

**SELECTION CENTRE NORTH KAPURTHALA**  
**CALL UP LETTER FOR SSB INTERVIEW : 10+2 TES -44 COURSE**

**TO BE READ IN CONJUNCTION WITH THE NOTIFICATION**  
**FOR 10+2 TECHNICAL ENTRY SCHEME-44 COURSE (JAN 2021)**

1. This is to inform you that you have been shortlisted to attend SSB interview at Selection Centre North, Kapurthala.
2. Thus, you are required to report directly at the main gate of **Selection Centre North, Near DC Chowk, Kapurthala** (approximately 01 Km from Kapurthala Bus Stand and approximately 04 Kms from Kapurthala Railway Station) at **0600 hours (06:00 AM) UNDER OWN ARRANGEMENT, only on the selected/allotted reporting date as communicated to you on your registered account on DG Recruiting website/registered email Id. No latecomers will be entertained/accepted after 0630 (06:30 AM) hours at the Selection Centre.**
3. **COVID -19 ADVISORY.**
  - (a) **Medical Certificate** All candidates will carry a COVID-19 free report from ICMR approved lab/ asymptomatic certificate signed by doctor from a Government hospital with stamp of the doctor & hospital not more than two days old before leaving home. (See Specimen at **Appendix 'A'**).
  - (b) **No Risk Cert.** All candidates will carry a no risk certificate. (See Specimen at **Appendix 'B'**).
  - (c) **Quarantine Policy.** All the candidates will meet the Quarantine requirements of the Punjab State mentioned in website [www.pbhealth.gov.in](http://www.pbhealth.gov.in) while travelling to Punjab for SSB.
  - (d) **Photographs.** Latest passport size photographs not older than one week will be brought and failing to produce the same at the time of reporting will render a candidate disqualified from appearing for the SSB tests. **Nobody will be allowed to leave the premises for any document or getting photograph.**
  - (e) **Installation of Apps.** Candidates should have Arogya Setu and COVA app (Govt of Punjab) installed in their phones prior to leaving home station for Selection Centre. The same will be checked at the time of reporting at the Selection Centre.
  - (f) **Bedding.** All candidates are advised to carry **Durrie, Bed Sheet and Pillow cover (Light Bedding)**. These items will not be provided by the centre.
  - (g) Those candidates who are selected in Stage I for Stage II will not be allowed to go out of the selection centre premises for any purpose in view of the COVID-19 pandemic.
  - (h) Candidates are advised to carry adequate clothing that will be required for their stay for period of two weeks incase recommended for selection as there shall be no laundry facilities available till the COVID-19 pandemic is over. All candidates will carry their **personal face masks, face shield, gloves, hand sanitiser and water bottles.**
  - (j) Candidates are advised to ensure that they do not carry any medication with them including any generic medicine. Any medical assistance required will be provided at Selection Centre. There will be a check of body temperature at least thrice a day during their stay with the Selection Centre. During Stage I, medical check of candidate will be carried out at every stage of testing to ensure that all the candidates are safe.
  - (k) Candidates having any symptoms related to COVID 19 are advised not to move from home station.
  - (l) Candidate will be **returned back** if symptoms like fever, cold, cough & running Nose are detected at the reception area and will not be allowed for Stage –I screening.

(m) Candidate will preferably not travel from any containment zones.

(n) **DO's and DON'Ts while undergoing SSB:** -

- (i) Wear mask at all the time and before putting on mask, clean with soap and water. Replace mask with a new one as soon as it is damp and do not re-use single use mask.
- (ii) Regularly and thoroughly clean your hands with soap and water during verification of documents and prior to appearing for the tests.
- (iii) Maintain at least one metre/three feet distance amongst each other. Don't touch your body parts on any surface unnecessarily.
- (iv) Maintain good respiratory hygiene ie cover your mouth and nose with tissue paper during cough or sneeze. Then dispose off the used tissue immediately in the covered dustbin and wash your hand with soap and water.
- (v) Inform and seek immediate medical attention in case of fever, cough and difficulty in breathing.
- (vi) No outpass for candidates during their stay at Selection Centre North, Kapurthala.
- (vii) Finally, be supportive, be careful, be alert and be safe.

4. No change will be made to the **SSB dates, once allotted**. Also, no absentee batch has been scheduled.

5. Candidates will have to make onwards/return rail reservation at his own arrangements to Selection Centre North, Kapurthala and after screening out/conference out/medical examination as the case may be. No rail reservation will be made by this organisation.

