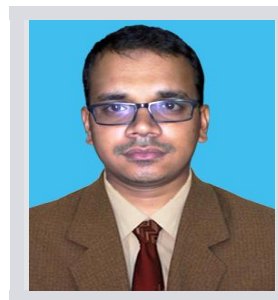


## **MD. MEHADI HASAN (DINER)**

Address: C/O- Azmiree Begum (Receptionist), National Institute of  
Kidney Diseases and Urology, Sher-E-Bangla Nagar, Dhaka-1207  
Mobile : 01922940626, 01677270905  
e-mail : mehadi.cosmo1@gmail.com



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### **Career Objective:**

To utilize my creative soul with the ability to think outside the box to obtain full-time employment in the graphic design industry. To make use of my design skills with a strong focus on typography and layout as a graphic design intern at Homes

### **Career Summary:**

About 5 years experience in graphic & web designing industry. Demonstrated knowledge of design principles, practices, and methods of digital art, graphic design, and arrangement. Comprehensive knowledge of production procedures, printing system, and industry terminologies. Thorough understanding of repeats in Photoshop as well as Illustrator

### **Special Qualification:**

Computer Course in Adobe Photo Shop CS 6, Adobe Illustrator CS 6, Adobe InDesign CC, Web Design, Java, HTML, CSS, Bootstrap, PHP, Flash

### **Employment History:**

**Total Year of Experience : 8.0 Year(s)**

#### **1. Senior Executive (IT) ( October 20, 2012 - Continuing)**

##### **Cosmo School & College**

Company Location : House-1, Road-1, Block-B, Section-12, Mirpur, Dhaka-1216  
Department: Computer

##### **Duties/Responsibilities:**

##### **A) Graphic Design Work**

1. Making Banner for school purpose for different occasion.
2. Making book format & Book cover page and book layout for our school Publication
3. To Design different types of poster for student as a educational materials.
4. Design and make format for the document. Such as work sheet design, question paper design also makes any kind of document if office needed.

##### **B) Web Design Work**

1. Design and maintain website: cosmoschools.org, cosmoschool.info, cosmoschool.education
2. To do regular update of our website.

##### **C) Software Maintain**

1. The organization is totally maintained by software. I have to do some work and maintain software occasionally

## **2. Data Entry Operator ( September 20, 2011 - October 25, 2012)**

### **BIRDEM Hospital (CRF project)**

Company Location : Dhaka

Department: Report Entry

#### **Duties/Responsibilities:**

1. Making Report data for different patient.
2. Diagnostic test result preserve.

## **3. Reception Cum Computer Operator ( May 10, 2010 - April 17, 2011)**

### **Hong Kong Shanghai Trading Company**

Company Location : Dhaka

Department: Junior Section

#### **Duties/Responsibilities:**

1. To ensure responsiveness all buyers email.
2. To make different type of Callahan.
3. Reception and make entry for guests.

### **Academic Qualification:**

Exam Title	Concentration/Major	Institute	Result	Pas.Year	Duration	Achievement
BBA	Marketing	Bangladesh Open University	CGPA:2.54 out of 4	2012	4 years	C+
H.S.C.	Science	Govt. Bangla College, Dhaka	CGPA:2.9 out of 5	2006	2 Years	C
S.S.C	Science	Mirpur Bangla High School, Dhaka	CGPA:3.63 out of 5	2003	2 Years	A-

### **Training Summary:**

Training Title	Topic	Institute	Country	Location	Year	Duration
Graphics & Web Design Course	Adobe Photoshop CS6, Adobe Illustrator CS11, Web design & Microsoft Office Program.	Alex Computer Education	Bangladesh	Dhaka	2013	6 Months

### **Career and Application Information:**

Looking For : Mid Level Job  
Available For : Full Time  
Preferred Job Category : IT/Telecommunication, Design/Creative  
Preferred District : Anywhere in Bangladesh.

**Language Proficiency:**

Language	Reading	Writing	Speaking
English	High	High	Medium
Bangla (Mother Tong)	High	High	High

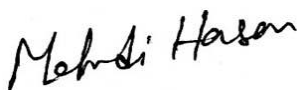
**Personal Details :**

Father's Name : Md. Lockman Hakim  
Mother's Name : Wohaedi Lockman  
Date of Birth : October 26, 1987  
Gender : Male  
Marital Status : Married  
Spouse Name : Lima Akter  
Nationality : Bangladeshi  
National Id No. : 3323019455162  
Religion : Muslim (Sunni)  
Permanent Address : 696/1, Kuddus Kholifa Road, Morkun, Tongi, Gazipur-1710  
Current Location : Dhaka

**Reference (s):**

	<b><u>Reference: 01</u></b>	<b><u>Reference: 02</u></b>
Name	: Md. Alamgir Hossain	Dr Masud Iqbal
Organization	: Square Textile Ltd	National Institute of Kidney Diseases & Urology
Designation	: Asst. Manager	MBBS, MD(Nephrology)
Address	: Shadagong, Kasimpur, Gazipur	National Institute of Kidney Diseases & Urology (NIKDU), Dhaka-1207
Phone (Off.)/ Mobile	: 01714-093786	880-2-9135690-4
Relation	: Relative	Professional

I declare that the information supplied by me on these curriculum vitae is complete, true and correct in every particular.

**Signature**

Date: 06.01.2021