

---

KIJAESUN@GMAIL.COM

# MAIA JALOSJOS

## JOB OBJECTIVE

---

To obtain an internship experience over at IDC, allowing me to utilize my education And learning experience while gaining a work experience in a work-oriented environment

## EDUCATION

---

2019	Cradle of Joy	Quezon City
Junior High School Graduate		
Final Grade: 87.49		

## SKILLS AND QUALIFICATIONS

---

- Skilled in MS Office, Photoshop and Canva
- Knowledgeable with the basics of Computer Hardware and Software
- Fast learner and easy communication skills
- Knowledge in basic Math skills and English proficiency

## EXPERIENCE

---

2018 (Grade 9 & 10)

### *Cashier and Graphic Designer*

- In charge of the design structure of the logo, brochures, etc.
- Assisted in handling money and giving out information to customers
- Assisted in checking of prices of the products, donation procedures