Muhammad Ahmed

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June 6, 2021

University of Central Florida

Library Circulation Desk Student Assistant

4000 Central Florida Blvd,

Orlando, FL 32816

Respected Sir/Madam:

I have submitted my application. Given the skills and experience outlined and described within my resume, and my past experiences, I feel that I can be an asset to your team and will work hard to prove it.

During my time here at UCF as an International Student, I have learned to adjust and work amongst people from all around the globe. I have committed myself to living in a diverse environment such as the one we have and have realized the value of teamwork and co-operation to get the job done. I have always had a passion to learn new things and gain more experience in each and every way possible.

I currently have no experience in terms of working, however, my passion to learn and work hard can guarantee that I can get the job done. Given my communicating and interactive skills are fit for the job whenever needed. I would honor the opportunity to work amongst my fellow peers and present a good and respectable image of our departments here at UCF. I am great at receiving instructions and handling each and every matter with the utmost dedication. I have previous experience working in a professional environment and can navigate all types of situations effectively and efficiently.

Finally, given the past experiences that I have had, I have always shown the ability to form strong and friendly relations with my peers, and have had the ability to motivate them and myself to always give our best. I have had a chance to learn how important it is in this day and age for us to form networks and working together as a team to tackle all sorts of tasks.

I understand that by working here at UCF, I would be able to being a whole new chapter of my time here, by making new friends and being a part of the community. It would be a privilege to be able to serve at a remarkable facility.

Thank you so much for your time and consideration. I appreciate the opportunity and I look forward to hearing from you!

Sincerely,

Muhammad Ahmed.