

Harpreet Kaur

**H.No.-1873 Pakki Gali, Mahan Singh Gate
Amritsar 143001**

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Objective:

To handle responsibility and challenging work culture. I want to be part of an environment that promotes team efforts as career advantage while making a significant contribution to the organization.

Experience:

- Worked at Vodafone Idea Limited (Company Retail Store) as a Customer Service in Amritsar from oct 2020 to march 2021.
- Worked at FDE (Customer service) at Vodafone Idea Limited from Jun 2017 to Nov 2019.
- Worked at FDE (Customer service) at Vodafone Pvt Limited from Nov 2016 to Jun 2017.
- Worked at Idea Cellular Limited as a Tele Caller Dec 2015 to Nov 2016.

Achievements:

- Received Certificate of Appreciation for outstanding performance in Sales & Service.
- Won a chance," Dinner with Vice-President with Team" on Highest Ebita Generation.
- CRS (Company Retail Store) has won No. 1 title in the Country for financial year 17-18. 1st Rank- Champion of Champions, FY 17-18.
- Received Trophy of Appreciation for EQ Audit (Customer service).

Area:

- Customer Service

Education:

- One Year Diploma of Computer Application.
- One Year Diploma in Govt ITI Computer Operating Programming & Assistant.
- B.A from Punjab University with 75% marks.
- Senior Secondary with 65%marks from P.S.E.B.

Skills:

- Computer Basics

[MS Office(MS Word, MS Excel, MS PowerPoint), Internet]

Additional Information:

- Ability to rapidly build relationship and set up trust.
- Carry a positive attitude with Pro-active approach.

Personal Details:

| | |
|----------------|-------------------------|
| Father's Name | S. Satnam Singh |
| Date of Birth | 20 Feb 1993 |
| Sex | Female |
| Marital Status | Married |
| Languages | English, Hindi, Punjabi |
| Total Ex. | More than 6 years |

To Summarize,

I, the undersigned certify that to the best of my Knowledge and belief, this Resume correctly describes my qualifications, my experience & myself.

Place: AMRITSAR
Date: _____

Regards,
HARPREET KAUR