**Note 1:- Local Candidates.** Withhold your move and contact us at the earliest in case you or your parents or close relatives are serving in Selection Centre North, Kapurthala. Further instructions regarding change of Centre will be intimated to you on receipt of such confirmation from you. **Withholding information or giving false information in this regard will render you liable for cancellation of your candidature and disqualification of commission in case detected subsequently.**

#### **Eligibility**

6. **Please ensure that you fulfil all eligibility criteria strictly as per the Notification** published for **TES-44** entry on our official website [www.joinindianarmy.nic.in](http://www.joinindianarmy.nic.in). In case of shortcomings if any, candidates will be returned back on reporting for the SSB. Following issues are highlighted: -

- (a) **Age Limit.** As per notification for the **TES-44** entry.
- (b) **Educational Qualification.** As per notification for the **TES-44** entry.
- (c) **Cut Off percentage.** As per notification for the **TES-44** entry.
- (d) Cut off percentage and other relevant information are updated on website [www.joinindianarmy.nic.in](http://www.joinindianarmy.nic.in). Candidates must check their eligibility before reporting for SSB. Candidates are advised to visit website from time to time to get themselves updated, ignorance will not be taken as an excuse.

7. **Permanent Body Tattoo(s).**

(a) Only small innocuous permanent body tattoos are only permitted on inner face of forearm i.e. from inside of elbow to the wrist and on the reverse side of palm/back (dorsal) side of hand. Permanent body tattoos on any other part of the body are not acceptable and **candidates will be barred from further selection**. Tribes with tattoo marks on the face or body as per their existing custom and traditions will be permitted on a case to case basis.

(b) **Document Required to be Submitted.** In case of permissible tattoos, under mentioned Appendices to DG Recruiting 'Tattoo Policy for candidates appearing for SSB Interview with Permanent Body Tattoos' are required to be submitted to allow them to continue with the selection process: -

- (i) **Tribal Communities**. Appendix A & B to DG Recruiting Policy on Body Tattoo. Formats attached as Exhibit I & II.
- (ii) **Non Tribal Communities**. Appendix D to DG Recruiting Policy on Body Tattoo. Format attached as Exhibit III.
- (c) Please refer detailed Policy on permanent body tattoo available at web-link <http://www.joinindianarmy.nic.in/writereaddata/Portal/Images/pdf/tattopolicy2015.pdf>. (Available under 'Policies'- 'Officers Selection')

### **Document required when Reporting for SSB Interview**

8. Following documents in **ORIGINAL** must be brought **along with two photocopies each duly self attested (Original documents will be returned after verification at the SSB):** -

- (a) **Matriculation or Equivalent Certificate** for verification of your date of birth. [Any other certificate issued by the board concerned (CBSE/State Boards/ICSE)/Admit Card/Mark sheet/Transfer/Leaving Certificate etc in which date of birth is reflected are not acceptable for proof of date of birth]
- (b) **Marks Sheet of Matriculation or equivalent.**
- (c) **Intermediate (10+2) pass certificate.**
- (d) **Marks Sheet of Intermediate (10+2) examinations.** Revised marks sheets issued by Board/University after 09 Sep 2020 will not be accepted.
- (e) **Valid Proof of Identity** with photograph - Aadhaar Card/PAN Card/Voter ID Card/Passport. (Candidates belonging to Delhi are also required to bring one valid Residence Proof with photograph).
- (f) One copy of **Online Application** duly signed and affixed with self attested photograph.
- (g) No Claim/Risk Certificate. Format is attached as **Appendix 'C'**.
- (h) **Certificate for Not Having Duplicate Profiles/Registration IDs.** A declaration to this effect as per format attached at **Appendix 'D'**.
- (j) **In case Original Documents Submitted for Pursuing Higher Studies.** Candidates are required to bring a **Bonafide cum Custodian Certificate** as per **Appendix 'E'** on original letter head duly signed by the Principal/Head of institution where the documents have been submitted.
- (k) **Certificate of Previous Candidature/SSB Attempt.** Format is attached as **Appendix 'F'**.
- (l) **Candidates serving in the Armed Forces** are required to inform their Commanding Officer in writing that they have applied for this examination. Application of candidates serving in the Armed Forces, duly countersigned by the Commanding Officer should be taken alongwith all other documents as stated above to the SSB as and when called for the same.

