

# DISHA JADAV

## EXPORT EXECUTIVE



### About Me

I would introduce myself as a hardworking girl dedicated towards the upliftment of my organization along with my personal development. I seek challenging opportunities where I can use my skills effectively and eventually evolve into an indispensable resource.



### Work Experience

2020-2021

#### EXPORT EXECUTIVE

##### Neora Tiles Private Limited

- Generating leads
- Converting leads into customers
- Coordinating with customers
- Maintaining customer data on spreadsheet

2021-present

#### EXPORT MARKETING EXECUTIVE

##### Millennium Overseas

- Using internet to look for potential leads from overseas market
- Lead Conversion
- Coordinating with the customers from the initial stage to the final stage of export process.
- Maintaining data and documents of buyers



### Skills

- Ability to understand buyers' needs
- Good team work skills
- Good communication skills



### Contact



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Near Indira Circle,  
Rajkot



### Education

#### MBA | 2020

Saurashtra University 70%

#### Project

Summer Internship on  
'Advertisement Effect on Buying  
Behaviour of Buyers'



### Languages

- English ★★★★★
- Hindi ★★★★★
- Gujarati ★★★★★