory.
- Help can be found:
 - With the live assistance through the terminal's **HELP** functionality
 - Within the different examples included in the Bloomberg Windows SDK zip file.
 - In the Core Developer Guide available here

Pro-tip

Using the package requires a C++ compiler that comes with the initial installation. Sometimes, this C++ compiler will become obsolete and you will run into the following error:

```
Mismatch between C++ and Pvthon SDK libraries.
Python SDK version
                   3.12.1
Found C++ SDK version 3.11.6.1
Download and install the latest C++ SDK from:
   http://www.bloomberg.com/professional/api-library
If a recent version of the C++ SDK is already installed, please ensure that the
path to the library is added to PATH before entering the interpreter.
```

To solve this problem, you need to download the most recent BloombergWindowsSDK zip package from WAPI. Within the BloombergWindowsSDK\C + +API\v.x.x.x.\lib folder you will find the blpapi3 32.dll, blpapi3 32.lib and blpapi3 64.dll, blpapi3 64.lib files

In a shell window, run where blpapi3 32.dll and copy the files to that location. You might need to restart your computer before doing so to make sure the previous versions of the dlls are not still being used.

Retrieving historical data: code session 1

See the first notebook: Python & Bloomberg session 1 BDH.ipynb.

Retrieving reference data: code session 2

See the second notebook: Python & Bloomberg session 2 BDP.ipynb.

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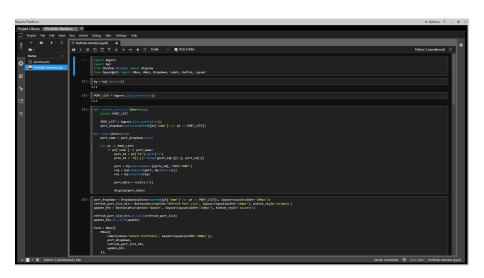
BQuant

BQuant (BQNT <GO>) is an interactive development tool for quant-oriented solutions launched by Bloomberg a few years ago and made available to buy-side Bloomberg Anywhere users upon request. It relies on 4 major pillars:

- Python
- Jupyter notebooks
- BQL
- Viz + User Interface

There are several examples of apps and analyses available as starter projects. There are also updated and upgraded regularly by the BQuant team as new features are added.

BOuard Platform = Options / _ Ø X Project Library | Portfolio Members × + | Committee | Paris | New Project * @ Delete # Duplicate > Send | □ Refresh - Example Projects 39 BQuant Spotlight Webinar Series 30 New in BQuant 30 BQuant Environment Upgrade Guide



Demos

In **BQIQ <GO>**, you can find several videos and past webinars demonstrating the use of BQuant with practical examples.

Here are a couple of interesting videos:

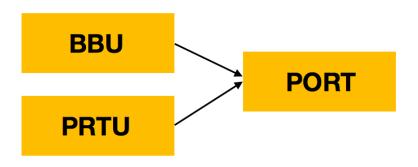
- BQuant Promo Video (in overview)
- BQuant Spotlight Consistent Dividend Growth: screening for Quality Companies (in case studies)

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Loading portfolios into Bloomberg PORT

Loading portfolios into Bloomberg is achieved through the PRTU-BBU-PORT trinity:



- PRTU for portfolio administration and manual creation
- BBU for portfolio upload via file
- PORT for portfolio monitoring



PRTU: Portfolio administration window

PRTU <GO> is the function that allows you to:

- Create + manage portfolios and benchmarks
- Share portfolios with other users



There are three sections to the portfolio administration window:

- Side bar:
 - Where you can manage and create Portfolios, Portfolio Groups and Benchmarks (see below).
 - You can also set up Proxies for certain security exceptions (for example a non-tradable index with an ETF).
 - You can also set up Profiles to specify the calculation methods for several fields (e.g. pricing source, risk models to use, VaR settings etc) as well as view Bloomberg default ones.
 - Finally, in Port Views, you get to customize a view (columns and fields to be displayed) you'll ultimately see in PORT <GO>.
- Tool bar: To create, remove, share or export Portfolios, Benchmarks, Profiles and Views.
- Administration options: gives you an overview of the different Portfolios. Benchmarks, Profiles and Views.

PRTU: Portfolio administration window

Creating a portfolio

To create a portfolio, you need to click on Create.

