Using Admin Center

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Rechecking Admin Alerts

If an alert is still displayed in the alerts list although you've solved it, you can recheck if the underlying issue that caused the alert still exists.

Prerequisites

The alert type supports this function.

Context

This option checks if the reason that caused the selected alerts and any associated alerts still exists and updates the database accordingly.

For alerts that are solved directly on the Admin Alerts user interface, this is done automatically in the background. For alerts that are solved elsewhere, for example, on the application-specific user interface, the alerts might remain in the alerts list. To have them removed from the alerts list, you can do a recheck, or wait for the next job run.

Procedure

1. Go to the Admin Center and select the **Admin Alerts** tile.
2. Select the corresponding alert type.

   You get to the **Admin Alerts** detail screen which shows a list of the alerts received for the alert type you selected.
3. Select the alerts that you want to recheck, and select **Action** > **Recheck**.

   If the underlying issues that caused the alerts have been solved, the alerts are removed from the alerts list.

Adding Custom Fields to an Alert Object

Add custom fields to an alert object on the **Configure Object Definitions** page.

Context

- You have the **Administrator Permissions** > **Metadata Framework** > **Configure Object Definitions** permission.
- You've checked that adding fields is possible for the corresponding alert type.

  You find this information on the **Admin Center** > **Admin Alerts** page of the corresponding alert type, by selecting the **Information** button in the top-right corner. In the popup that opens, you can see the name of the underlying alert object and whether you can add fields to it, under **Extensible**.

Procedure

1. Go to **Admin Center** > **Configure Object Definitions**.
2. Search for **Object Definition**, and select the corresponding alert object (for example, **Time Management Alert**).
3. Select **Take Action** > **Make Correction**.
4. In the **Fields** section, add a custom field.

5. In the **Details** of the added custom field, define the following settings:
   a. Set **Transient** to **Yes**.
   b. Set **Visibility** to **Read Only**.
6. Save your changes.

Results

The custom field is added to the **Settings** option on the **Admin Alerts** page for the alert type that is referring this alert object.

Note
To add the custom field to the alerts list, you need to reselect it from the **Settings** options every time you open the **Admin Alerts** page of the corresponding alert type.

Next Steps

To fill the custom field with values, define an on-load rule.

Task overview: Additional Fields for Admin Alerts

Next task: Creating On Load Rules for Custom Alert Fields

Related Information

Adding Fields

Creating On Load Rules for Custom Alert Fields

Create an On Load rule to fill custom fields used in alert objects with the desired value.

Prerequisites

- You have the following role-based permissions under **Administrator Permissions** > **Metadata Framework**:
  - **Manage Data**
  - **Configure Business Rules**
- You know the name of the corresponding alert object.

  You find this information on the **Admin Center** > **Admin Alerts** page of the corresponding alert type, by selecting the **Information** button in the top-right corner. In the popup that opens, you can see the name of the underlying alert object and whether you can add fields to it, under **Extensible**.
- You've added a custom field to the corresponding alert object on the **Configure Object Definitions** page.

Procedure

1. Go to **Admin Center** > **Manage Data**.
2. In the **Create New** field, select **Object Configuration**.

   The **Object Configuration** section is displayed.

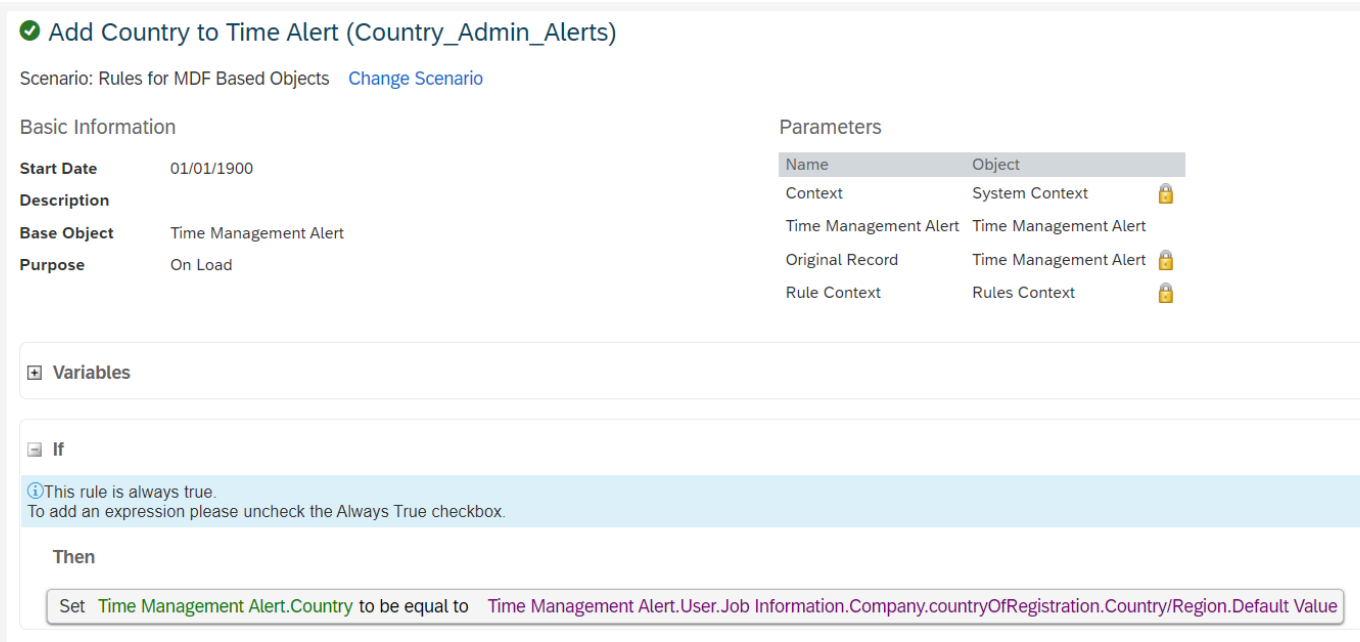
3. In the **Object Type** field, select the alert object.
4. In the **Manage Data On Load Rules** section, select **Add Rule**.

   The **Configure Business Rules** page opens, where the **Metadata Framework** > **Rules for MDF Based Objects** rule scenario is preselected.
5. Enter the required fields for the rule.
   a. As **Base Object**, select the corresponding alert object.
   b. As **Purpose**, select **On Load**.

      Note

      A different purpose could lead to performance issues or missing alerts (if the rule stops being executed for some reason, the alert object is not written to the database and thus alerts go missing).
6. Select **Continue** to get to the details page of the rule.
7. Define the rule that fills the custom field with the desired value.

   In this example, you define that the custom field **Country** is filled with the default value from the job information. The **If** condition is always true.



8. Save your changes.
9. Go back to the **Manage Data** page to select the rule you've just created in the **Manage Data On Load Rules** section.
10. Save your changes.

Results

The custom field is now filled with the corresponding values.

Task overview: [Additional Fields for Admin Alerts]

Previous task: [Adding Custom Fields to an Alert Object]