

# CHICK HENRY TEBO

## LOGISTICS PROFESSIONAL

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Contact Number: 674 430 615  
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Nationality: Cameroonian

### SUMMARY

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Experienced & result oriented logistics professional seeking new challenges

### SKILL SET

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Excellent computer skills (MS Word, Excel, Power Point, & Outlook)

3 plus years progressive experience as a logistics professional

Deep understanding of input & output processes in supply chain operations

Superb mastery of freight forwarding & Cameroon's custom laws

Extensive knowhow of compliance in logistics processes & distribution networks

Functional knowhow of inventory & warehouse management

Good savvy of import & export operations

Finesse in the processing of logistics documentation & order picking

Profound knowledge of fleet management & hinterland transportation

Excellent presentation, communication, influencing, negotiation & writing skills

Effective under pressure and open to flexible working hours



### EMPLOYMENT HISTORY

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#### GLOBAL SHIPPING AND LOGISTICS SARL

FIELD LOGISTICS AGENT 2019- Till Date  
Douala, Cameroon

#### Key responsibilities

-  Fleet management / Truck movement monitoring / Establish & submit reports on work done by each truck
-  Receiving and dispatching goods and verifying movements of stock / Checking purchase orders against stock levels

#### UNION MARITIME AGENCY LIMITED

ASSISTANT SHIPPING AGENT June 2018-September 2018  
Douala, Cameroon

#### Key responsibilities

- ✚ Responsible for establishing daily reports / Crew assistance / Handle documentation
- ✚ Daily visits on board / prepare documents prior the arrival and before the departure of vessels

### **NDH SERVICE SARL**

LOGISTICS ASSISTANT March 2018- May 2018

Douala, Cameroon

#### **Key responsibilities**

- ✚ Establish daily reports on the transportation of fuel by tankers / Establish invoices for various marketers
- ✚ Allocations of tankers to different marketers / keeping records of the various quantity and products transported by each marketer

### **ARDENT DISTRIBUTION SARL**

LOGISTICS ASSISTANT 2015-2017

Douala, Cameroon

#### **Key achievements**

- ✚ Establish monthly reports of transportations
- ✚ Establish invoices for transportation completed
- ✚ Responsible for the allocation of trucks to different marketers
- ✚ Good knowledge in the procedure and various documents required for transportation of petroleum products

## **EDUCATIONAL BACKGROUND**

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**2017-2019-Higher National Diploma in Logistics and Transport-Completed**  
University Institute of Technology, Douala, Cameroon ([www.iut-douala.cm](http://www.iut-douala.cm))

**2014-2017-Master Degree in Common Law-Completed**  
University of Dschang, Cameroon ([www.univ-dschang.org](http://www.univ-dschang.org))

**2011-2014-Bachelor Degree in Common Law-Completed**  
University of Buea, Cameroon ([www.ubuea.cm](http://www.ubuea.cm))

**REFEREES AVAILABLE UPON REQUEST**