Го:	Jones Day	Unit No: # 01-02
Attn:	Stephanie Ng	
Postal Address:	21 Church Street	
Contact Number	61231234	

The Landlord and Tenant have jointly inspected the subject premises, and both parties agree to hand over / take over the above-mentioned unit(s) respectively in the condition specified below:

S/N	Description	Detail
1.0	ARCHITECTURAL	
1.1	Flooring	Raised Floor with 23 nos of bare service outlet boxes by Eclipse Size: 600 x 600mm Quantity: 1 Lot
1.2	Ceiling Panel	Mineral Fibre Ceiling Panel by AMF Thermatex Thermofon Size: 600 x 600 x 15 mm Quantity: 1 Lot
1.3	Walls	Glass panel and dry wall Quantity: 1 Lot
2.0		ND MECHANICAL VENTILATION
2.1	Air Conditioning Diffusers	Swirl diffusers (SF 600) by Connols-Air (S) Pte Ltd Quantity: 46 nos.
3.0	ELECTRICAL	
3.1	Power Supply	100A (TPN) Normal Power Distribution Board for 78 W/m ² Quantity: 2 numbers
3.2	Light Fitting	2 x 14W T5 (16mm) Recessed Mounted Luminaire with high frequency electronic ballast, by Davis, Model CAUW414T5S Quantity 9 numbers
3.3	Emergency Lightings	Emergency Lightings Quantity: 10 numbers
3.4	Electrical Power Point	Electrical Power Points by brand: MK Quantity : 3 numbers
3.5	Lighting Switches	Single Switch by MK Quantity: 2 numbers

S/N	Description	Detail	
4.0	FIRE PROTECTION SY		
4.1	Sprinkler System	Concealed Fire Sprinkler System Quantity: 1 lot	
4.2.	Fire Extinguisher	4.0 kg ABC Dry Powder Quantity : 3 numbers	
4.3	Public Address Speaker	PA speakers, brand: TOA by TOA Electronics Pte. Ltd. Quantity: 14 numbers	
4.4	Exit Lights	Exit Lights Quantity: 1 number	
4.5	Fire Call Point	Fire Alarm Call Point Quantity : 2 numbers	
4.6	Fire Hose Reel	Fire Hose Reel with cabinet Quantity : 1 number	
4.7	Fire Bell	Fire Bell Quantity : 2 numbers	
5.0	PLUMBING AND SANITARY		
5.1	Floor Drain	Floor Drain Quantity : 1 lot	
5.2	Water Supply Point	Water Supply Pipe Quantity : 1 lot	
6.0	EXTRA LOW VOLTAGE (ELV) SERVICES		
6.1	Telephone Line	Telephone lines per unit Quantity: 100 pairs	
6.2	Mobile Phone Antenna	Mobile phone antennas Quantity : 2 numbers	

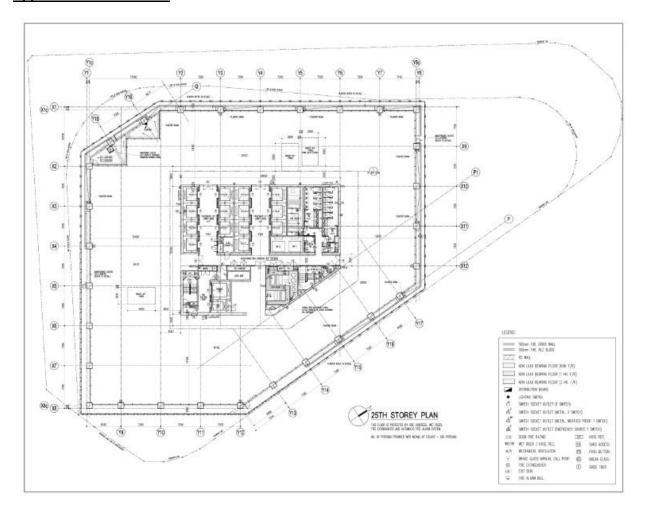
Comments:			

The Tenant confirms that the premises are in a satisfactory condition for handover by the Landlord.

- The Landlord hereby hands over to the Tenant the above premises with the following sets of keys:
 - a) 43 access card no
 - b) <u>2</u> mail box key
- Please acknowledge your acceptance and confirm that the premises are in a satisfactory condition by signing the acknowledgement below. You hereby also confirm that upon the expiry or termination of the lease, you will yield the premises up in the accordance with the lease's provisions and will return the sets of keys and access cards to the Landlord.