Create Portfolio	
	- (-)
Basic Advanced Tickerizati	ion Trnsx/0ther
Description	
Name	
Long Name	
Characteristics	
Asset Class	Equity
Portfolio Currency	USD
Position Type	Shares / Par Amount
Benchmark	<not selected=""></not>
Auto Rebalance	None
Calendar Convention	○ 5 Days (M-F) ○ 7 Days
331011331 33111311311	
Analysis Defaults	
Calculation Profile	BBG_EQTY_CALCS •
Default PORT View	BBG_EQTY_VIEW •
Notes	BBG_EQ11_VIEW •
notes	
	1) Create Cancel

- Name (unique, mandatory field) & Long Name
- Asset Class: Equity, Balanced, FI (for Fixed Income) or Fund of Funds
- Portfolio Currency: designates the currency in which the portfolio and main cash position will be denominated in.
- Position Type:
 - Shares / Par amount: Positions are entered as number of shares or nominal amount
 - Fixed Weight: Positions are entered as portfolio weights. The same weights from the last rebalancing date and the same are used everyday until the next rebalancing occurs
 - Drifting Weight: Positions are entered as portfolio weights at each rebalancing date. Between two rebalancing dates, the weights drift and reflect the market fluctuations of the assets.
- Benchmark: allows you to select a custom benchmark. You can create a benchmark before creating your portfolio or afterwards and edit the portfolio.
- Calendar Convention: whether you want to display your portfolio on 5 or 7 days
- Calculation Profile: allows you to select standard or custom Calculation Profiles
- Default PORT View: allows you to select standard or custom PORT views

Tickerization:



You can tickerize a portfolio i.e. assign a ticker to it. This allows you to add to open the portfolio like any other security as well as access it within the API or in your launch pad.

Tickerization is not an instant process, it requires a few minutes to be completed. You should receive a Bloomberg Mail once the ticker is created.

PRTU: Portfolio administration window

Sharing a portfolio

In the toolbar, you will find a button that allows you to share a portfolio



A helpful function to know your colleagues' user id is to run IAM <GO> and retrieve their uuid.

PRTU: Portfolio administration window

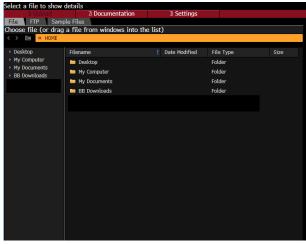
Creating a benchmark

In the toolbar, you will find a button that allows you to share a portfolio

Benchmark Settings		
Benchmark Name Benchmark Long Name		
• Custom Benchmark Base Currency	USD •	
Position Type Auto Rebalance	Shares / Par Amount None	•
Asset Class	Balanced	•
Linked Benchmark		
Source	Portfolio	*
Name		Select
	1) Save Cancel	

Bloomberg Uploader (BBU <GO>) is the handy tool used for uploading portfolios into Bloomberg automatically.

Max upload: 50 portfolios daily



Upload Parameters

You can upload a portfolio via two canals:

File

You directly produce the file that shall be uploaded in BBU. The file is directly picked up from a dedicated folder on your computer or in the Personal File Manager.

This is ideal for developing portfolio projects, non-live portfolios and experimenting.

FTP: file transfer protocol

FTP is useful for long-established, live portfolios. Setting it up requires the creation of a route between the data source (usually the fund valuation entity) and Bloomberg. This will naturally not be studied in this class.

File format

Several examples of files are available in 'Samples Files' section. We'll see how to build these files in class.

Upload monitor

After you have created your file and saved it on you computer, here are the steps to follow:

1- Upload the file (top left-hand button after selecting it):

The uploads tab then displays the Status of a portfolio uploaded to BBU, as well as the Date, Type, and the number of Errors that may have occurred during the upload.

2- Check the number of errors:

If you have encountered errors, you'll need to check your file format.

3- File mapping:

If the file is ready to map, you can access the mapping editor. Mapping consists in specifying which column from your file corresponds to Bloomberg fields. If you always use the same file formats for BBU, the Mapping tab allows you to select predefined mappings.



Once you have solved the errors and completed the mapping, the upload is completed. You can click on the line to access information the file.



Upload schedule

The Bloomberg upload schedule allows you to automatize the upload of your files into PORT via BBU. To plan uploads, you'll need to go on the Views Results tab, then click on the Actions button and select Schedule Uploads.

