

Curriculum Vitae

Personal information

First name(s) / Surname(s)

Address(as)

Telephone(s)

E-mail

Nationality

Date of birth

Gender

JANAKI RANI. S

+6016 6652810

janakirani@ymail.com

Malaysian

13.08.1980

F

Desired employment /

Occupational field

Work experience

Dates

12/05/2007 – 01/10/2008

Occupation or position held

Junior medical officer

Main activities and responsibilities

Was posted in main departments such as medical, orthopaedics, obstetric and gynecology and pediatric. My jobs was doing the routine morning and evening rounds, attending admissions and emergencies in the ward, assisting in operations, doing procedures such as peritoneal tapping, peritoneal dialysis, reductions, applying POP's, assisting labour and many more. Our job also includes in assisting in specialist clinics and other related jobs.

Name and address of employee

Queen Elizabeth Hospital Kota Kinabalu, Sabah, Malaysia

Dates

01.10.2008 – 31/08/2009

Occupation or position held

Medical and Health Officer

Main activities and responsibilities

Was posted as a medical officer in a maternal child health clinic. Daily routine medical check up for pregnant women and child such as scanning for placenta, growth of the fetus, and other routine examinations. Also responsible in diagnosing and treating complications in pregnancy such as hypertension, diabetic, epilepsy and other medical problems. Besides that also do weekly travelling clinic and giving health talks and forum.

Name and address of employer

Klinik Kesihatan Ibu Dan Anak Ranau

Dates

01/09/2009 – 30/11/2010

Occupation or position held

Medical and Health officer in Charge

Main activities and responsibilities


Was responsible in running the programmes in clinic besides routine medical check ups and emergencies. In this clinic was seeing both outpatient and maternal child health. Outpatient covers diabetic,

	hypertension, medical emergencies such as febrile fits, stroke, shock, accident and other cases and all types of medical problems. Besides that was also in charge of all the staff, the programmes such as campaign for pap smear, diabetic and thalasemia screening, immunization and many more and run the management of the clinic.
Name and address of employer	Klinik Kesihatan Telipok, Kota Kinabalu, Sabah
Dates	01/12/2010 – 30/11/2012
Occupation or position held	Medical and Health Officer
Main activities and responsibilities	Covering both maternal child health and outpatient alternately. Mainly in maternal child unit which also covers another MCH clinic which is once a week visit. Daily routine will be checking patients, preparing maternal or perinatal mortality reports and routine ultrasound for fetal growth. Besides that also deal family planning and gyeancology cases
Name and address of employer	Klinik Kesihatan Jalan Macalister, Pulau Pinang Malaysia
Dates	01/12/2012 – 30/06/2015
Occupation or position held	Medical and health Officer In Charge
Main activities and responsibilities	In charge of maternal and child health clinic. Taking care of pregnant mothers especially the high risk group, routine scanning, IUCD insertion and also child health. Besides the clinical work also monitor the performance of the clinic in the aspect of immunization, family planning, anemia in pregnancy and many other indicators.
Name of employer	Klinik Kesihatan Ibu dan Anak Jalan Raja Abdullah
Dates	01/07/2015 – 30/07/2016
Occupation or position held	Medical and health Officer In Charge
Main activities and responsibilities	In charge of out patient clinic, maternal and child health clinic and 1 Malaysia clinic in the coverage area. Administrating the clinic in all aspect to ensure the clinic functions well . Also supervise the mother and clinic and the 1 Malaysia in this area. During this period, I was also involved with the DM SIQ and other health programs. Had a new experience of managing the clinic that had building safety issue. We closed the clinic and had to continue the service while placed in other clinics till we move a new building.
Name of employe	Klinik Kesihatan Keramat

