



## Curriculum vitae

### Personal Information

<b>FIRST NAME / SURNAME</b>	<b>NOR BAIZURA BINTI AHMAD KAMARUDIN</b>
<b>ADDRESS</b>	Pejabat Kesihatan Daerah Larut Matang & Selama Tingkat 2, Wisma Persekutuan Taiping 34000 Perak.
<b>TEL</b>	05 8072027 ext 42
<b>FAX</b>	05 806 4049
<b>EMAIL</b>	drladybirdee@gmail.com
<b>NATIONALITY</b>	Malaysian
<b>DATE OF BIRTH</b>	26.05.1980
<b>GENDER</b>	Female

### Work Experience

<b>DATES</b>	2016- Present
<b>POSITION</b>	Head of Quality Unit, Health District Office Larut Matang & Selama
<b>RESPONSIBILITIES</b>	Supervising Quality Management Programmes <ul style="list-style-type: none"><li>- ISO 9001:2015 Internal Audit</li><li>- Key Performance Index (KPI)</li><li>- Ekosistem Kondusif Sektor Awam (EKSA)</li><li>- Malaysian Patient Safety Goals (MPSG)</li><li>- Incident Reporting dan Root Cause Analysis (RCA)</li></ul>
<b>EMPLOYER / ADDRESS</b>	Pejabat Kesihatan Daerah Larut Matang & Selama Tingkat 2, Wisma Persekutuan Taiping 34000 Taiping Perak.
<b>DATES</b>	2013- 2015
<b>POSITION</b>	Medical Officer In Charge of School Health Team
<b>RESPONSIBILITIES</b>	<ul style="list-style-type: none"><li>- Health screening for school children</li><li>- Health Education for school children and teachers</li><li>- Treating patients in clinic (adult, children and maternity)</li><li>- Community Health Programmes</li></ul>
<b>EMPLOYER / ADDRESS</b>	Pejabat Kesihatan Daerah Larut Matang & Selama Tingkat 2, Wisma Persekutuan Taiping 34000 Taiping Perak.



## Curriculum vitae

<b>DATES</b>	2012- 2013
<b>POSITION</b>	Medical Officer In Charge of Klinik Kesihatan Batu Kurau
<b>RESPONSIBILITIES</b>	<ul style="list-style-type: none"><li>- Health Education for public</li><li>- Treating patients in clinic (adult, children and maternity)- chronic and acute diseases</li><li>- Community Health Programmes</li><li>- Managing a health clinic</li></ul>
<b>EMPLOYER / ADDRESS</b>	Pejabat Kesihatan Daerah Larut Matang & Selama Tingkat 2, Wisma Persekutuan Taiping 34000 Taiping Perak.
<b>DATES</b>	2010- 2012
<b>POSITION</b>	Medical Officer (Anaesthesiology and ICU) Hospital Kuala Lumpur
<b>RESPONSIBILITIES</b>	<ul style="list-style-type: none"><li>- Anaesthetic management of patients going for surgeries (adult, maternity and paediatric)</li><li>- Providing pain service to patients (postoperative, chronic and obstetric)</li><li>- Provide special care for critically ill patients.</li></ul>
<b>EMPLOYER / ADDRESS</b>	Hospital Kuala Lumpur Jalan Pahang 53000 Kuala Lumpur.
<b>DATES</b>	2009- 2010
<b>POSITION</b>	Medical Officer (Anaesthesiology and ICU) Hospital Selayang
<b>RESPONSIBILITIES</b>	<ul style="list-style-type: none"><li>- Anaesthetic management of patients going for surgeries (adult, maternity and paediatric)</li><li>- Providing pain service to patients (postoperative, chronic and obstetric)</li><li>- Provide special care for critically ill patients.</li></ul>
<b>EMPLOYER / ADDRESS</b>	Hospital Selayang Lebuh Raya Selayang- Kepong 68100 Batu Caves, Selayang.



## Curriculum vitae

**DATES** 2008- 2009  
**POSITION** Medical Officer (Anaesthesiology and ICU) Hospital Sg Buloh  
**RESPONSIBILITIES**

- Anaesthetic management of patients going for surgeries (adult, maternity and paediatric)
- Providing pain service to patients (postoperative, chronic and obstetric)
- Provide special care for critically ill patients.