9. **Special Instructions : Variations in Personal Particulars.** Candidates **MUST** thoroughly scrutinize all requisite Certificates and documents, including the Online Application to check if there is any variation in the personal particulars- **Candidate's Name & Parents Name** from document to document. **In case of minor variations also (Eg: - Initials in name, spelling mistakes, suffixing of middle name/surname etc), the candidates are required to submit an Affidavit** stating the variations in the personal particulars in specific documents and corrective actions taken thereto (to be elaborated in details). Following aspects be kept in mind while preparing the Affidavit: -

- (a) The personal particulars- **Candidate's Name & Parents Name** as contained in **Matriculation Certificate** only will be acceptable.
- (b) Due care be taken to address all the variations without leaving any scope for interpretations/assumptions whatsoever of such variations from document to document. **In absence of correct affidavit, the candidate will be returned back without entertaining any representations.**

**Note 1 :-** If there is any discrepancy/anomaly observed in any respect, it may be brought to the notice of Dte Gen of Rtg, New Delhi immediately on occurrence.

**Note 2 :-** Candidates declared successful in the SSB interview are required to submit at the earliest a photocopy duly self attested of all such provisional degree / degree certificate, acquired after the SSB interview to Director General of Recruiting, Integrated Headquarters Ministry of Defence (Army) West Block - III, R K Puram, New Delhi - 110066.

**Note 3** : - Candidates are further advised that documents already verified at Selection Centre North, Kapurthala need not be submitted again to IHQ MoD (Army). In case of loss of such documents, the onus will entirely rest upon the candidate.

**Note 4** : - Candidates will ensure that all documents (as applicable) as stated in the call up letter at Para 03, 07, 08 and 09 above are brought along. **In case a candidate fails to produce the required/incomplete documents at the time of reporting the candidature will stand cancelled and no representation will be accepted at any stage.**

### **Instruction for Attention of Candidates**

10. **Testing Procedure at SSB.** This will be conducted over five days including the day of arrival in two stages: -

- (a) **Stage I.** The Stage I testing shall commence at 06:30 AM on the first day and will comprise an Intelligence Test and a Picture Perception and Discussion Test (PPDT).
- (b) **In case of your rejection in Stage –I, you shall be returned from the Centre in the afternoon of the same day.**
- (c) **Stage II.** The Stage II tests comprises of Psychological Tests, Group Test I & II and Interview for the next four days.

**Note** : - In order to familiarize yourself with the SSB procedure being followed, you are advised to follow the link <http://www.joinindianarmy.nic.in/kapurthala-5-days-test-schedule.htm>.

11. **Compensation.** Government is not responsible for any compensation to the candidates or to their guardians/heirs for injuries sustained by them during the period of testing or while using military transport.

12. **Travelling Allowance (TA).** Please refer relevant contents of Notification for 'Entitlement for Travelling Allowance'. Re-Imbursement of TA will be made to Bank Account through NEFT to the candidates Accts/beneficiary account of their parents only. To claim TA if applicable, candidates must submit **TA Form** (Format attached as **Appendix 'G'**), a copy of the tickets (including boarding pass if journey by air) and a cancelled cheque or a self attested photocopy of first page of bank passbook at the time of reporting for SSB. You are liable to forfeit the TA if you: -

- (a) Are withdrawn from any stage of Testing due to ineligibility/ cancellation of candidature.
- (b) Make use of any travel concession forms from Defence or any other Govt Department.
- (c) **Failure to Produce TA Documents.** In case you fail to produce documents/data as mentioned at Para 12 above at the time of reporting, No reimbursement of TA will be made.

**Note :- Duration for Processing of TA Claim.** For processing TA claim, **the concerned office takes max upto 45-60 days** and TA will be credited in your account accordingly. Therefore, the **candidates should not seek any clarification on TA before 60 days** to avoid unnecessary correspondence in this regard.

