



EVENT REPORT

Academic Year : 2023 – 2024

Name of the Event : A Hands-On Workshop on Working with Excel

Organised By : BioInformatics
Biotechnology
Botany

Date : 10 April 2025

Number of Participants : 500

Theme : Innovation (3.3.1)

Stella Maris College (Autonomous)
Chennai – 600 086.

Session on : "A Hands - On Workshop on Working with Excel - The Data Analytics Way" for Faculty

Date : 26th July, 2023
Time : From 09:00 am to 04:30 pm
Venue : Lab 1- Sancta Sofia (SS Block) III Floor

FACULTY FROM OUTSIDE

S.NO	NAME OF THE STAFF WITH DESIGNATION	EMAIL ID	SIGNATURE
1	Dr. Mrs. Emerald Princess Sheela J D Assistant Professor Department of Mathematics Queen Mary's College Chennai	emeraldsolomon96@gmail.com	<i>Dr. Emerald</i>
2	Ms. Padmapriya K Research Scholar Department of Economics Stella Maris College (Autonomous) Chennai.	k.padmapriya.11@gmail.com	<i>Padmapriya K</i>
3	Dr. Kannan M Assistant Professor Department of Chemistry Ramakrishna Mission Vivekananda College Chennai	kannanchem@rkmvc.ac.in	<i>Dr. Kannan M</i> 26/07
4	Ms. Riya S M Research Scholar Department of HRM Bhaktavatsalam Memorial College for Women Chennai	ponnalaguriya30@gmail.com	<i>S.M. Riya</i>
5	Ms. Keerthana R Research Scholar Department of HRM Bhaktavatsalam Memorial College for Women	ravishruthi2002@gmail.com	<i>Keerthana R</i>

1

Ritika S. Srinivasan
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Date: 26th July, 2023

STELLA MARIS COLLEGE
(AUTONOMOUS), CHENNAI, INDIA

The Internal Quality Assurance Cell (IQAC)

IOA Institute of Analytics
The Global Body for Analytics

DEPARTMENT OF
COMPUTER
SCIENCE
25
SINCE 1988

ISDC
Skills for Tomorrow

A Hands-On Workshop On

WORKING WITH

ADVANCED EXCEL

THE DATA ANALYTICS WAY ✦ ✦

Topics to be Covered

Introduction

Tables

Charts and 3D Charts

Conditional Statements and Formatting

Pivot Table and Pivot Chart

Tips and Tricks for Data Entry

Dashboarding and Reporting

Data Analytics and Statistics using Excel



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The Internal Quality Assurance Cell (IQAC)



Stella Maris College (Autonomous), Chennai
The Internal Quality Assurance Cell (IQAC) and
Department of Computer Science

In association with
Institute of Analytics (IoA) and
International Skill Development Corporation (ISDC)

organise

A Hands-On Workshop On

WORKING WITH

ADVANCED EXCEL

THE DATA ANALYTICS WAY ♦♦

26 July 2023 | 9 am to 4.30 pm

Lab 1 | Sancta Sofia (SS) Block, Third Floor

Resource Person

Mr. Imran Wadkar

Faculty, ISDC, Bengaluru & Member, IoA, UK

Registration Fee: Rs. 500 | Limited Registrations Only

e-Certificate, Refreshments & Lunch will be provided.

To Register <https://tinyurl.com/SMCAdvancedExcelWorkshop>

Invite of the Event



OBJECTIVES OF THE EVENT

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EVENT DESCRIPTION

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    },  
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OUTCOME OF THE EVENT

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Mr. Wadkar started with an introduction to some of the uses of Microsoft Excel in our everyday life. He then continued with explaining the MS-Excel work area and related terms. Sample data were given to all the participants to work along with Mr. Wadkar. Basic Excel functions such as =sum(), =average(), =count(), =max(), =min() etc. were taught. This was followed by advanced functions such as =sumif(), =averageif(), =vlookup(), =textjoin() which are imperative in basic data analytics. A detailed explanation of most of the date functions such as =today(), =now(), =date() were also covered. Mr. Wadkar also showed a demo on how to



incorporate ChatGPT Engine using the official API from OpenAI website. This feature allows the users to ask doubts related to Excel to ChatGPT for quick answers. Another important topic covered in the session was data validation of cells. Other general topics relating to Page Layout, Forms were also covered. ; spacing: {