**EMPLOYER / ADDRESS** Hospital Sungai Buloh  
Jalan Hospital  
47000 Sungai Buloh, Selangor.

**DATES** 2006- 2008  
**POSITION** Medical Officer (Anaesthesiology and ICU) Hospital Taiping  
**RESPONSIBILITIES**

- Anaesthetic management of patients going for surgeries (adult, maternity and paediatric)
- Providing pain service to patients (postoperative, chronic and obstetric)
- Provide special care for critically ill patients.

**EMPLOYER / ADDRESS** Hospital Taiping  
Jalan Taming Sari  
34000 Taiping, Perak.

**DATES** 2005- 2006  
**POSITION** Junior Medical Officer (Paediatric) Hospital Taiping  
**RESPONSIBILITIES**

- Provide medical care for children in clinic and ward.
- Provide medical care for neonates at labour room/ wards.
- Attend deliveries as required to provide neonatal resuscitation.

**EMPLOYER / ADDRESS** Hospital Taiping  
Jalan Taming Sari  
34000 Taiping, Perak.



## Curriculum vitae

<b>DATES</b>	Aug 2005- Oct 2005
<b>POSITION</b>	Junior Medical Officer (Surgical) Hospital Taiping
<b>RESPONSIBILITIES</b>	<ul style="list-style-type: none"><li>- Provide surgical care for adult dan paediatric patient in clinic and ward.</li><li>- Perform simple surgical procedure under surgeon/ senior surgical medical office rsupervision.</li><li>- Perform post-mortem when required.</li></ul>
<b>EMPLOYER / ADDRESS</b>	Hospital Taiping Jalan Taming Sari 34000 Taiping, Perak.

  

<b>DATES</b>	2004- 2005
<b>POSITION</b>	House Officer (Obstetric & Gynaecology/ Medical/ Orthopaedic) Hospital Taiping
<b>RESPONSIBILITIES</b>	<ul style="list-style-type: none"><li>- Provide care for women during prenatal, intrapartum and postnatal periods.</li><li>- Treat acute and chronic diseases of female reproductive organs.</li><li>- Assist Medical Officer performing caessarian section.</li><li>- Provide Medical care for adult patients in clinic and ward.</li><li>- Provide care for patients with musculoskeletal diseases/ fractures- acute and chronic.</li></ul>
<b>EMPLOYER / ADDRESS</b>	Hospital Taiping Jalan Taming Sari 34000 Taiping, Perak.



## Curriculum vitae

### Education and Training

<b>DATES</b>	1999- 2002
<b>QUALIFICATION AWARDED</b>	Bachelor of Medical Science
<b>INSTITUTION</b>	Universiti Putra Malaysia

<b>DATES</b>	1999- 2004
<b>QUALIFICATION AWARDED</b>	M.D
<b>INSTITUTION</b>	Universiti Putra Malaysia

### Skills and Competences

<b>LANGUAGE SPOKEN</b>	Bahasa Melayu
<b>OTHER LANGUAGE(S)</b>	English

<b>SOCIAL SKILLS AND COMPETENCES</b>	<ul style="list-style-type: none"><li>- Accustomed to working in groups during corporate events, club programmes and society involvement.</li><li>- Confident verbal communication skills as demonstrated delivering presentations during meetings, courses and public events.</li><li>- Able to deal with problems calmly and rationally on regular basis in my role as Incident Reporting Supervisor.</li></ul>
--------------------------------------	---

<b>ORGANIZATIONAL SKILLS AND COMPETENCES</b>	<ul style="list-style-type: none"><li>- Able to multitask few programmes and deliver result at a given time.</li><li>- Accustomed to analyzing a situation and suggestions for improvement as Lead Internal Auditor.</li><li>- Always plan ahead for any activities and prioritize important task.</li></ul>
--	--

<b>COMPUTER SKILLS AND COMPETENCES</b>	<ul style="list-style-type: none"><li>- Good with graphic designs.</li><li>- Proficient with Pages, Numbers, Keynotes (Apple), Words, Spreadsheet, Powerpoint (Microsoft).</li></ul>
--	--