



# MEHTAB NAZIR

SENIOR DRAUGHTSWOMAN

## Profile

Driven Draughtswoman offering several years of experience. Expert in layouts, configurations and 3D system design. Highly organized and talented leader with proven history of effectively managing multidisciplinary teams. Adept at producing high-quality plans, schematics, blueprints and component details. Knowledgeable about technical principles of design and drafting. Proficient in producing concise and clear plans and drawings.

## Experience

### Senior Draughtswoman

Modern Design Consulting Engineering | Dec 2021 - Present

- Create high quality architectural schematics models/ drawings (2D and 3D) using AutoCAD.
- Designing as per client's requirement with Engineering guidelines (commercial, residential, educational, industrial, mercantile, religious buildings).
- Follow municipality/ civil defense rules, standards and laws.
- Planning, creating, reviewing and submitting models to Abu Dhabi Municipality with the required standards.

### Senior Draughtswoman

Prince Consulting Engineering | Jan 2018 – Dec 2021

- Create high quality architectural schematics models/ drawings (2D and 3D) using AutoCAD.
- Designing as per client's requirement with Engineering guidelines (commercial, residential, educational, industrial, mercantile, religious buildings).
- Follow municipality/ civil defense rules, standards and laws.
- Planning, creating, reviewing and submitting models to Abu Dhabi Municipality with the required standards.

### AutoCAD Senior Draughtswoman

Accuracy Architectural Engineering Consultancy | Oct 2017 - Nov 2017 • Use computer-aided design software to create designs and schematics used to manufacture products or construct buildings • Create drawings, by hand or using CAD.

- Review the drawings and prepare the final 2D and 3D drawings.

## Skills

2D and 3D renderings	● ● ● ● ●
Design development	● ● ● ● ●
Architectural knowledge	● ● ● ● ●
Schematics understanding	● ● ● ● ●
Proficient in Sketch up	● ● ● ● ●
Construction standards	● ● ● ● ●
Manual drafting expertise	● ● ● ● ●
System layouts	● ● ● ● ●
Project Management	● ● ● ● ●
AutoCAD	● ● ● ● ●

## Languages

English	● ● ● ● ●
Urdu	● ● ● ● ●
Hindi	● ● ● ● ●
Arabic	● ● ● ● ●

## Contact

### Contact

- 📍 Abu Dhabi
- ☎ +971 504174556
- ✉ mehtabnazeer1@gmail.com

### Social

- 🌐 <https://www.linkedin.com/in/mehtab-nazir-71a349171/>

## **AutoCAD Draughtswoman**

[Future Sky Office Furniture and Décor](#) | Apr 2017 - July 2017

- Prepare the drawings for interior designing particularly for offices through CAD software.
- Create technical drawings based on given specifications and calculations.
- Review the drawings and prepare the final 2D and 3D drawings.

## **AutoCAD Draughtswoman**

[Workshop in Value Construction Company](#) | Feb 2016 - July 2016

- Prepare drawings and topographical and maps for houses.
- Provide the guidelines and technical details of the products and the structure that is prepared.
- Planning for construction projects and structures.
- Designing as per the 2D and 3D models.

## **Education**

### **Professional Diploma**

[AIMS Institute, Abu Dhabi](#) | Apr, 2018 - May, 2018

AutoCAD (2D & 3D)

### **Professional Certificate**

[IIT Bombay, Online](#) | Oct, 2018 - Dec, 2018

3D Modeling from Architectural Drawings

### **Professional Certificate**

[IIT Bombay, Online](#) | Oct, 2018 - Dec, 2018

Realistic Architectural 3D Modeling

### **Diploma**

[UMIL College, Jhelum](#) | Mar, 2015 - Jan, 2016 Description of the education/course.