ENSF 614 – Fall 2021
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How to hand in your lab assignments:

The following rules apply to all lab assignments in ENSF 614:

1. Please make a **cover page** for your in-lab and post-lab reports. The cover page should look like:

```
Course: ENSF 614 – Fall 2021
Lab #:  for example, Lab 1
Student Name: for example, Denis Smith
Submission Date: for example, September 17, 2021
```

2. Using a word processor such as Microsoft Word make a cover page as explained above.

3. You should provide a single report by taking the following steps:

   - Using a word processor such as Microsoft Word create a cover page as explained above. Then copy and paste all answers, diagrams, and source codes into the following pages. If they are in multiple pages, make sure they are in proper order, and stapled. For example exercise-one must appear before exercise-two in your report.
   If submitting a hand-drawn diagram, you need to scan it and insert it your Microsoft World file. Please make sure your scanned images are clear and readable, otherwise it may not be marked or you may lose marks. If you don't have a scanner at home you can use Microsoft Lens that is free to download on your mobile phone.
   When developing a C or C++ program, the report must include all code developed and the **sample-run output(s)** of the program, if applicable. In some cases additional sample-run outputs might be needed, as directed in each lab instruction.
   - Once your report is ready for submission, save it in PDF format.
   - Test your PDF document to make sure it is a good-copy and is not for some reason corrupted. It means just open the PDF file one more time before uploading on the D2L and review it to make sure nothing is missing or wrong with it. **If your**

submitted file is for any reason corrupted before being uploaded on the D2L it will not be an acceptable excuse to resubmit your file after the due date is passed.

4. Before submitting your lab reports, take a moment to make sure that you are handing in all the material that is required. If you forget to hand something in, that is your fault; you can't use `I forgot' as an excuse to hand in parts of the assignment late.

5. The following information MUST appear as comment–line at the tope of each C/C++ source file your write (C or C++ source files are those with the extensions: `.c`, `.cpp`, `.h`):

```
/* File Name:
 * Lab # and Assignment #:
 * Lab section:
 * Completed by:
 * Submission Date:
 */
```

Here is an example:

```
/*
 *  File Name: lab1exe_F.c
 *  Lab # and Assignment #: Lab 1 Exercise F
 *  Lab section: B01
 *  Completed by: Your Name (or your team member names for group exercises)
 *  Submission Date: Tuesday May 19
 */
```

Note: 1 mark might be deducted from your lab report if information in section 1 and 6 are missing.

6. For some exercises you might be asked to submit also your actual source codes in C or C++. For those cases in addition to your in-lab or post-lab reports, you should wrap all source codes of each program in a zip file and submit it on the Dropbox, as directed in the lab instructions. If a lab assignment has two or more programs that need their source files to be submitted, your should submit two or more zip files. Please follow the following naming rule for each zip file: `lab#_Exercise_#_YourLastName.zip`

Here is an example for two hypothetical exercises A and B in lab 4:

`lab4_Exercise_A_Smith.zip`

`lab4_Exercise_B_Smith.zip`

Each of these zip files must contain all the possible source files such as: `.c`, `.cpp`, `.h` files for each exercise.