# **CURRICULUM VITAE**



## **PERSONAL DETAIL**

Name : Siti Hajar binti Muda

Designation : Staff Nurse U41

Address : 5734 Tanah Lot Manir, 21200 Kuala Terengganu, Terengganu

IC No. : 860606-46-5196

Age : 28 years old

Date of Birth : 6<sup>th</sup> June, 1986

Gender : Female

Race : Malay Religion : Islam

Marital Status : Married

Mobile Phone : 014-8305401

Email address : <a href="mailto:sitihajarmuda@gmail.com">sitihajarmuda@gmail.com</a>

sitihajarmuda@moh.gov.my

Nationality : Malaysian

Address (office) : Hospital Sultanah Nur Zahirah (HSNZ),

Jalan Sultan Mahmud,

20400 Kuala Terengganu,

Terengganu Darul Iman.

#### **ACADEMIC QUALIFICATION**

- Bachelor Degree Of Health Science (Nursing) (HONS), Universiti Sains Malaysia (USM)
- Advanced Diploma of Midwifery, Kolej Kejururawatan Kuala Terengganu
- Biological Science, Penang Matriculation College
- Registered Nurse (RN:79258), Malaysian Nursing Board

### **COURSES ATTENDED**

- Basic Life Support (BLS)
- Basic Research Protocol
- Lean Healthcare Workshop
- Quality Assurance Workshop

### PROFESSIONAL AFFILIATION / MEMBERSHIP

- Malaysia Nursing Union (MNU)
- Malaysia Nurses Assossiation (MNA)
- Kelab Sukan dan Kebajikan Hospital (KESUKES)
- Koperasi Kesihatan Hospital (KOSIHAT)
- UNICEF donor

### **ADMINISTRATIVE DUTIES.**

- Committee Members of Medication Safety Program, HSNZ
- Committee Members of Nursing Quality Assurance Project, HSNZ
- Coordinator of Continuous Nursing Education, Obstetrics and Gynaecology Department, HSNZ
- Coordinator of Key Performance Indicator, Department Obstetrics and Gynaecology, HSNZ
- Members of Lean Healthcare Project, Department Obstetrics and Gynaecology, HSNZ
- Members of Quality Assurance Project, Department of Obstetrics and Gynaecology

## **AWARDS**

- Anugerah Perkhidmatan Cemerlang, 2015
- Anugerah Pencapaian Cemerlang Akademik (Program Diploma Lanjutan Kebidanan),
  ILKKM for group March 2014
- 3<sup>rd</sup> place Quality Assurance Project (Oral) at Konvensyen Inovasi Jabatan Kesihatan Negeri Terengganu 2017
- 3<sup>rd</sup> place Quality Assurance Project (Oral) at Konvensyen Inovasi Jabatan Kesihatan Negeri Terengganu 2016

## **EXPERIENCES**

- Labour Room, Department of Obstetrics and Gynaecology, HSNZ (2015 till now)
- Female and Male Ward, Department of General Surgery, HSNZ (2010 2014)
- Staff Nurse at Kuala Terengganu Specialist Hospital Sept 2009 till Dis 2009
- Lecturer at Kolej Kejururawatan dan Sains Kesihatan Seri Manjung, Perak June 2009 till Sept 2009

### **COMPUTER SKILLS**

- Microsoft Office (Word, Excel and PowerPoint)
- SPSS

## **STRENGTHS**

- Able to do work with a minimum supervision.
- Can organize any activities with co-operation of other members (Team Player).
- Have initiative.
- Hard worker.
- Self-motivated person.