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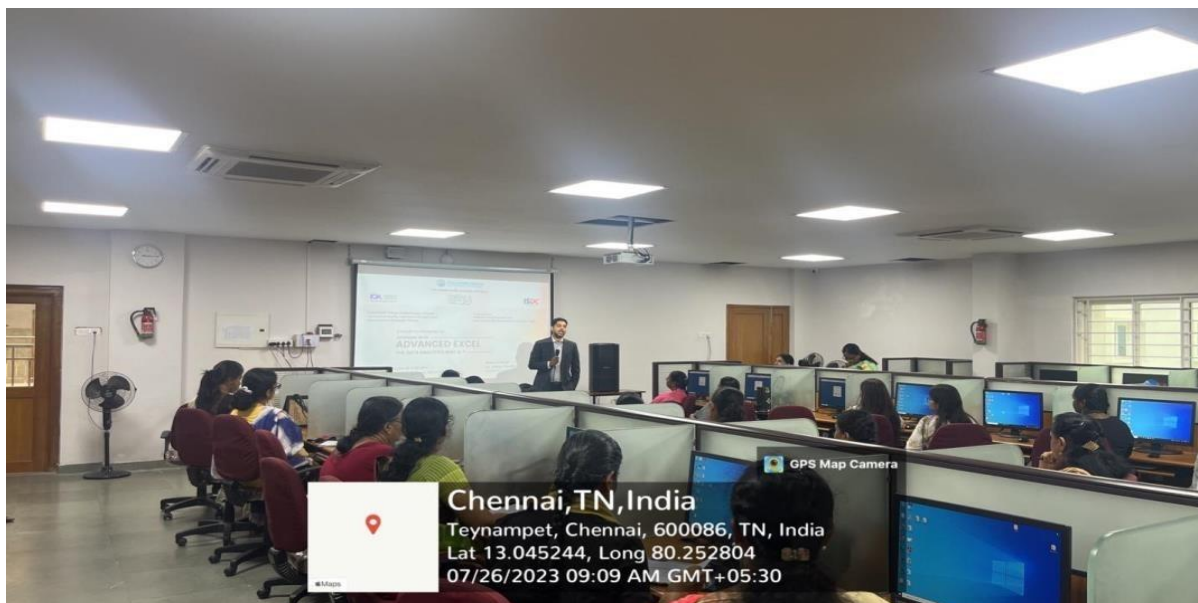
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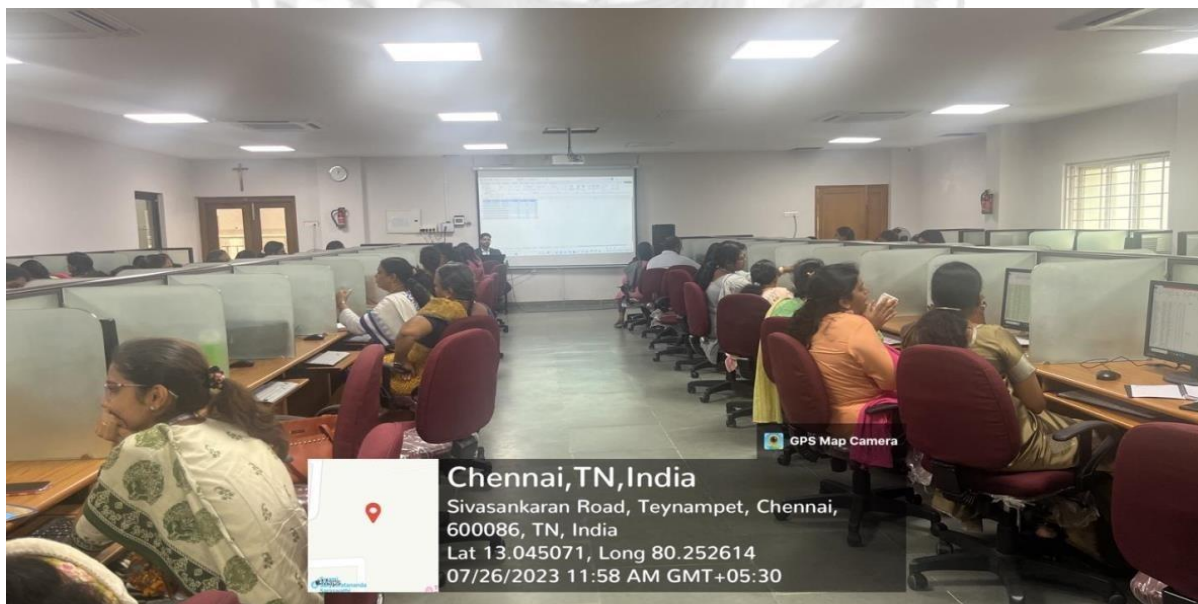


