GANTT CHART

Action plan: To improve pre-clinical and clinical supervision in the dental laboratory (Makmal Besar Teknologi Pergigian) for the Diploma of Dental Technology and in the dental simulation laboratory (Teknik Pergigian Operatif (TPO)) and Bilik Rawatan (BR) for the Diploma of Dental Therapy.

	ACTION	STEP	ROLE/(S)	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	ОСТ	NOV	DEC	OUTCOMES	Note
	PLAN																
1.	To improve supervision	TOT sessions by dental tutors (JT)	Program coordinator													Enhancing and standardising	
	and	to all dental	(KP)													the	
	monitoring	officers and clinical	Subject													comprehension	
	in pre-	instructors	owner													of all teaching	
	clinical	mistractors	(dental													staff regarding	
	areas (TPO		tutors)													the supervision	
	and JT Lab)		tatorsj													and	
	and 31 Lab)															assessment of	
																students	
		To establish a	Assistant													for the purpose	
		laboratory/BR/TPO	Principal													of monitoring	
		diary for the	Director													students'	
		purpose of	(Training													activities and	
		monitoring trainee	Division)													progress, as	
		activities.	Division													well as	
		activities.														ensuring that	
																all teaching	
																staff are fully	
																engaged.	
		To Develop a more	Dr Natasya													For a fair	
		organized and	Di Natasya													allocation of	
		inclusive timetable														responsibilities	
		to provide a fair														for dental	
		allocation of														officers	
		responsibilities for														between	
		dental officers														training and	
		between training														oral health care	
		and oral health														services.	
		care services.														SCI VICES.	
		care services.															

		Monitoring and evaluation	Assistant Principal Director /Deputy Director (Training Division)					To measure the effectiveness of the continual improvement actions taken	Until the end of the semester
2.	To improve supervision and monitoring in clinical areas (Bilik Rawatan)	To conduct discussion among the management team and teaching staff	Management team, dental tutors, dental officers, clinical instructors					Effective and efficient monitoring	
	,	To rearrange Clinical instructors' placement and distribution in the Bilik Rawatan (BR) based on working experience	Dental matron U40					Experienced teaching staff will ensure a clinical environment in a supervised and structured manner.	
		To create a memo reminder regarding communication techniques TOT sessions by	Section tutor Program					The trainees will stay focused and be constantly aware. Enhancing and	
		dental tutors (JP) to all dental officers	coordinator (KP) Subject owner					standardising the comprehension of all teaching staff regarding	

		(dental						the supervision	
		tutors)						and	
								assessment of	
								students	
	Monitoring and	l Assistant						To measure	Until the end
	evaluation	Principal						the	of the
		Director						effectiveness	semester
		/Deputy						of the	
		Director						continual	
		(Training						improvement	
		Division)						actions taken	