



An International Centre for Peace Research and Action

**Contract Agreement
for
Data Analysis and Capacity Building Training
Consultancy Service**

Between

Life & Peace Institute, (hereinafter 'LPI')

Off Africa Avenue, Behind Dembel City Center

Addis Ababa, Ethiopia

Phone: (+251) 115 57 90 49

Contact person: **Stephen Kirimi, Acting, Head of Addis Ababa Regional Office and Horn of Africa Regional Programme Manager**

And

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Addis Ababa

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1. Agreement

This agreement sets to stipulate the relationship that governs technical support by the Consultant to the Client. All annexes are considered integral part of this contract; by signing the agreement the parties fully accept their contents without reservations.

This includes:

Annex 1: Terms of reference

Annex 2: Technical and Financial proposal

Annex 3: Agreement of Professional Confidentiality

Annex 4: Life & Peace Institute's Code of Conduct and Anti-Corruption Policy

Annex 5: Life & Peace Institute's Data Processing Agreement (DPA).

2. Tasks

See attached ToR (Annex 1)

3. Assignment period

The tasks outlined within this contract will be concluded by September 30, 2021, commencing from signing of the contract. Within this period, the consultant will complete assignments as specified in Annex 1 Terms of reference.

4. Key Deliverables

1. Inception meetings with staff/stakeholders to understand the data and the overall assignment, fix due dates which will result in an inception report.
2. Data entry, exploration, analysis and modeling performed on the data, resulting in a written report.
3. Capacity building training provided to LPI and partners' staff. The consultant will provide the five days training physically.

In the case of delay of the assignment or in case there is a realisation that a higher level of effort would be needed, solely upon LPI's discretion, an addendum to this contract may be necessary so as to extend the number of days of the assignment for the achievement of the deliverables. LPI may also terminate the contract if any delay occurring is understood to be the fault of the consultant.

5. Consultancy fees

The consultant shall be paid the amount **ETB 250,00.00 (Two Hundred Fifty Thousand Birr Only)** for consultancy fee inclusive of all taxes. See Annex 2 for a breakdown.

This fee is inclusive of all statutory fees, pensions, and any other compulsory income taxes and social fees. The consultant is solely responsible for disclosing his income and paying taxes on the payment to the appropriate tax authorities, while LPI shall deduct tax with the amount of 30% of the technical service fee amount indicated in Annex 2. This tax is payable to the Government of Ethiopia Revenues and Customs Authority.

6. Professional Secrecy and Data Protection

The consultant, and any consultants contracted by the consultant under this agreement, commits himself to not divulge any information about LPI's activities or relationships in general to any individual or legal person without LPI's written consent. The obligation of secrecy is valid both during the assignment as well as after the termination of this agreement, and also includes sub-contracted consultants.

11. Dispute

Any dispute concerning the validity, interpretation or application of this agreement shall first be settled by negotiation between the parties to this agreement. If consensus cannot be reached, the dispute shall be settled by arbitration under the rules of the Stockholm Chamber of Commerce Arbitration Institute. Unless otherwise agreed between the parties, the tribunal shall consist of one (1) arbitrator. The tribunal shall always be appointed by the Institute's Board.

This agreement is signed in two (2) original copies. Each party has received one original copy.

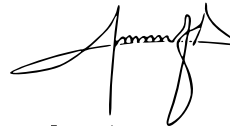
Addis Ababa, June 27, 2021
for Life & Peace Institute (LPI)



Stephen Kirimi

Acting, Head of Addis Ababa Regional
Office and Horn of Africa Regional
Programme Manager

Addis Ababa, June 27, 2021
For Consultant



Mesfin Diro