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GEO-TAGGED PICTURES



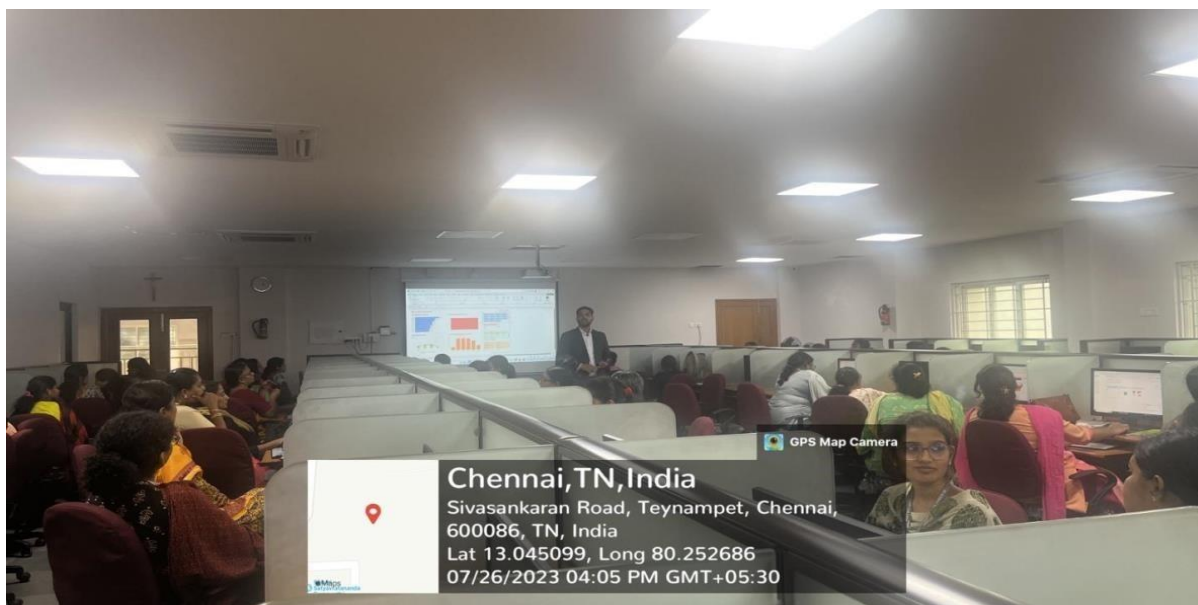
session 1



session 2



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Chennai,TN,India

Sivasankaran Road, Teynampet, Chennai,
600086, TN, India
Lat 13.045099, Long 80.252686
07/26/2023 04:05 PM GMT+05:30

Tea break



Chennai,TN,India

Sivasankaran Road, Teynampet, Chennai,
600086, TN, India
Lat 13.044997, Long 80.252707
07/26/2023 09:06 AM GMT+05:30

session 4



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PARTICIPANT LIST

Stella Maris College (Autonomous)

Chennai – 600 086.

