



WellPet Humane

6225 Peachtree Industrial BLVD
Atlanta, GA 30360
(770) 455-1011

Dear Amanda,

It is my pleasure to offer you the position of Veterinary Assistant/Client Services Representative at WellPet Humane. We are very excited that you are interested in joining us in our venture. WellPet Humane works to relieve animal pain and suffering by operating low-cost veterinary medical programs targeting indigent animals and low-income owners. We dream that one day no pet will be a victim of "Economic Euthanasia." We save animal lives every day. By accepting this position you are committing to helping us with our mission, by living our values:

- Charity: service to those animals whose owners are financially struggling
- Quality: highest medical standards of care for people and pets
- Accountability: managing our resources competently and effectively
- Commitment: to the people who help us accomplish our goals
- Mutual Respect: to foster a spirit of cooperation and trust.

This is a full-time position that is compensated at a rate of \$14.50 per hour and reports directly to the Technician Manager. Hours are anticipated to be up to 36-40 hours a week; however schedule and hours may vary based on the needs of the hospital. Management reserves the right to change the conditions of this employment with proper notice.

All new employees are subject to a 90 day trial period. WellPet Humane will provide you with training tools and resources necessary to perform the job in which you were hired. During this introductory period both the employee and the company have the right to terminate employment without notice. All employees are expected to work and abide by all of our policies and standards of conducts. A complete employee handbook will be provided during your new hire orientation.

All employees are required to not to reveal confidential information, or trade secrets to any person, firm, corporation, or entity. This includes but is not limited to hourly pay rate, bonuses and other compensation.

Sincerely,

Julia Stubblefield, Hospital Manager

___6/9/2020___