13. **Administrative Instructions.** Following administrative Instructions are laid down for Candidate's guidance and strict compliance: -

- (a) **Cash and Valuables.** It is advised that, a maximum of Rupees One Thousand over and above what is required for travelling expense may be carried. No valuables should be carried. Safe custody of cash and valuables will be the responsibility of the candidates.
- (b) Free boarding and lodging will be provided to you for the period of your stay at the Selection Centre.
- (c) Candidates will strictly adhere to laid down timings at all places.
- (d) Candidates will not visit testing areas after testing hours.
- (e) The conduct of the candidates both in the Selection Centre as well as when visiting outside areas will be courteous.
- (f) **Mobile phones** will be deposited on arrival and their usages during their stay at SCN, Kapurthala is strictly prohibited. STD / PCO and Internet facilities are available at this Centre for utilisation by the Candidates.
- (g) **Any contravention of above orders/** any act of indiscipline/ malpractices or cheating during testing will invite immediate cancellation of candidature on disciplinary grounds. Cases of serious breach of discipline and conduct will be handed over to civil police and FIR registered accordingly.
- (h) **Carrying of Laptop and Electronic Gadgets.** Candidates are not permitted to carry Laptop or any electronic gadgets i.e Pen drive, hard disk etc.

- (j) **Items to be Brought.** Following items will be required for the interview: -

Ser No	Items	Quantity Required		Remarks
		Gents	Ladies	
(i)	Dark colour trouser and light colour shirt	02 Sets	02 Sets*	*Suit/Sarees permissible Jeans not permitted
(ii)	Black Shoes	01 Pair	01 Pair	With laces
(iii)	Neck Tie	01 Pair	01 Pair	Optional
(iv)	Winter Wear	01/02 Sets	01/02 Sets	Seasonal requirement during winter.
(v)	White shorts & T-shirts	01/02 Sets	-	For GTO tests in Summer
(vi)	Track Suit	01*	02 Set@	*For winter only @May wear appropriate Indian dress.
(vii)	Sports Shoes	01 pair	01 pair	Preferably white
(viii)	Socks	01/02 Pairs	01/02 Pairs	White Colour
(ix)	Writing materials (pen-blue/black, pencil, eraser, A4 size white paper -10 Nos)	Adequate quantity	Adequate quantity	-
(x)	Passport size colour photograph in light shirt	30 copies	30 copies	Background of the photo should be white (Refer Para 3 (d) above)
(xi)	Toiletries	As required	As required	-
(xii)	Lock and key for safety of personal belongings	-	-	-

**Note: - Tie/blazers/apparels bearing logos of school/academies/institutes etc are strictly prohibited)**

14. **Change of Address** .Change of address, if any, after submission of application will be intimated to "Directorate General of Recruiting (Rtg `A'), Adjutant General's Branch, IHQ of MoD Army, West Block - III, R.K. Puram, New Delhi-110066. (Format attached as **Appendix `H'**)

15. **Correspondence.**

- (a) Candidates must forward all queries/ requests only through '**Feedback/Queries**', after logging into their personal profile on [www.joinindianarmy.nic.in](http://www.joinindianarmy.nic.in).
- (b) Alternate modes of communication.
  - (i) Tele & Fax – 01822-230127 (Between 0830 – 1400 hrs)
- (c) No action will be taken on requests received through any other channels.

File No : SCN/7801/TES/CU

Station : Kapurthala

Date : 21 Sep 2020

(Sd/- x x x )  
Call Up Officer  
Selection Centre North  
for Commandant

**Appendix 'A'****MEDICAL CERTIFICATE****COVID-19 FREE/ ASYMPTOMATIC CERTIFICATE**

I, Dr \_\_\_\_\_ of \_\_\_\_\_ (Name of Government Hospital) is a registered medical practitioner and holding medical licence registered number \_\_\_\_\_ have examined Mr \_\_\_\_\_ S/o \_\_\_\_\_ on date \_\_\_\_\_ 2020 and have found Mr \_\_\_\_\_ free from the following diseases: CORONA VIRUS Disease – COVID-19 currently asymptomatic.

Dated : \_\_\_\_\_  
Stamp of Government Hospital

(Signature of Doctor with Stamp)  
Dr \_\_\_\_\_  
Government Hospital \_\_\_\_\_  
Sector \_\_\_\_\_ Teh \_\_\_\_\_  
Distt \_\_\_\_\_ State \_\_\_\_\_  
PIN \_\_\_\_\_

**Note:** - Asymptomatic certificate should have proper stamp of Government Hospital and Doctor with Registration Number of Doctor.

**Appendix 'B'****NO RISK CERTIFICATE**

1. It is certified that Mr \_\_\_\_\_ (Name) Roll No \_\_\_\_\_ a candidate of **TES-44**, hereby certify that I have no COVID -19 symptoms. I fully understand that travel to Selection Centre is at my own risk and I or my parents/guardian shall not be entitled to claim any compensation or retest for the same course or any other relief from the Government if I am infected with COVID-19 during my transit or during my stay at Selection Centre North, Kapurthala.

