

Meredith Jones

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LinkedIn: [/meredithjones4747/](#) | Portfolio: [meredithajones.com](#) |

GitHub: [/meredithajones](#)

Front end web developer with a background in retail management and marketing. Passionate about problem solving through technology.

TECHNICAL SKILLS

Languages: JavaScript, CSS3, HTML5, SQL, NoSQL

Applications: GitHub, MongoDB, MySQL, Postman

Tools: Express, React, Node, Handlebars, Query, Bootstrap, Mongoose

PROJECTS

Fridge For All | https://github.com/meredithajones/Fridge_For_All |

<https://fridge-for-all-philly.herokuapp.com/>

- Summary: A site to help manage the inventory of Philadelphia's Community Fridges
- Role: Back end developer
- Tools: React, API, MongoDB, Node.js

Work Day Planner | https://github.com/meredithajones/day_planner |

https://meredithajones.github.io/day_planner/

- Summary: Scheduling app to help a user plan their work day.
- Role: Sole author
- Tools: HTML, CSS, JavaScript, jQuery, Bootstrap, Font Awesome,

Get Fit | https://github.com/meredithajones/get_fit | <https://git.heroku.com/get-fit-tracker.git>

- Summary: An application for users to track their workouts.
- Role: Sole author
- Tools: Express, Express Handlebars, MySQL, JavaScript, jQuery

Work Experience

Website Content Manager, Freelance

Red Flag Media - Philadelphia, PA

February 2020 to Present

- Publish monthly stories from Grid Magazine on the publication's squarespace website.
- Maintain and fill the online monthly events calendar.
- Proofread and post all monthly blog stories along with corresponding photography.
- Troubleshoot website issues as necessary.

General Manager

The Greeks Next Door, Craft & Draft Beer To Go - Narberth, PA

July 2012 to January 2020

- * Worked alongside business owner to plan all elements of opening the shop.
- * Generated key industry insights for planning initial technology and inventory setup.
- * Managed all staff recruitment, hiring, training and weekly schedules.
- * Planned and maintained budget on a monthly basis.
- * Strategically selected and implemented all advertising efforts.
- * Handled all weekly orders and inventory maintenance.
- * Researched industry trends, laws, and trajectory.

Office Manager

Clean Water Action - Philadelphia, PA

July 2011 to January 2013

- * Maintained and produced daily records of fundraising data.
- * Implemented all elements of personnel recruitment plan.
- * Conducted telephone and face-to-face interviews with potential staff. * Maintained Organization's social media outlets.
- * Tracked and reported weekly and monthly budget information.

EDUCATION

Certificate in Full-Stack Web Development

University of Pennsylvania - Philadelphia, PA

November 2020 to February 2021

BA in International Business & Culture

Arcadia University - Glenside, PA

2007 to 2011