

JHELUM, PUNJAB, PAKISTAN

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MEHWISH MUMTAZ

SKILLS

Technical Writing | Content Development | Research | Case Study and Literature Review | How to's

Python Programming Language | Automation | Scripting | Bash Scripting

Configuration Management | Cloud computing with Google Cloud | Puppet configuration management

JavaScript Programming Language | C# Programming Language | Xamarin | Form Apps

Version Control | Git | GitHub | Advanced Debugging and Troubleshooting

EXPERIENCE

Algorise, Remote – *Technical Content Writer | Python*

Developer July 2024 – January 2025

- Managed digital content and blogs for the company
- Researched new tools, technologies, and active industry practices for blogs
- Studied company's internal projects and created content on them
- Programmed and coded small projects relevant to each blog based on the research

Upwork Marketplace, Remote – *Freelance Content Writer*

October 2021 – Dec 2022

- Written several technical articles and blogs.
- Ghost written research articles on customer segmentation, soft computing, and UI/UX
- Provided translation services

Organic. Ally, Lahore – *Junior Software Engineer*

Mar 2021 – Apr 2021

- Helped maintain an existing software using React.

- Debugged UI-related errors.

EDUCATION

Bahria University, Islamabad – *BS Computer Science*

- Majored in InfoSec and MIS
- DAA | DSA | OOP
- CGPA: 3.12/4

Government College For Women, Jhelum – *HSSC Computer Science*

- C++ | DBMS | Computer Basic
- Computer Science | Mathematics | Physics
- Grade: B+

POSITIONS OF RESPONSIBILITY

Bahria University – *Student Teacher*

Mar 2019 – June 2019

- Planned and executed street school for kids of homeless people in the vicinity of the university
- Arranged books and other stationary for kids
- Taught the kids between the ages of 4 to 10 kindergarten education
- Provided the homeless material to sell and make a basic living

Edhi Welfare Center – *Volunteer*

Nov 2018 – Dec 2018

- Collected and distributed clothes among the orphan teenage boys • Collected clothes and basic necessity among elderly at the old age home

TRAININGS

Google Career Certificate, Online – *Google IT Automation with Python*

Jan 2023 – Dec 2023

Verify at <https://coursera.org/verify/professional-cert/87H8RQ8RNN5L>

PROJECTS

Coursera, Online – *Automating Updation of Catalog*

Information Jan 2021 – Jan 2021

[mehwishh247/coursera-it-automation](https://github.com/mehwishh247/coursera-it-automation) (github.com)

CodePen, Online – *Open Source Feedback Survey template*

Jan 2021 - Jan 2021

<https://codepen.io/mehwishh247/full/abmRJBL>

CodePen, Online - Open Source Landing Page

Jan 2021 - Jan 2021

<https://codepen.io/mehwishh247/full/xxEQqqr>

Bahria University, Islamabad - Online Character Recognition Tool | FYP

Feb 2019 - Jan 2020

A research project to convert handwritten non-cursive characters into digital characters via a Windows touch or tablet device. It is used for ONLINE conversion of text. The project is developed using the .NET framework along with Python Data Modeling.

PROFILES

GitHub

<https://www.github.com/mehwishh247>

HackerRank

<https://www.hackerrank.com/mehwishh247>

LinkedIn

<https://www.linkedin.com/in/mehwishh247>

AWARDS

Won a Laptop from the Government of Pakistan for excellent performance in the first year of studies at Bahria University, Islamabad