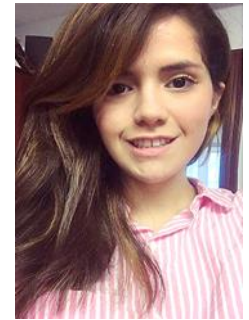


Curriculum Vitae

Personal information

First name / Surnames

Mayte Cabrera Mariduená



Address

Leipziger Straße 54, 36037 Fulda

Telephone

017671914024

E-mail

meicm94@gmail.com

Nationality

Spanish

Date of birth

8th January 1994

Current position

2021 International Business and Management (BSc) at Hochschule Fulda

Occupation

09/2021 – 12/2022 Working Student assistant in Quality Management System department of Sivantos. Erlangen, Germany.

2018 – 01/2020 Administrative Expert at Alimerka SA, Lugo de Llanera, Spain
Provided administrative support for senior managers at an international logistics center including calendar management, travel arrangements, and financial accounting responsibilities

02/2017 – 03/2018 Call Centre Communications Professional at Orange Telemarketing Services, Colloto, Asturias, Spain

2016 Voluntary service in projects within La Cruz Roja, Gijón, Spain.

2015 Microcomputer sales assistant in Fnac. CC Parque Principado, Spain

2015 Promoter of the Momentum Task Force Vodafone campaign, Gijón, Spain

2014 Cashier at sport store Decathlon, Gijón, Spain

12/2012 – 05/2014 Administration and management of family business, Gijón, Spain
Marketing of various types of services: sale of products and administrative management, storage, and stock control, claims attention costumer

Education

2012 Baccalaureate Diploma Program. Colegio de la Inmaculada Jesuitas, Spain

2011 Intensive English summer course in Toronto, Canada. GEOS Toronto.

Personal skills and competences

- Dynamic, self-motivated team player.
- Positive attitude, open to new ideas and change.
- Used to work towards goals and timelines.
- Proficiency with Microsoft Office products. Skills developed in OfficePowerBI, Oracle, Salesforce to create Global Post Market Surveillance, MATLAB, and Tableau reporting data.

Mother tongue

Spanish

Languages

English (fluent, C1 TOEFL)

French (intermediate, B2)

German (basic, A2)