

Engineering Department HR Policy

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- 1. Vacation Policy: Engineering staff are entitled to 25 days of paid vacation per year.
- 2. On-call Rotation: Engineers participate in an on-call rotation and receive additional compensation.
- 3. Training: Engineers are eligible for up to \$2,000 per year in professional development reimbursement.
- 4. Remote Work: Engineering staff may work remotely up to 3 days per week.
- 5. Equipment: The company provides high-performance laptops and monitors for all engineers.