

MUCHIRI MERCY NJERI

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SUMMARY

Motivated and results-driven professional with a Bachelor's degree in Statistics. Highly proficient in Microsoft Office applications and skilled in communication, teamwork, and time management. Dedicated to maintaining efficiency, accuracy, and integrity in all assigned responsibilities.

EDUCATION

University of Nairobi	2021 - 2025
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Bachelor of Science in Statistics

Grade: Second class honours, Upper division

Ndururumo High School	2017 - 2020
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KCSE Mean grade: B+

Chamuka Primary School	2008 - 2016
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KCPE Marks: 375

EXPERIENCE

Industrial Attatchment - Kenya Rural Roads Authority(KeRRA)

During my attachment, I developed strong time management and teamwork skills while collaborating with colleagues on projects assigned by my supervisor. I assisted in writing formal letters, memos, and official emails, which enhanced my verbal and written communication skills. Additionally, I prepared reports under the guidance of my supervisor.

CERTIFICATIONS

1) Data Analytics | Nairobi University Statistics Students Association (NUSSA)

Engaged in projects that enhanced my data analysis skills, including data cleaning, statistical modeling, hypothesis testing, and data visualization.

2)Leadership | Staff Building

Trained alongside my colleagues in the school cabinet on leadership qualities, conflict resolution, and fostering respect for those we led.

SKILLS

- Analytical and problem-solving skills
- Teamwork and collaboration
- Excellent written and verbal communication
- Interpersonal and networking skills
- Proficient in Microsoft Office applications

PERSONAL ATTRIBUTES

- Strong leadership qualities
- Results-driven and adaptable
- Integrity and accountability
- Time management and reliability

EXTRACURRICULAR ACTIVITIES

- Attended industrial visits organized by the University of Nairobi Statistics Students Association to the Kenya Revenue Authority (KRA).
- Participated in journalism and debate contests at the school level.
- Took part in a mathematics contest and emerged position one in the girls' category.
- Served as Class Secretary for my Form Four class in high school.