

Burhanuddin Sahidawala

DOB : 28th Dec 1999

Nationality : Indian

Location : Kapadwanj, Gujarat, India -
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PROFILE

Burhanuddin Sahidawala is an experienced and highly energetic candidate with 3+ year experience as an Accountant & Computer Operator, who is able to drive profitability improvement thorough strategic growth, waste elimination and quality enhancement.

OBJECTIVE

I want to improve my knowledge and build new skills by working in a organization and Seeking a position as an Accountant & Computer Operator at any organization where I can proper utilized my all talent, and I am keen to find a new suitably challenging role with your organization and I would like to take this opportunity.

WORK EXPERIENCE

3+ years of Experience

Accountant & Computer Operator

Tejal Trading Company,
Kapadwanj ; Gujarat, India.

4 years of Experience Tutor

Mastermind Tutition Classes
10th–12thstd MATHS & SCIENCE

EDUCATION

BSc (Mathematics) – F.Y with 81.7% in Sem-I & 78.3% in Sem-II
(Dropout) 12th&10th - Passed from GHSEB & GSEB board of
examination resp.

TECHNICAL SKILLS

CCC (3 months diploma)

Tally ERP-9 with GST (3 months diploma)

Expert in the installation of various software and other operating programs.

Skilled in oracle database

Master in the use of Ms Office Tools: MS, EXCEL,MS WORD, Power point, MS Access

Skilled in internet application

Good working relationship

Ability to work under pressure with consistent excellent results
Typing speed of 32wpm, with 99% accuracy.

SPECIALIZED SKILLS

Regularity in working with specific time punctuation.
Having self-confidence & enthusiasm.
Good communication skills.

ACHIVEMENTS AT COLLEGE

First position in "INTER-COLLEGE VOLLEYBALL TOURNAMENT"
First Position in "THRESURE HUNT"
Second position in "MATH RIDDLES"
Second position in " HOSTING YOUTH FESTIVAL"

OTHER INTEREST

Reading Book, Singing, Playing Volleyball, etc.

Thanks & Regards
Burhanuddin Sahidawala