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	Chennai		
6	Mr. Samson S Associate Professor Department of Business Administration JHA Agarsen College Chennai	samsonmba123@gmail.com	
7	Ms. Riyashri B Research Scholar Department of Corporate Economics Women's Christian College Chennai	21cem10@wcc.edu.in	
8	Ms. Shreesha. T Research Scholar Department of Biotechnology Women's Christian College Chennai	shreesathulasilingam@gmail.com	
9	Ms. Monisha B Research Scholar Department of Bioinformatics Stella Maris College (Autonomous) Chennai	monishashadiee@gmail.com	
10	Ms. Ratchanya Jenifer Daisy G Research Scholar Department of Corporate Economics Women's Christian College Chennai	ratchanyajeniferdaisy@gmail.com	

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FEEDBACK OF THE EVENT



STELLA MARIS COLLEGE
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The Internal Quality Assurance Cell (IQAC)



Institute of
Analytics
The Global Body for Analytics



A Hands-On Workshop On

WORKING WITH **ADVANCED EXCEL** THE DATA ANALYTICS WAY ✦✦

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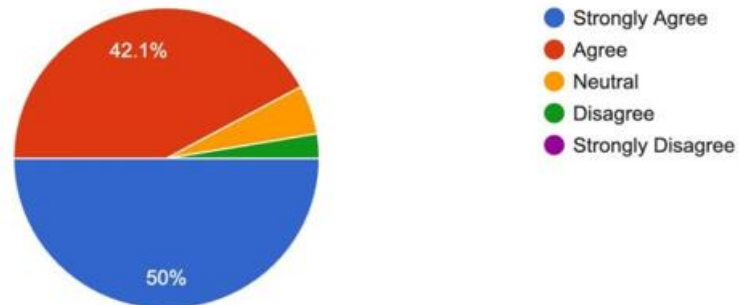
Dashboarding and Reporting

Data Analytics and Statistics using Excel



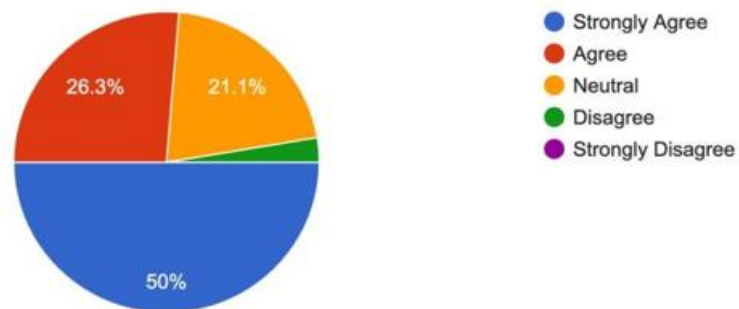
The session met my expectations

38 responses



The duration allotted for the session was sufficient

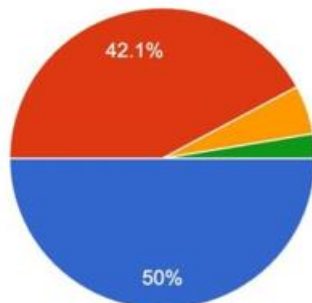
38 responses





The session met my expectations

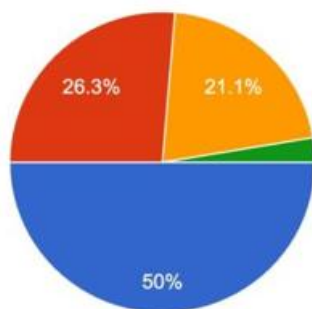
38 responses



- Strongly Agree
- Agree
- Neutral
- Disagree
- Strongly Disagree

The duration allotted for the session was sufficient

38 responses



- Strongly Agree
- Agree
- Neutral
- Disagree
- Strongly Disagree



Rebecca Raviprasad

dr. sister stella mary fmm