

## Import an OFX(Open Financial Exchange) Bank Statement in Akaunting



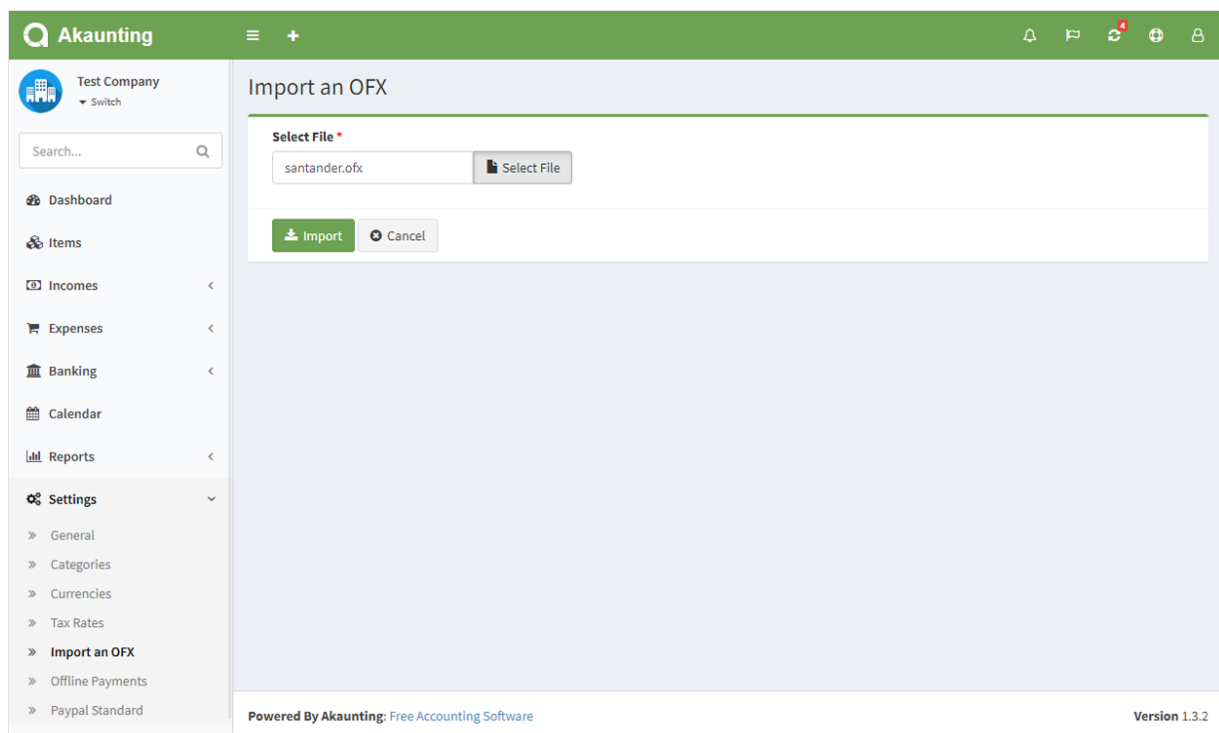
### What's OFX File?

- An OFX (Open Financial Exchange) file is a text file containing financial data.

### How to use?

**Step1:** Buy “Import an OFX Bank Statement” on Akaunting app store.

**Step2:** Click Settings -> "Import an OFX" in the left menu.



**Step3:** The file OFX to be transferred is selected and the press transfer button.

**Step4:** If the bank name and bank id are present in ofx file:

- The currency is checked. The currency is automatically added if it is not attached as a currency.
- If this information is not available, the user is asked to fill in the missing information.

The screenshot shows the Akaunting web application interface. The top header is green with the Akaunting logo and navigation icons. The left sidebar is light blue and contains a search bar and a list of menu items: Dashboard, Items, Incomes, Expenses, Banking, Calendar, Reports, Settings, and Apps. The main content area is titled 'Import an OFX' and contains a 'Bank Control' section. This section has two input fields: 'Bank Name' with the value 'Santander Bank' and 'Bank ID' with the value '223223'. Below these fields is a green 'Import' button. At the bottom of the page, there is a footer with the text 'Powered By Akaunting: Free Accounting Software' and 'Version 1.3.2'.

**Akaunting**

Test Company  
Switch

Search...

Dashboard

Items

Incomes

Expenses

Banking

Calendar

Reports

Settings

Apps

### Import an OFX

#### Bank Control

**Bank Name \***

Santander Bank

**Bank ID \***

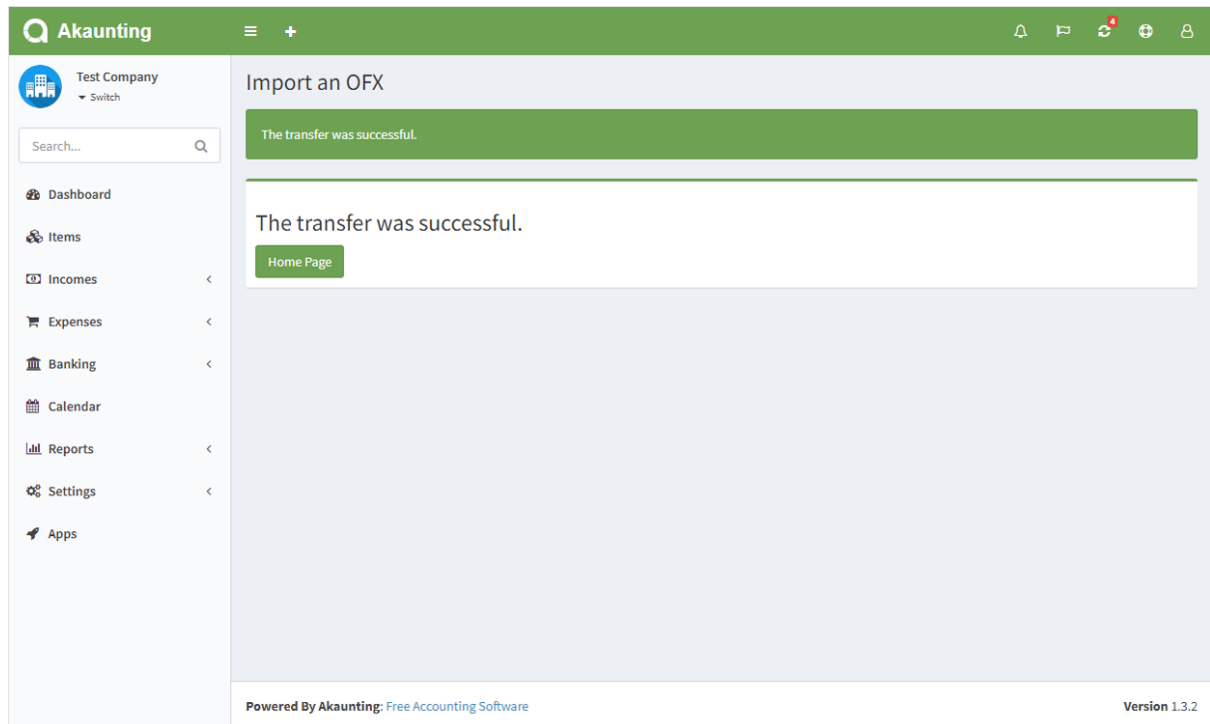
223223

Import

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Version 1.3.2

**Step5:** The record is redirected to the successful page when the transfer is provided.



**Testing:** Your revenue and payment will be transferred when the transfer is successful.

