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| Task & responsibilities | August 2022 | September 2022 | October 2022 | November 2022 | December 2022 |
| Determine issues and challenges –  Secretary of MDC |  |  |  |  |  |
| Define goals and targets –  Secretary of MDC |  |  |  |  |  |
| Propose alternatives –  MDC Secretariat |  |  |  |  |  |
| Circulation of alternative to stakeholders –  Secretary of MDC |  |  |  |  |  |
| Process APC 2023 application (usual and alternative implementation) – MDC Secretariat |  |  |  |  |  |
| Monitor progress and development –  Secretary and assistant secretaries of MDC |  |  |  |  |  |
| Issuance of approved APC 2023  – MDC Secretariat |  |  |  |  |  |
| Review of process  – Secretary of MDC |  |  |  |  |  |
| Propose enhancement/ new alternatives  – MDC Secretariat |  |  |  |  |  |
| Implementation of revised action plan  – MDC Secretariat |  |  |  |  |  |