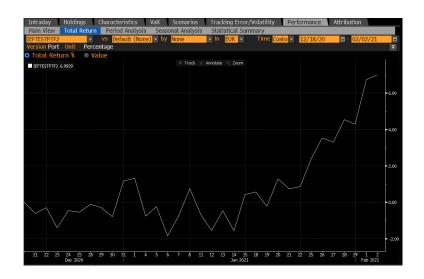


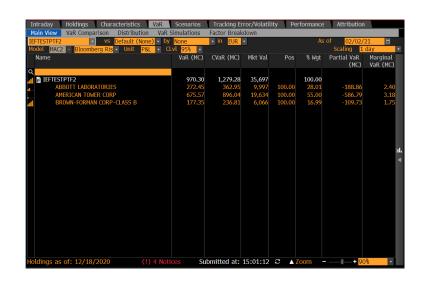
You can specify the day, time and frequency at which files should be uploaded. The uploader will retrieve the files from the same location where the file was first uploaded. You can also program email alerts to inform you of the upload status.

Schedule Upload	
File	Carl Number
File Name: testptf.xlsx Folder:	Serial Number:
Frequency	
■ Sun ☑ Mon ☑ Tue ☑ Wed ☑ Thu	☑ Fri ■ Sat
Start:	
Repeat every hour until	
Status	
■ Send Status Message	
Email	
semicolon.	DL groups may be entered, separated by a
■ Suspend	
S	ave Delete Upload Cancel

PORT







Automatizing Uploads to PORT

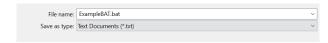
Creating BAT files

BAT files (for Batch) are text files with a **.bat** extension that are used to run command line in the Command Prompt.

In our case, the can be useful to run Python scripts automatically via the Task Scheduler.

To create a BAT file:

- 1- Open a text editor (e.g. Notepad on Windows)
- 2- Save it in its dedicated folder with the extension .bat



You now have an empty Windows Batch File:



Doubling clicking on the icon launches the execution of the file instructions (at this stage this will cause an error). To edit a bat file, right click and press Edit.

Automatizing Uploads to PORT

Anatomy of a BAT file

Some key words:

- **QECHO OFF** clears the console prompt
- **ECHO** allows you to type some text in the console prompt
- Instructions
- PAUSE, when added at the end of your BAT file, will keep the console open after

Assuming you are running a Python script, the bat file could look like this:



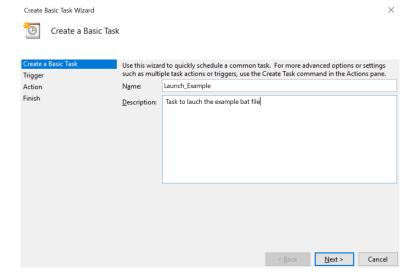
Automatizing Uploads to PORT

Scheduling a task in the Task Manager

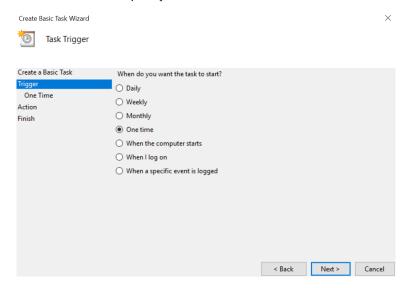
Using Window's Task Scheduler, you can program the execution of your BAT file at a desired frequency. To do so, open the **TaskManager** app and in the right-hand sidebar select Create Basic Task.



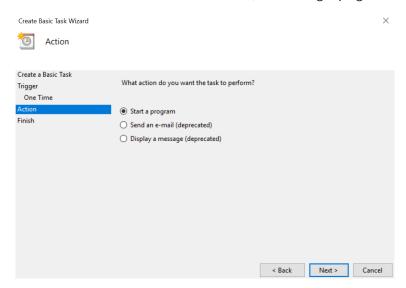
You will then be asked to name your task and describe it.



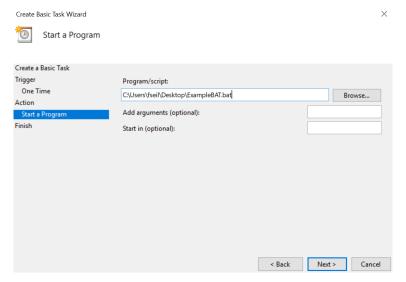
You can then select the frequency at which the task will run.



You will select the nature of the task. In our case, it's starting a program.



You can then specify the path to your bat file.



After the finish, your task is created. It will run at the specified frequency whenever your computer is turned on. Tasks can be deactivated and managed in the main view of the Task Manager app.