ESCUELA SUPERIOR POLITÉCNICA DEL LITORAL FACULTAD DE INGENIERÍA ENELECTRICIDAD Y COMPUTACIÓN

SOFTWARE ENGINEERING II

TEAM 5 | SOLICITEL

PROJECT REVIEW CERTIFICATE

GROUP	DATE
SOLICITEL	June 13, 2024
PLATFORM	**HOUR**
ZOOM	21h00

FORMAL STATEMENT OF REVIEW

This document records a project review meeting held by the development team, intended for the client to review and approve the changes mentioned herein.

The meeting was convened to discuss critical and non-critical requirements and screens for the project to ensure alignment and progress. The following items were addressed:

Remaining of First Half of the Semester	**Second Half of the Semester**
Deadline: June 24th **Non-Critical Screen - Login:** The login functionality is completed. It must be connected and uploaded to GitHub by Saturday, 15th. **Non-Critical Screen and Requirement - Project Creation:** Request the categories for projects from the client. There will be a functionality to add a category. **Non-Critical Screen - Display Purchase Requests as Project Manager:** Display requests corresponding to the selected project. Include functionality to filter by project. Inform the client that the functionality to delete requests will not be implemented. It is unlikely this screen will be completed before the first delivery on **Non-Critical Screen - Acquisitions:** This screen will display all purchase requests from all project managers.	**Deadline: August 3rd** **Critical Screen and Requirement – Purchase Request Creation by Project:** Ask the client if there will be more types of requests. Notify that only "purchase" type requests will be developed. **Non-Critical Screen – Purchase Request Details:** Instead of a button to add items declared in the budget, an optional column called "attachment" will be added to include a link to the item's photo. **Critical Screen - Statuses:** The number of request statuses is extensive. Any changes should aim to reduce the number of status screens. No additional status screens should be accepted. Inform the client that some screens have been removed: After receiving the purchase, there will be a button to confirm receipt, automatically returning to the request review list. The user satisfaction rating screen has been removed. **Critical Requirement - Minimum Number of Quotations:** The minimum required number of quotations is three. Request the client to minimize changes to this requirement and screen. **Critical Screens and Requirement - Project Coordinator or Management Department:** Management Department must accept requests. Remind the client that it is their responsibility to define the role of the project coordinator and management department with the relevant individual.

Next steps

- All creation forms for invoices must be provided in a document.
- All purchase request fields should be well-defined due to the complexity of the form.
- Aim to provide the default category fields for project creation for the first half of the semester.
- **If no confirmation is received for any changes to the items addressed here, those items will be developed as originally stated in the requirements document**

Deadlines

Wednesday, June 19	Classify screens by role, including creation of budget and project.
Friday, June 21	Establish the purchase request flow. Ensure minimal changes to this flow.

There are several components that can be reused, including the search bar, filters, and the main template where all components are located. Menu options for each role are also included. In general, modifications can be made to all components, such as adding information to request from the user or removing required fields. These changes require adjustments in both the frontend and the backend.

NAMES	POSITION
Ing. Francisco Ramirez	Product Owner
Luis Gabriel Canarte Lucio	Scrum Master
Diego Andres Martinez Mendia	Development Team
Meiyin Melissa Chang Rizzo	Development Team
Samantha Sharid Sanchez Villacreses	Development Team

Ing. Francisco Ramirez
Product Owner

Gabriel Canarte
Scrum Master