

# **CURRICULUM-VITÆ**

## **BERA BRIJESH TRIBHOVANBHAI**

To. Maliya hatina  
Patel Samaj Road.  
Opp. Dimond Place,  
Maliya hatina, Junagadh  
Mob. 98793 77815  
[berabrijesh@gmail.com](mailto:berabrijesh@gmail.com)

## **OBJECTIVE**

To pursue a challenging career in leading and progressive offering opportunities for utilizing my skills towards the growth of the organization.

## **PERSONAL INFORMATION**

Name	:	BERA BRIJESH TRIBHOVANBHAI
Date of Birth	:	16/09/1984
Cast	:	Patel (Hindu)
Gender	:	Male
Nationality	:	Indian
Marital Status	:	Married
Hobbies	:	Travelling, Redding, Working.
Language Known	:	Gujarati, Hindi and English.
Permanent Address	:	At.- Maliya hatina Patel Samaj Road, Opp. Dimond Place, Maliya haitna, -362245, Junagadh(Gujarat). Contact No. 9879377815

## EDUCATION QUALIFICATION

<u>S.S.C.</u>	Passed with Years <u>1999</u> in Percentage <u>35.00 %</u> <u>Gujarat Secondary Board.</u>
<u>H.S.C.</u>	Passed with Years <u>2002</u> in Percentage <u>56.17 %</u> <u>Gujarat Secondary Higher Board.</u>
<u>T.Y.B.A.</u>	Passed with Years <u>2005</u> in Percentage <u>55.42 %</u> <u>Saurashtra University</u>
<u>P.G.D.C.A.</u>	Passed with Years <u>2015</u> in Percentage <u>67.54 %</u> Post Graduate Diploma in Computer Application <u>Shree Somnath Sanskrit University</u>

## OTHER QUALIFICATION

<u>G.C.C. Type</u>	Passed with Years <u>2013</u> in Speed :- <u>72</u> <u>State Exm. Board</u> <u>(G.C.C.) TYPEWRITING - ENGLISH</u>
<u>Doeacc “CCC”</u>	Passed with Years <u>2009</u> in Grade :- <u>D</u> <u>Doeacc Society</u>
<u>Com. Application</u>	Passed with Years <u>2008</u> in Grade :- <u>A+</u> <u>Jankalyan Com.</u>

## SKILL SUMMARY

- Hardware Skills:- System administration, network configuration, software installation, WAN/LAN, Windows, Linux/Unix, Ubuntu, fix any hardware.
- Software Skills:- Upgrading, M.s. Office, Photo Editing, Basic Accounting
- Graphics:- Graphics Deigning, Photoshop, Page maker, Corel Draw, Figma, Adobe Illustrator,

## KEY STRENGTH

- Self-learner and quick problem solver
- Communication
- Ability to work in challenging situation
- Work with team spirit
- Honesty

➤ Judgment and decision making

WORK EXPERIENCE

(1) Company name : Global Computer  
Duration : 15/10/2005 to 30/09/2007  
Working Area : Computer Training Center, Computer Hardware  
Repairing, Online form filling  
Address: - : Station Road, Near S.B.I. Bank, Maliya Hatina

(2) Company name : Jankalyan Com. Saksharta Mission  
Duration : 15/10/2007 to 14/10/2009  
Working Area : Computer Hardware & Softwer Training Center  
Address: - : Station Road, Near S.B.I. Bank, Maliya Hatina

(3) Company name : Saurabh Arts Colege - Gadu  
Duration : 2009 to 2014 (5 Years)  
Working Area : Assistant Clerk  
Address: - : Chorvad Road, Gadu (Sherbag)

(4) Company name : Global Computer - Maliya Hatina  
Duration : 01/02/2014 to 01/05/2022  
Working Area : Computer Training Center, Computer Hardware  
Repairing, Online form filling  
Address: - : Station Road, Near S.B.I. Bank, Maliya Hatina

DECLARATION

I do here by declare that the above particulars of information and Facts Stated are correct and complete to the best of my knowledge and belief.

Date :-

Yours faithfully

**Bera Brijesh T.**