Premises handed over by:	Premises taken over by:	
Authorised Signatory for Landlord	Authorised Signatory for Tenant	
Victor Leung Name & Designation of Authorised Signatory	Stephanie Ng Name & Designation of Authorised Signatory	
Mar 1 2015	Mar 1 2015	
Date	Date	

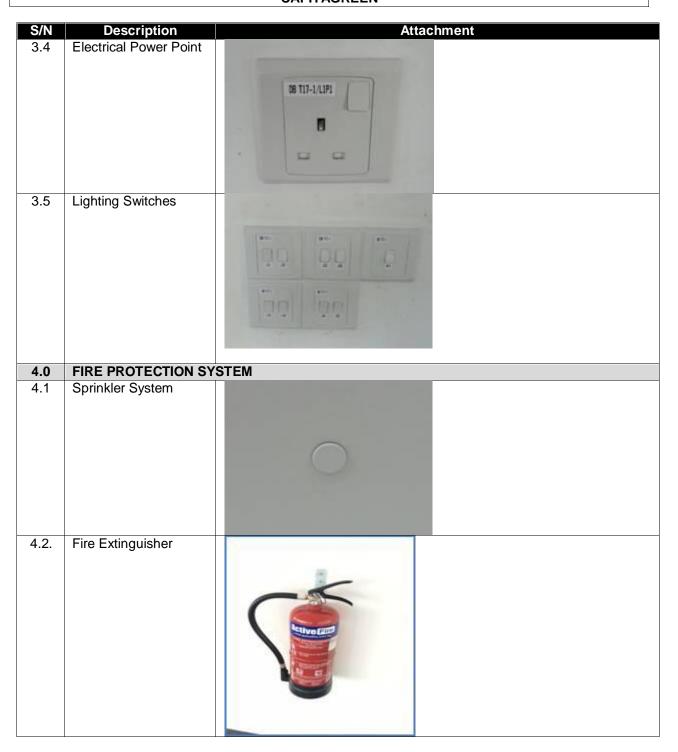
Appendix 1: Floor Plans

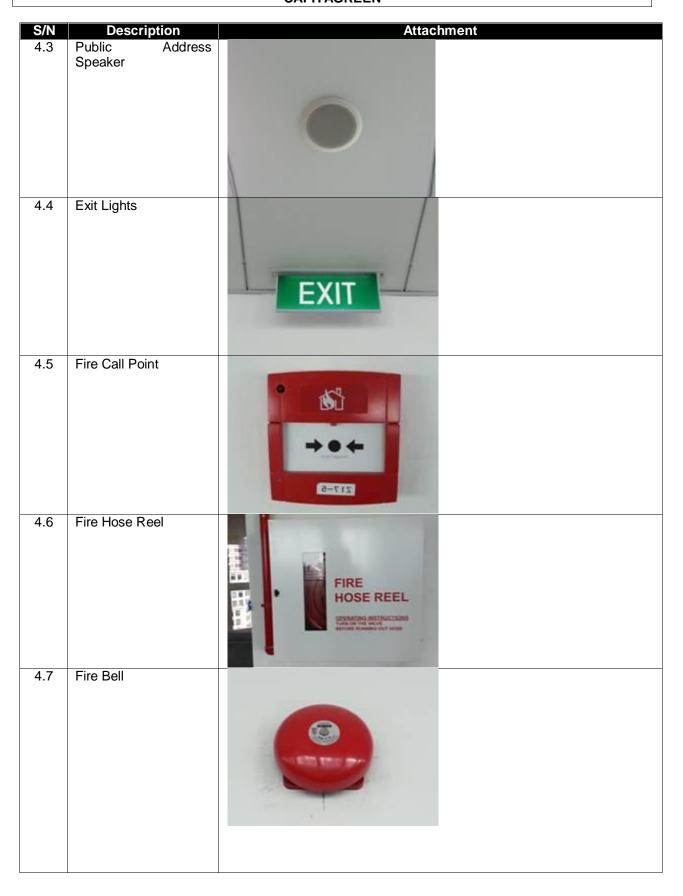


Appendix 2: Existing Condition









S/N 5.0	Description PLUMBING AND SANIT	Attachment
5.1	Floor Drain	
5.2	Water Supply Point	Cons and a second secon
6.0	EXTRA LOW VOLTAGE	(ELV) SERVICES
6.1	Telephone Line	TEL TOO TOO TOO TOO TOO TOO TOO TOO TOO TO
6.2	Mobile Phone Antenna	

Appendix 3: Defect List

S/N	Description	Remark
1.1	Flooring	
		Cracks found on flooring Area
		2. Scratches found on flooring Area.
		3