

Team Name: Ilmao
Report Number: 2
Reporting Week: January 16th

Summary of work completed in prior week:

We all met to brainstorm questions we could ask for the upcoming requirements interview. We were able to come up with 13 solid questions and then more depending on the answers we receive.

Summary of work planned for next week:

Next time we are planning on quickly checking the questions for the interview to make sure we have enough and that they are all good questions and then we are going to talk about the website and how we want it to be set up for the about me section.

Open issues and action plan to resolve them:

We have no open issues currently.

Project management summary

Team member	Tasks completed	Hours worked for week	Total hours
Riley Outlaw	Met to complete questions for interview	1	1
Maddie Lopol	Met to complete questions for interview	1	2
Flower Letourneau	Met to complete questions for interview	1	2
Melvin AUVRAY	Met to complete questions for interview and completed setting up the website for our project	3	4
Ava Megyeri	Met to complete questions for interview	1	2

Meeting summary

For each team meeting provide the date, time, and location of the meeting. Indicate which members attended the meeting and action items discussed in the meeting.

Our team met outside the COSI labs on Thursday January 19th at 5pm. All members of the team were present. This meeting was specifically about the questions for the requirements interview and being able to come up with enough questions that we think will be helpful for starting the project.