Date : \_\_\_\_\_

(Signature of the Candidate)

**COUNTERSIGNED**

Station : \_\_\_\_\_

(Signature of Parent/ Guardian)  
Address .....

Dated : \_\_\_\_\_

**Exhibit -I**(Appx `A' to DG Recruiting  
Policy on Body Tattoo)**SELF CERTIFICATION (ONE FOR EACH TATTOO) BY CANDIDATES FROM TRIBAL  
COMMUNITIES WITH PERMANENT BODY TATTOO(S)**

1. I, \_\_\_\_\_ (Name of Candidate), Son/Daughter of \_\_\_\_\_  
(Name of Father/Mother/Guardian as applicable) \_\_\_\_\_ (Date of Birth) hereby give an  
undertaking that I belong to \_\_\_\_\_ Tribe from \_\_\_\_\_ area of \_\_\_\_\_ State  
and I do not have any permanent body tattoo on my body/I have one/two/three/four/more than four \*  
permanent body tattoo(s) inked on my body as follows (one for each tattoo) :-

<b><u>Photograph of Tattoo</u></b>	<b><u>Details of Tattoo</u></b>
(Post card size to be pasted here duly signed by the candidate with name. Please do not use staple pins/clips)	Size of Tattoo (In Cms) -  Language (If Applicable) -  Significance of Tattoo - (if Applicable)

(\* Delete whichever is not applicable)

2. I am enclosing Certificate(s) as per Exhibit -II, in original, for permanent body tattoo(s) on my body, duly signed as per instructions.
3. I hereby declare that besides the tattoo(s) as referred in Para 1 above, I will not have any other permanent body tattoo(s) in future if I am selected to undergo pre-commission training.
4. The above information given by me is true and correct to the best of my knowledge and belief.
5. I understand that misrepresentation of any facts/concealment of any information regarding permanent body tattoo(s) will lead to cancellation of my candidature at any stage from commencement of the selection process and I shall be solely responsible for the same.

Place :

Date :

\_\_\_\_\_  
(Signature of the Candidate)  
Name, Entry & SSB Batch No



Exhibit –II  
(Appx `B' to DG Recruiting  
Policy on Body Tattoo)

**CERTIFICATE (ONE CERTIFICATE FOR EACH TATTOO) FOR PERMANENT BODY TATTOO  
IN RESPECT OF CANDIDATES FROM TRIBAL COMMUNITIES**

1. This is to certify that \_\_\_\_\_ (Name of Candidate) whose date of birth is \_\_\_\_\_ is the Son/Daughter of \_\_\_\_\_ (Name of Father/Mother/Guardian as applicable) and belongs to \_\_\_\_\_ (Name of the Tribe) Community of \_\_\_\_\_ (Name of the District) in the State of \_\_\_\_\_ (Name of the State).

2. It is certified that the permanent body tattoo(s) inked at the following parts of the body of \_\_\_\_\_ (Name of the candidate) is as per existing customs and traditions of \_\_\_\_\_ Tribe and is in practice as on date :-

(a)

(b)

(c)

(d)

(Total No of Tattoos – both in figures and words)

3. Post card size photograph of each of the tattoo as given in Para 2 above is correct and placed as under for any future reference / record hereafter: -

<b><u>Photograph of Tattoo</u></b>	<b><u>Details of Tattoo</u></b>
(Post card size to be pasted here duly signed by the candidate and official issuing this certificate with their respective names. Please do not use staple pins/clips)	Size of Tattoo - (In Cms)
	Language - (If Applicable)
	Significance of Tattoo - (If Applicable)

**Note :-** Each tattoo will have a separate photograph with details and will be described separately in additional pages will be used for the purpose and each page will attested separately.

