



EDUCATIONAL MEAL ATTENDANCE FORM

Date: 06/06/2024 Total Expense \$: _____

No. Expected: 8

No. Attended: 9

Neurelis Representative: Braeden Bartoletti

Meal Type: Lunch

Location: Dr Richard smith, Na, 3501 magnolia cove suite 120

City/State/Zip: Monroe Louisiana 71203

Venue Telephone:

ALL ATTENDEES:(Obtain applicable info and signature for all persons in attendance including doctors, nurses, PAs, staff, Neurelis personnel, etc.)

Print Full Name & Institution Name	State License or NPI Number	Attendee Professional Designation	Meal Opt Out	Signature
Braeden Bartoletti			<input type="checkbox"/>	
Kelli Considine		MA	<input type="checkbox"/>	
Clotilde Flatley		OTHER	<input type="checkbox"/>	
Barney Gleason		MA	<input type="checkbox"/>	
Iva Heidenreich		MA	<input type="checkbox"/>	
Cordia Hoppe Wayne State University School of Medicine, Ochsner / LSU Health System	Louisiana MD208218 1134356553	MD	<input type="checkbox"/>	
Myrtice Kautzer		MA	<input type="checkbox"/>	
Madyson Nikolaus	1053350009	MD	<input type="checkbox"/>	

[illegible]

General Requirements

- **Purpose, Attendance, Location**

- Meals and snacks must be provided in conjunction with a legitimate business purpose, such as an educational presentation.
- Company Representative providing the meal/snack must be present (e.g., no “drop offs”, no “gift certificates”).

- **Cost of Meal**

- Must be modest as judged by local standards. No “lavish” meals.
- May not exceed per person maximum set by the company, and in no event may the cost of any meal or snack (including food, beverage, tax and tip) exceed the following per person maximums:

MEAL TYPE	LIMIT PER ATTENDEE LIVE EVENTS	LIMIT PER ATTENDEE VIRTUAL EVENTS
In-office breakfast, or snack	\$30	\$30
In-office lunch	\$50	\$50
In-office dinner	\$110*	\$75
Out-of-office breakfast or snack	\$30	\$30
Out-of-office lunch	\$50	\$50
Out-of-office dinner	\$110*	\$75

*\$135 for high markets Meal limits may be increased in the following metropolitan areas: Boston, Chicago, Honolulu, Los Angeles, Miami, New York, San Francisco, Seattle

- **Using the Meal Attendance Form:**

- Complete the top portion of the Form thoroughly and accurately.
- Include the food, beverage, tax, and tip in the “Total Expense”.
- Ensure all persons (HCPs and non-HCPs) have completed/signed the Form where applicable.
- “No-Shows” may be included in total number of attendees if attendance was confirmed in advance.
- Hand write in person’s name and “Confirmed Attendee - No Show”

- **State Specific Laws/M meal Restrictions**

- Oregon: Any HCP with a license is reportable and must be individually recorded



- Vermont: NO MEALS in or out of office are permitted
- Louisiana: \$62 per person, per meal for State employees
- Minnesota: \$50/per physician/per year max meal limit (Note: ND physicians may have dual licenses in MN)
- New Jersey prescribers: \$15 per person limit for lunch and \$30 for dinner
- Connecticut: APRNs must also be recorded
- Mass, Nevada and Washington, DC: All licensed HCPs must be individually recorded