

Megan Howell

meg.k.howell@gmail.com | 1472 Iowa Ave W, Falcon Heights, MN, 55108 | 651.705.8032

Education

University of Wisconsin-Madison | August 2011 – Present

- Bachelor of Arts
- Double Major: Geographic Information Systems/Cartography and Anthropology
- GPA 3.86/4.0
- Honors Program
- Dean's List
- Activities: Badger Yearbook (Staff Writer)

Relevant Coursework: GIS Applications, Cartography, Spatial Database Development, Remote Sensing Digital Image Processing, Java Programming, Quantitative Methods in Geographic Analyses, Graphic Design in Cartography, Advanced GIS Applications

John Cabot University | Rome, Italy | Spring 2014

Study Abroad program with a focus on the classics and Italian language

- Improved and developed Italian language verbal and written communication skills
- Exhibited time management, travel, and navigational skills
- Gained experience and skills in working and communicating with people from diverse backgrounds and cultures

Skills

Software

- Microsoft Word, Microsoft PowerPoint, Microsoft Excel, Microsoft Access, SQL, iMovie, Adobe Illustrator, ArcMap, ArcGIS, QGIS, Adobe Dreamweaver. Some experience with Java, PostgreSQL/PostGIS, ENVI, Mapbox, Tableau, and Mathematica

Language

- Proficient in Spanish- can effectively communicate through speaking or writing.

Experience

Rissman Research Group | Madison, WI | May 2015 – August 2015

Student GIS Specialist

Assist graduate students with geographic information systems tasks related to their research questions and projects. Contribute to general data collection and organization for various research projects. Spatial data analysis, creation of maps and graphics, manipulation and updating of geodatabases and standard databases and creation of instruction documents.

UW-Madison DoIT | Madison, WI | February 2013 – May 2015

Quality Assurance Agent, Phone and Email Support Agent

Aid and correspond with members of the University community regarding computer, networking, and general technology problems. Communicate with customers regarding issues, from troubleshooting to problem workarounds and resolutions. Mentor and train new employees. Quality Assurance role: Support level one and two phone, email, and chat agents throughout the problem resolution process. Manage employee shifts and break times to ensure all areas are well-staffed. Monitor the quality of agent and customer interactions. Coach and guide fellow agents in technical support, customer interactions and service, and internal workflow practices.

Walt Disney World College Program | Orlando, FL | August 2014 – January 2015

Park Operations Cast Member

Implemented guest assistance and guidance through problem solving and crowd control, while loading and unloading a 1000-seat theater. Performed duties with an emphasis on safety and efficiency. Interacted with thousands of diverse guests and coworkers, employing excellent customer service and communication skills.

Siege Perilous Films | Minneapolis, MN | June 2014 - August 2014 | June 2011 - August 2011

Stage Manager

Provided and enforced script supervision/changes by relaying and explaining them to the cast and crew. Handled actor supervision in terms of scheduling rehearsals and meetings, and communicating expectations. Collaborated with the artistic team to manage the venue, property, and schedule for a professional theatre company.

Hubbard Aviation Technologies | St. Paul, MN | June 2012 - September 2012

Media Intern

Created and edited media and written website content. Edited and updated website design. Collected and synthesized data to report for the website. Managed and organized general information and databases. Created and implemented a mailing list system. Corresponded and collaborated with onsite and off-site coworkers, leading to an effective office environment.

Trakker.ant | St. Paul, MN | June 2010 - August 2011

Assistant Manager

Coordinated operation and time management for a home run business. Assembled and distributed tracking antennae for homebuilt aircraft. Tracked finances, managed inventory, and coordinated packing/shipping finished product.