Place :

\_\_\_\_\_  
(Signature with Name, Designation and Stamp of DC/DM or SDM of the District/Tehsil) OR  
(Signature with Name Designation if any and Address of Chairman/Secretary or Senior Member of the Tribe to which the candidate belongs to with their Stamp)



Exhibit –III  
(Appx 'D' to DG Recruiting  
Policy on Body Tattoo)

**SELF CERTIFICATION (ONE FOR EACH TATTOO) UNDERTAKING BY CANDIDATES (OTHER THAN THOSE FROM TRIBAL COMMUNITIES) WITH PERMANENT BODY TATTOO(S) ON PERMISSIBLE BODY PART**

1. I, \_\_\_\_\_ (Name of Candidate), Son/Daughter of \_\_\_\_\_ (Name of Father/Mother/Guardian as applicable) \_\_\_\_\_ (Date of Birth) hereby give an undertaking that \*I do not have any permanent body tattoo on my body/\*I have one/two/three/four/more than four permanent body tattoo(s) as per details given and shown in the photograph(s) (\*strike out whichever is not applicable) :-

<b><u>Photograph of Tattoo</u></b>	<b><u>Details of Tattoo</u></b>
(Post card size to be pasted here duly signed by the candidate with name. Please do not use staple pins/clips)	Size of Tattoo (In Cms) -
	Language (If Applicable) -
	Significance of Tattoo - (If Applicable)

2. I hereby declare that besides the tattoos as declared by me in Para 1 above. I will not have any other permanent body tattoo(s) in future if I am selected to undergo pre-commission training.

3. The above information given by me is true and correct to the best of my knowledge and belief.

4. I understand that misrepresentation of any facts/concealment of any information regarding permanent body tattoo(s) will lead to cancellation of my candidature at any stage from commencement of the selection process and I shall be solely responsible for the same.

Place :

\_\_\_\_\_  
(Signature of the Candidate)  
Name, Entry & SSB Batch No

Date :

Note 1 . Each tattoo will have a separate photograph and will be described separately additional pages will be used for the purpose and each page will be signed by the candidate.

Note 2 . Commandant Selection Centre or Commandants of a Pre-Commission Training Academy are empowered to reject a candidate for non-permissible permanent body tattoo(s).

Appendix 'C'NO CLAIM/RISK CERTIFICATE

I father/ guardian of \_\_\_\_\_(Name of candidate) who is a candidate for **TES-44** in the Army, hereby certify that I fully understand that my son/daughter/ ward will, if required, attend the Service Selection Board Interview with my full and free consent and at my own risk and that I or my son/ daughter/ ward shall not be entitled to claim any compensation or other relief from the government in respect of any injury or disability which my son/ daughter/ ward may sustain in the course of or as the result of any of the tests given to him at the SSB interview, whether due to his own negligence or the negligence of any other person or otherwise.

Place : \_\_\_\_\_

(Signature of Parent/ Guardian)

Date : \_\_\_\_\_

Name \_\_\_\_\_

Address \_\_\_\_\_

Appendix 'D'**CERTIFICATE FOR NOT HAVING DUPLICATE PROFILES/REGISTRATION IDs**

1. I understand that creating duplicate profiles (registration IDs) on [www.joinindianarmy.nic.in](http://www.joinindianarmy.nic.in) is not allowed.

2. I hereby certify, that I have only one profile (registration ID) on [www.joinindianarmy.nic.in](http://www.joinindianarmy.nic.in) whose user name is \_\_\_\_\_.

OR

I have more than one profiles (registration IDs) on [www.joinindianarmy.nic.in](http://www.joinindianarmy.nic.in) whose user name are as under :-

(a) \_\_\_\_\_

(b) \_\_\_\_\_

(c) \_\_\_\_\_

3. **For Candidates having more than one Profile/Registration ID.** Having understood that I can maintain only one profile (Registration ID), I have already requested the authority concerned at DG Recruiting by email/letter on \_\_\_\_\_ to delete my profile(s) (registration IDs) with following user name (s):-

(a) \_\_\_\_\_

(b) \_\_\_\_\_

4. In case the above information submitted by me is found to be false, I understand that all my current applications are liable to be cancelled at any stage of the selection process.

Date :

(Signature of the Candidate)

Station :

Name : \_\_\_\_\_

Course : \_\_\_\_\_

Roll No : \_\_\_\_\_

**Appendix 'E'****BONAFIDE CUM CUSTODIAN CERTIFICATE****(CERTIFICATE FOR CANDIDATES WHO HAVE SUBMITTED THEIR ORIGINAL CERTIFICATES AND MARK SHEETS FOR PURSUING HIGHER STUDIES)**

(This certificate is required on the original letter head)

1. Certified that Mr \_\_\_\_\_ S/o Shri \_\_\_\_\_ is a bonafide student of \_\_\_\_\_ (name of college/university) and presently studying in \_\_\_\_\_ (name of course to be mentioned). The following certificates and mark sheets in respect of the above individual have been deposited with this College/University/Institution in original for verification purpose :-

- (a) .....  
 (b) .....  
 (c) .....

