

VIVIAN TENG

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EDUCATION:

Carnegie Mellon University

Bachelor of Arts in Architecture - May 2021

Additional Major in Business Administration

Fall 2017 Dean's List, School Honors

Universitat Autònoma de Barcelona

Summer Study Abroad - 2018

EXPERIENCE:

Carnegie Mellon University - Pittsburgh, PA

Teaching Assistant; August 2019 - Present

Facilitate discussion among 70+ first year architecture students regarding studio culture and present to first years about portfolios and professional development.

Employer Relations Ambassador; August 2019 - Present

Assist with seven career fairs for employer outreach to over 100 companies. Also run and analyze reports and other logistics in the Career and Professional Development Center.

Highland Ambassador; May 2019 - Present

Serve as point of contact for alumni at CMU, and facilitate connections between students and alumni. Created projects to benefit the CMU community, and gave feedback and advice for alumni outreach.

Andrew Ambassador; January 2018 - May 2019

Customized and led tours of up to 100 people for prospective students and families of diverse backgrounds. Additionally assisted and answered emails within the Office of Admissions.

Mario Corea Arquitectura - Barcelona, Spain

Summer Intern; June - August 2019

Translated and edited publications of projects in English and Spanish for website and social media. Also created AutoCAD drawings for current projects, including a large-scale hospital in Tarragona.

ZenArchi (展宜建築) - Taipei, Taiwan

Architectural Intern; July - August 2018

Created Sketchup models of current projects, including apartment units in Taipei City. Also took architectural photos of current project sites for display and publication.

SKILLS:

DIGITAL:

Microsoft Office

Photoshop

Illustrator

InDesign

Lightroom

Rhino

AutoCAD

VRay

Grasshopper

ANALOG:

Drafting

Drawing

Photography

LANGUAGES:

English

Mandarin

Spanish (conversational)

FABRICATION:

Laser Cutting

Woodshop

Model making

INVOLVEMENT:

Taiwanese Student Association

Booth Overall Chair; October 2018 - Present

Oversaw design, budgeting of \$3000, and team morale for booth constructed for CMU Carnival 2019, including ensuring that booth was up to construction standards and building code. Led organization to first place.

Social Media Chair; June 2018 - May 2019

Manage social media accounts including Youtube, Facebook, and Instagram. Additionally promoted Taiwanese culture on campus in a relatable and accessible manner with fundraisers.

American Institute of Architecture Students

Social Media Correspondent; June 2018 - May 2019

Promote events through social media channels, such as Instagram and Facebook. Also served as an advocate for architecture students in the school community.

Spring Carnival Booth Committee

Head of Blitz; October 2019 - Present

Serve on a team of five students to review structural plans of 18'x18' one to two story structures of over 20 different student organizations. Also perform structure checks during build week to ensure booths meet university code and structural requirements.

Kappa Alpha Theta Sorority

Online Media Director; November 2018 - December 2019

In charge of marketing the chapter through social media channels, including Facebook, Instagram, and the website of our website. Also write semi-annual report of chapter updates for alumni and National Headquarters.

Scholarship Director; December 2019 - Present

Act as an academic advisor for 75+ members of Kappa Alpha Theta, review grades and create action plans to improve grades, host and plan annual scholarship reception for professors and members.

Club Volleyball

Fundraising Chair; December 2019 - Present

Strategize for ways to earn funding and fund-raise through communicating with local vendors and the university to set up sales.