

**Ministry of Foreign Affairs
Office of the Inspector General of Missions (OIGM)
Dhaka**

Subject: Activities and plans of the Office of the Inspector General of Missions (OIGM) for the year 2025

1. Revision of Terms of Reference (ToR) to Strengthen Oversight Mandate

In the first quarter of 2025, the Terms of Reference (ToR) for the Office of the Inspector General of Missions (OIGM) were revised to bring its functions in line with the evolving foreign policy priorities of the Government of Bangladesh. The updated ToR expanded the ambit of inspections to include a broader, more systematic evaluation of all wings of Bangladesh Missions abroad—such as Political, Economic, Commercial, Consular, Passport & Visa, and Press wings. The revision also integrated new areas of emphasis including public diplomacy effectiveness, diaspora satisfaction, training needs, and the quality of inter-wing coordination within Missions. Additionally, the revised ToR empowered the OIGM to make recommendations on rational deployment of resources, suggest adjustments to foreign allowances based on the local cost of living, and advise on possible upsizing or downsizing of Missions in line with geopolitical and socioeconomic considerations. These changes are designed to enhance the transparency, effectiveness, and alignment of Bangladesh’s diplomatic efforts with national interests.

2. Compilation of Inspection Reports and Key Recommendations

Following the revised ToR, the OIGM compiled and reviewed inspection reports from nine Missions inspected during 2024 through both physical and virtual formats. These inspections provided critical insights into the functional effectiveness and challenges of Bangladesh Missions, including their administrative practices, diplomatic outputs, and service delivery to Bangladeshi nationals and consular clients. The reports highlighted the need for stronger inter-wing coordination to overcome internal inefficiencies, and recommended targeted training programs to enhance the skillsets of Mission staff, particularly in areas such as diplomatic communication and foreign language proficiency. The inspections also revealed gaps in the use of the Missions’ Activity Tracker (MAT) system, underscoring the importance of real-time performance monitoring tools. In several Missions, issues of resource misalignment and administrative irregularities were identified, prompting specific remedial suggestions. The OIGM submitted these recommendations to the Ministry of Foreign Affairs for action, many of which have already informed mid-year administrative decisions and strategic adjustments within the foreign service structure.

3. Inspection Plan for the Remainder of 2025

To ensure full coverage under the three-year inspection cycle, the OIGM has developed a comprehensive plan to inspect 15 Missions across 08 countries during the second half of 2025. The plan is divided into four phases and utilizes a hybrid model, combining 08 physical and 07 virtual inspections to maximize efficiency while maintaining depth of review. High-priority countries

included in this cycle are India, the United Kingdom, the United Arab Emirates, Saudi Arabia, Australia, Italy, Ethiopia and Morocco. Each inspection will involve senior officials from the Inspection Wing and relevant directorates, tailored to the inspection format and the strategic importance of the Mission. After each phase, detailed reports will be submitted to the Ministry with performance assessments, policy observations, and recommendations for corrective or strategic actions. Through this systematic approach, the OIGM seeks to further institutionalize performance monitoring and improve the effectiveness, integrity, and alignment of Bangladesh's diplomatic network.