2. It is further certified that Photostat copies of the above documents have been verified and attested by the undersigned.

Place :

(Signature of Principal/Registrar of the  
College/University where studying with stamp)

Date :

College/University round stamp

**Appendix 'F'****CERTIFICATE****DETAILS OF PREVIOUS SSBs INTERVIEW ATTEMPTS**

1. I, Mr \_\_\_\_\_ S/o Shri \_\_\_\_\_ appearing for SSB Interview for **TES-44** Course, Roll No \_\_\_\_\_ hereby declare that I have earlier attended the following SSBs Interview: -

Ser No	Type of Commission/Entry	SSB Centre	Batch No & Chest No	Date of Interview	Result

2. I hereby declare that to the best of my knowledge and belief the above information is correct and understand that my candidature will be cancelled if found incorrect.

Place:

(Signature of the candidate)

Date :

Appendix 'G'

Roll No \_\_\_\_\_

**TRAVELLING ALLOWANCE FORM****PART-I**

(TO BE FILLED BY THE CANDIDATE)

1. Batch No \_\_\_\_\_ Stage one Chest No \_\_\_\_\_
2. Name of candidate as per Dossier \_\_\_\_\_
3. Name of the nearest railway station \_\_\_\_\_
4. Banker's details of the individual for making payment of TA through NEFT: -
  - (a) Details : -
    - (i) Name of the Candidate \_\_\_\_\_
    - (ii) Name of the account holder \_\_\_\_\_ Relationship \_\_\_\_\_
  - (b) Account No and Type : \_\_\_\_\_ (Savings/ Current Account)
  - (c) IFSC Code \_\_\_\_\_
  - (d) Bank Name \_\_\_\_\_
  - (e) Branch with full address \_\_\_\_\_
5. Actual train/Air fare paid:-
  - (a) From \_\_\_\_\_ To \_\_\_\_\_
  - (b) Class \_\_\_\_\_
  - (c) Amount Rs. \_\_\_\_\_
  - (d) Train PNR/Ticket No \_\_\_\_\_
6. Actual Bus fare paid:-
  - (a) From \_\_\_\_\_ To \_\_\_\_\_
  - (b) Amount Rs. \_\_\_\_\_
  - (c) Bus Ticket No. \_\_\_\_\_
7. Grand total (5+6) Rs. \_\_\_\_\_
8. It is certified that I, \_\_\_\_\_ S/o \_\_\_\_\_  
am attending first time for Permanent/Short Service Commission, I will be personally responsible for any intentional/non intentional wrong information as furnished above and I will not claim TA in future for this particular entry.

Station : Kapurthala

Dated : \_\_\_\_\_

(Signature of candidate)

**PART - II****(TO BE FILLED BY THE ACCTS CLK)**

9. Auth Train fare :-
  - (a) From \_\_\_\_\_ To \_\_\_\_\_
  - (b) Class \_\_\_\_\_
  - (c) Amount Rs. \_\_\_\_\_
10. Admissible Train fare \_\_\_\_\_  
(Para 5 or 9 whichever is less)
11. Admissible grand total paid (6+10) x 2 Rs \_\_\_\_\_

(Signature of Account Clerk)

Appendix 'H'**From**

Roll No : \_\_\_\_\_

Name : \_\_\_\_\_

Father's Name: \_\_\_\_\_

Postal Address: \_\_\_\_\_

Email : \_\_\_\_\_

Mob No. : \_\_\_\_\_

To,

Dte Gen of Rtg (Rtg `A')  
 Adjutant General's Branch  
 IHQ of MoD (Army)  
 West Block - III, R.K. Puram  
 New Delhi-110066

**APPLICATION FOR CHANGE OF ADDRESS**

Sir,

1. I am a candidate for \_\_\_\_\_ Course and my date of SSB interview is \_\_\_\_\_.
2. My Postal address has been changed. I request you to please update my postal address in the application for further correspondence: -

Postal Address (as given in the application)	New Postal Address (To be changed in the application)
_____	_____
_____	_____
_____	_____
_____	_____

Thanking You

Yours faithfully

Date :

Signature of the candidate

**Copy to : -**

The Call Up Officer  
 Selection Centre North  
 Kapurthala  
 Punjab - 144601