

MELISSA LOPEZ

melissa.lopez@nyu.edu | 714 - 654 - 2514
80 Lafayette Street Apt. 319A
New York, NY 10013

EDUCATION

NEW YORK UNIVERSITY • MAY 2018

College of Arts and Science:

New York, NY – Bachelor of Arts in Computer Science, GPA: 3.69

RELEVANT COURSEWORK

Introduction to Computer Science, Data Structures, Computer Systems Organization, Basic Algorithms, Discrete Math, Calculus I-III, Ideation + Prototyping (Fall 2016: *Operating Systems, Applied Internet Technology, Linear Algebra*)

EXPERIENCE

ADMISSIONS AMBASSADOR • JANUARY 2015 - PRESENT

NYU Office of Undergraduate Admissions

- Provide university guests with both general information about NYU and specific details about the admissions process, in-person and over the phone
- Conduct self-personalized, hour-long campus tours for groups of ~30 guests
- Participate in university-wide admissions events, including speaking on student panels for audiences of 400+ prospective students and their families

GRAPHIC DESIGNER / WEBMASTER • AUGUST 2015 - PRESENT

#BetterSexTalk Photo Campaign

- Compile 100+ portraits taken of college students across the country and design their provided quote to overlay on their image
- Produce promotional graphics for our social media platforms and our on-campus advertising
- Manage bstcampaign.org with SquareSpace

IN-CLASS + LAB TUTOR • SEPTEMBER 2015 - MAY 2016

NYU Courant Institute of Mathematical Sciences

- Provided hundreds of students in NYU's Introduction to Computer Programming course with one-on-one assistance in-class three times a week
- Extended my reach to students in any of the course's 12 sections by hosting drop-in lab tutoring hours weekly

SKILLS

COMPUTER LANGUAGES • Python, Java, C, JavaScript, HTML, CSS, X86-64 Assembly

OPERATING SYSTEMS • Mac OS, Windows, Unix/Linux

TOOLS + APPLICATIONS • Sublime Text, Eclipse, IDLE, Node, Photoshop, Illustrator, InDesign, SquareSpace, Google Drive

HONORS

NYU PRESIDENT'S SERVICE AWARD • APRIL 2016

Awarded for dedication to student mentorship throughout their college careers – from prospective students to upperclassmen

PRESIDENTIAL HONORS SCHOLAR • MARCH 2014 - PRESENT

Awarded upon admission to New York University, along with full-tuition Dean's scholarship

LEADERSHIP

COLLEGE CAPTAIN • MAY 2016 - PRESENT

College Cohort Program, NYU College of Arts and Science

- Collaborate with college administrators and university partners to refine nine 75-minute sessions worth of curriculum for first-year students
- Engage 1500 first-year students with the CAS and NYC communities by recreating the image and voice on our CAS Class of 2020 Facebook Page
- Implement new design guidelines for our curriculum presentations and social media graphics

COLLEGE LEADER • AUGUST 2015 - MAY 2016

College Cohort Program, NYU College of Arts and Science

- Equipped 34 first-year CAS students with a strong home-base by fostering a community between them and serving as their go-to resource
- Co-facilitated bi-weekly cohort meetings with an Academic Advisor, with curriculum based on topics such as academic challenges, campus resources, and cross-cultural communication
- Promoted university initiatives around diversity and inclusion, health and wellness, academic inquiry, service, and college life