2017

USER MANUAL

NEETHU PRASASD
BANSAL SHAH
MUAAZ SALAGAR
MEGHNA TULASI
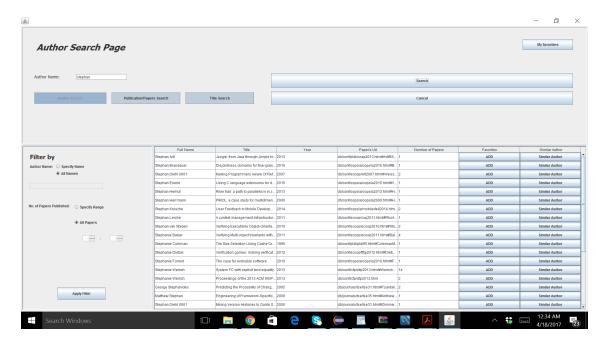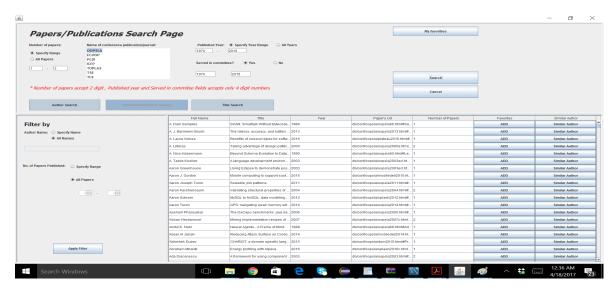
INDEX

1. <u>INTRODUCTION</u>

   1.1 <u>Scope and Purpose</u>

   ➢ The objective of the Committee Helper is to help Program Committee Chairs and Associate Editors identify candidates to form committees for conference and journal committees.

   ➢ The application provides the user with a list of authors based on various factors such as number of research papers published previously, conferences they were part of, etc.

   ➢ It also provides the user the ability to filter results based on the criteria specified.

   ➢ The purpose of this user manual is to provide instructions on how the application would be used, details of each panel displayed and the search and filter functionalities.

   ➢ It is assumed that the user is aware of conferences, journals, publications and authors. As the user being a Program Chair or member of the committee.

   ➢ It is also assumed that the user has the software installed on their system using the installation guide.
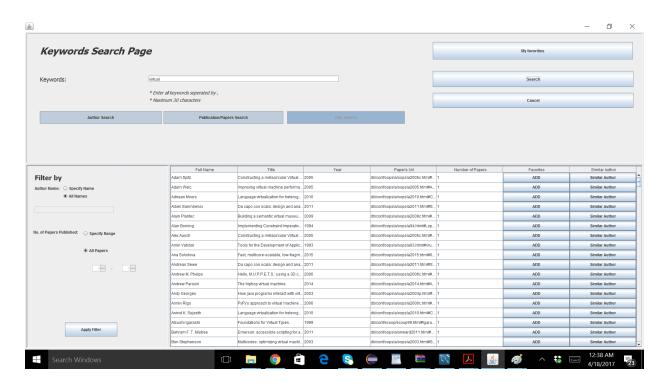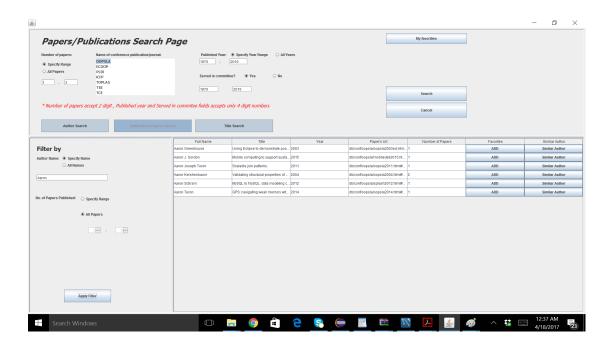
2. Application Flow

- ➢ Once the user has followed installation instructions, the application is now ready to use. The user gets a screen with start search option.
  - ➢ To search paper names and published year, provide author name in author name textbox.
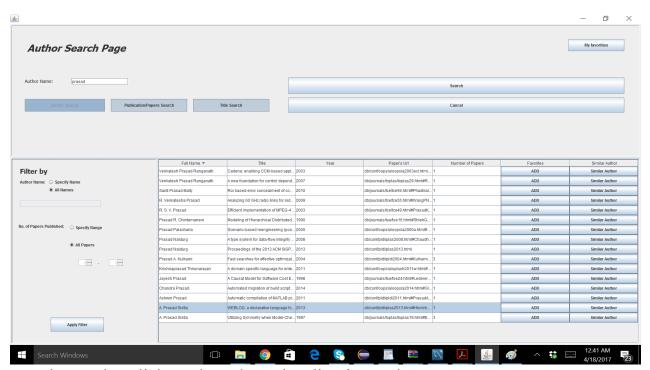

- ➢ Enter served in committee year range, select conference name and number of papers. Results displayed using all the above constraints.
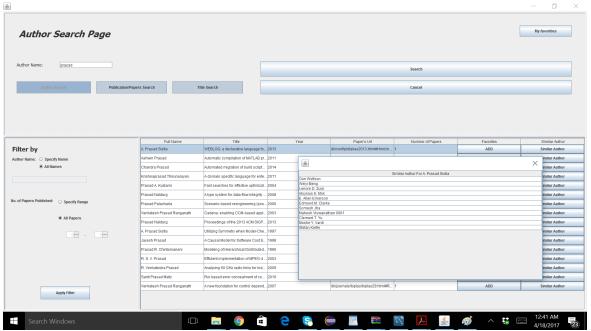
> ➢ Enter keywords to find authors based on publication title.

> ➢ User can filter results according to author name and number of papers published.

➢ To sort the results, click on the column heading in result pane.

➢ To find similar author, select similar author option in result pane and results will be displayed.

➢ To add candidate to favorites list, click on add button.
➢ To remove candidate from favorites list, click on my favorites and select remove option.