Updated:

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| **Levels of Supervision**  Updated: | | | |
| Home *(common areas)* |  | School *(common area)* |  |
| Home *(bedroom)* |  | School *(bathroom)* |  |
| Home *(bathroom)* |  | School *(transitions outside CR)* |  |
| Campus |  | Pool |  |
| Community |  | Van |  |

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| **Assistive Technology (including staff and student protective equipment)**  Updated: | | |
| **Type** | **Schedule for Use** | **Storage Location** |
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| **Typical Prompting Hierarchy *Hierarchies listed in teaching plans and BSPs supersede these guidelines.***  Updated: | |
| **Mastered Tasks:** | **New/Novel Tasks:** |

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| **Medical Information**  Updated: | |
| Allergies |  |
| Seizure Information |  |
| Med Times |  |
| How student takes meds |  |
| Other: |  |

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| **Behavior during Appointments Information**  Updated: | |
| Doctor visits |  |
| Dental |  |
| Bloodwork |  |
| Haircuts |  |
| Other: |  |

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| Personal Care Updated: | | | | |
| **Activity** | **General info./Preferences** | **Able to:** | **Needs help with:** | **IEP/ISP goals:** |
| Eating |  |  |  |  |
| Toileting | . |  |  |  |
| Brushing Teeth |  |  |  |  |
| Hand washing |  |  |  |  |
| Dressing |  |  | . |  |
| Showering |  |  |  |  |
| Bedtime Routine |  | | | |

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| Community Guidelines Updated: . | |
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| Family Information Updated: | |
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| Basic Behavioral Information Updated: | |
| Behavior (for acceleration & deceleration) | Strategy/Response |
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| **Typical Routines**  Updated: | | | |
| **Morning Routine** | | **Afternoon/Evening Routine** | |
| **7:00** |  | **3:30** |  |
| **7:15** |  | **4:00** |  |
| **7:30** |  | **4:30** |  |
| **7:45** |  | **5:00** |  |
| **8:00** |  | **5:30** |  |
| **8:15** |  | **6:00** |  |
| **8:30** |  | **6:30** |  |
| **8:45** |  | **7:00** |  |
| **9:00** |  | **7:30** |  |
| Preferred Leisure Activities | | **8:00** |  |
|  | | **8:30** |  |
| **9:00** |  |
| **9:30** |  |
| **10:00** |  |
| **10:00-11:00** |  |
| **11:00-7:00** |  |

PROTOCOL SUMMARY RESPONSIBILITIES

Prior to working with a student, you must first be trained on the person’s protocol summary. This document is updated throughout the month on an “as needed” basis, and re-issued monthly with a new “updated” date at the top of the document.The most recent changes are highlighted. When a change has occurred, or the document has been reissued, this will be reflected on the “updated date” section in the upper right corner of the document.

Please REVIEW protocol changes before working with this student. If you have any questions please find someone in a supervisory position (i.e., a BA, PMs. Teachers, BSS, RSS, or Case Manager). Once you have reviewed this new protocol, you must sign this sheet below.

Please note:

1. Each time the student’s protocol summary is updated or reissued, all staff working with a student need to be retrained on the protocol summary. Each time you are trained, you and the trainer will need to sign the training log below.
2. Contact a supervisor for clarifications on any questions you have while working with a student.
3. Never transfer LOS to another staff member without assuring the person’s explicit agreement to assume LOS.

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| **PRINT NAME** | **SIGNATURE** | **DATE** |
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