

Vikky Kishor Patel

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CAREER OBJECTIVE

Looking for a challenging role so that I can use my skills and capabilities through sincere dedication and hard work for a successful career.

EXPERIENCE

| | |
|-----------------------|--|
| Nov-2021 - Till Today | SolarSquare Energy Pvt Ltd |
| Accounts Executive | <ul style="list-style-type: none">*Bank Entry*Sales Invoice and Entry*Subsidiary Entry*E-way Bill*Reimbursement*Vouching |
| Oct-2019 - Jun-2020 | M.P. Chitale & Co |
| Audit Executive | <ul style="list-style-type: none">*Verification of Net Asset Value ULIP Funds.*Stock & Bank Reconciliation.*Limits Monitoring.*Corporate Action & Cashflow.*Accounting entries on tally software.*GST registration and account maintenance.*Other Accounting and Audit related duties. |
| Jan-2019 - Jul-2019 | M/s. Globeop Financial (India) Pvt Ltd |
| Administrator | Back office Executive |

EDUCATION

| Degree/Course | Institute/College | University/Board | Year of Passing |
|---------------|------------------------|-------------------|-----------------|
| SSC | Purshhotam High School | Maharashtra Board | 2012 |
| HSC | IES College | Maharashtra Board | 2014 |
| B com | Chetana's HS College | Mumbai University | 2017 |

HOBBIES

Listening music, Playing sports especially cricket

PERSONAL DETAILS

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|-----------------|--|
| Address | Plot No. 87, Dayma Marg Kherwadi, Bandra (East) Mumbai, Maharashtra, 400051 |
| Date of Birth | 29th May 1995 |
| Gender | Male |
| Nationality | Indian |
| Marital Status | Single |
| Languages Known | English, Hindi, Marathi, Gujarati |

DECLARATION

I hereby declare that information given above is correct and true.

Vikky Kishor Patel

