

Resume

Krishan kumar

H.no: 667, Vill - Balongi,
Adarsh Colony,
Mohali

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OBJECTIVE:

Looking for a suitable position in Finance company, Bank, Account, good reputed private Ltd company, Internal & Group Audit. To constantly upgrade my knowledge and skills & make a difference in whatever I do.

EDUCATIONAL PROFILE:

2006: B.Com from K.U.K, Kurukshetra

2003: 10+2 from C.B.S.E Board, New Delhi

2001: 10th from C.B.S.E Board, New Delhi

Accounting experience:

1. Work with CA Firm (H.K Goel & Associates) Since 07-11-2010 to 31-03-2012. Looking different parties Ledger
2. Work with Samruddha Jeevan Foods India ltd as accountant cum cashier Since 26-04-2012 to 31-12-2014. Work of cash & branch's accounts related I. e cash expenses voucher prepare, customer's Ledger prepare & reconcile, bank entries in tally ERP 9.0.
3. Work with Stan Autos Pvt. Ltd. Mohali, Accounts Manage from 12-01-2015 to 20-10-2019. Handling of Account activities I. e work of verify customer's Ledger entries in tally, monitor of team work of cash, expense, sale & purchase entries in tally & reconcile of debtors & creditor ledger.

4. Work with Joshi ventures pvt. Ltd. Mohali, Senior Accountant from 21-10-2019 to 06-06-2020. Work of sale, purchase,, expense related, tds entries & bank entries in tally. Transfer the R.C amount to RTO through online. Debtors & creditors legder reconcile. Prepare GSTR-1, GSTR - 3B return.

5. Currently Working with Classic group Mohali, Account Executive from 16-06-2021 to till date. All entries daily basis of sale, purchase, bank entries, tds entries, Debtors & creditors legder reconcile, take follow up of debtors payment, prepare GSTR-1, GSTR- 3B through tally erp & tally prime.

PROFESSIONAL SKILLS

Computer Qualification: 4 month diploma of tally 9.0 & 6 month diploma in basic Computer

Computer Application :

1. Operating System : Window XP & Window 7
2. Office Application : Microsoft Office Package including (MS - Word, MS - Excel, MS – Powerpoint)
3. Accounting Package : Tally 7.2, 9.0 & ERP& Busy Accounting Software, Tally prime.
4. Typing Speed : 25-30 p.m.w in English.

PERSONAL INFORMATION

Date of Birth	: 20 Aug 1985
Gender	: Male
Father Name	: Sh. Rajkumar
Nationality	: Indian
Languages	: Hindi & English
Permanent Address	: H.No: 724 Sector 8, Safidon Road, Jind, Haryana

LEISURE INTERESTS

1. Listening to Music.
2. Surfing Internet

DECLARATION

I do hereby Declare that the Particulars of Information and Facts stated here in above are True, Correct & Complete to the Best of My Knowledge and Belief.

Date :

Krishan kumar