Dates	01/08/2016 – today																																		
Occupation or position held	Principal Assistant Director																																		
Main activities and responsibilities	Monitoring of weekly/monthly/quarterly and annual reports consisting of screening new cases, follow up of old cases, defaulters, investigating new cases, deaths and also monitoring maternal screening and treatment. Other then reports we also organize programmes for prevention, advocating and promoting about HIV/STI among the health care workers/NGO's and public.																																		
Name of employe	HIV/STI Unit and CDC, Jabatan Kesihatan Wilayah Persekutuan Kuala Lumpur & Putrajaya																																		
Education and training																																			
Dates	01/09/1999 - 30.11.2006																																		
Principal subjects/occupational skills covered	Medical (medical studies and 2y6m internship in all 16 departments)																																		
Name and type of organization providing education and training	University Brawijaya, Malang, Indonesia																																		
Level in national or international classification	M.D.																																		
Dates	22/07/2017 – 06/12/2017																																		
Principal subjects / occupational skills covered	Leadership In Disaster Management																																		
Name and type of organization providing education and training	AHA Centre (ASEAN Coordinating Centre For Humanitarian Assistance in Disaster)																																		
Level in national or international	REGIONAL																																		
Personal skills and competences																																			
Native tongue	Tamil																																		
Other language(s)																																			
Self-assessment	<table border="1"> <thead> <tr> <th colspan="2">Understanding</th> <th colspan="2">Speaking</th> <th>Writing</th> </tr> <tr> <th>Listening</th> <th>Reading</th> <th>Interaction</th> <th>Production</th> <th></th> </tr> </thead> <tbody> <tr> <td>English</td> <td>Experienced User</td> <td>Experienced User</td> <td>Experienced User</td> <td>Experienced User</td> </tr> <tr> <td>Malay</td> <td>Experienced User</td> <td>Experienced User</td> <td>Experienced User</td> <td>Experienced User</td> </tr> <tr> <td>Tamil</td> <td>Experienced User</td> <td>Experienced User</td> <td>Experienced User</td> <td></td> </tr> <tr> <td>Indonesia</td> <td>Experienced User</td> <td>Experienced User</td> <td>Experienced User</td> <td>Experienced User</td> </tr> </tbody> </table>					Understanding		Speaking		Writing	Listening	Reading	Interaction	Production		English	Experienced User	Experienced User	Experienced User	Experienced User	Malay	Experienced User	Experienced User	Experienced User	Experienced User	Tamil	Experienced User	Experienced User	Experienced User		Indonesia	Experienced User	Experienced User	Experienced User	Experienced User
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Social skills and competences	<p>Team spirit</p> <p>Capability to adapt to multicultural environments</p> <p>Good communication skills</p>
Organizational skills and competences	<p>Clarifying job tasks, and job managers during ISO 9001 certification.</p> <p>Clarify organizational hierarchy. Ability to decide and to take decisions.</p> <p>Accountability. Strength of reasoning and persuasion. Savvy, dynamic, firm, safe and consistent method for tracking tasks and objectives.</p> <p>Capacity to mobilize collective resources and work to motivate others.</p> <p>Balance, fairness, transparency in making decision and evaluation.</p> <p>Interest in the people, opinions and ability to initiate and maintain relationships with others, to create and maintain a proper non conflictual work climate. Civilized conduct.</p>
Technical skills and competences	<p>Able to perform peritoneal tapping, pleural tapping, peritoneal dialysis, insertion of intravenous catheter both femoral and brachial, lumbar punctures, minor suturing and amputation, reduction and POP, caesarian section (performed with supervision and assisted) deliveries and many other medical procedures</p> <p>Able to handle emergencies or critical situation</p> <p>Able to do obstetric and gynae ultrasound scans</p> <p>Insertion and removal of IUCD and Implanon</p> <p>Pap smear</p> <p>Have received training on infant and young children feeding by WHO</p> <p>Have attended course on Risk Assesment in Acute Public Health Event</p>
Computer skills and competences	<p>Good knowledge of Microsoft Office programs</p>

Yours truthfully



DR. JANAKI RANI .S