




Melissa Tan


Contact

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 github.com/melissa-tan

Technical Skills

Languages: React, JavaScript ES6, Node.js, HTML, CSS, SQL, NoSQL, Java, Python

Applications: GitHub, Heroku, MySQL, MongoDB

Tools: React, Express, Node.js, Handlebars, Bootstrap, jQuery

Personal Skills

Teamwork & Collaboration

Analytical thinking & Problem Solving

Leadership & Interpersonal Communication

Attention to Detail

Multitasking

Languages

Fluent Cantonese

Fluent Mandarin

Interests

Learning languages

Bird watching

Playing and listening to music

Professional Summary

Certified Full Stack Web Developer with a background in marketing. Demonstrates a high level of initiative and drive to becoming consistent, dependable, and accurate in carrying out responsibilities. Proven technical capabilities while being flexible and open to technological changes. Successful working in both team and independent settings. Eager to develop websites and applications for a better user experience.

Projects

Listably

github.com/melissa-tan/ListablyReact

React, Node.js, Express, MySQL, REST API, JWT Authentication, HTML, CSS, JavaScript

- A media consumption website for users to search for shows and movies along with streaming details utilizing The MovieDB API
- Users can create an account, choose their favorite shows and movies that is saved onto a MySQL server and access the information from any device

Supreme Journey

github.com/melissa-tan/supreme-journey

HTML, CSS, JavaScript, API integration

- A simple interactive website for users to search for restaurant by zip code utilizing the DocuMenu API and Google Maps API
- Utilizing CSS animations to differentiate pin locations while create a more enjoyable user experience

Experience

Nordstrom (Aerotek Contract)—Remote, Seattle, WA

2020-2021

Merchandise Specialist

- Audited and approved purchase orders daily to ensure merchandise flow to distribution centers and warehouses
- Built rapport with buying offices, internal business partners, and vendors to investigate and resolve a multitude of issues
- Trained and lead new team of 5 while optimizing the process to increase efficiency by 50% and decreasing purchase order errors by 60% which prevented warehouse overflow and increased inventory turnover

Net-Inspect LLC—Kirkland, WA

2019

Office Manager/Executive Assistant

- Created landing pages for company training events and continually monitored page metrics to boost company visibility and customer satisfaction
- Operated a section of the technical help desk regarding account setup and other software product inquiries
- Created standard processes to unify and increase the efficiency of the quoting, invoicing, and payment process

Amazon (Aerotek Contract)—Seattle, WA

2018

Catalog Specialist

- Trained to analyze and evaluate confidential visual data with field experts to provide input data for research
- Performed root cause analysis to understand data biases and continually improve the analytical tool
- Improved the time to complete data forms by 70% by collaborating with co-workers to create a macro that automated repetitive tasks

Education

University of Washington, Professional and Continuing Education

2021

Certificate in Full Stack Web Development

Bellevue College, Bellevue, WA

2019

Prerequisite Mathematics and Computer Science classes to apply to a Master's Program

University of Washington, Michael G. Foster School of Business

2016-2017

Bachelor of Arts in Business Administration, Major: Marketing

Cascadia College, Bothell, WA

2014-2015

Associate of Arts: Business