

Melanie Sullivan

CONTACT

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<https://mesullivan11.github.io>



RESUME OBJECTIVE

Enthusiastic, driven college senior seeking a full-time position in web development where I can lend my knowledge of coding and digital marketing to your organization. Desire an opportunity to continuously learn and grow in a collaborative environment.

EDUCATION

*BS MANAGEMENT
INFORMATION SYSTEMS and
MARKETING
BA MUSIC
Iowa State University, Ames, IA
December 2020
GPA 3.79/4.00*

*STUDY ABROAD PROGRAM
University College Cork,
Cork, Ireland
Spring Semester 2019*

SKILLS

HTML5 / CSS3 / JavaScript

Java

Jira

Microsoft Word, Excel, PowerPoint,
Access, and Project

RELEVANT COURSEWORK

Digital Marketing

Intro to Web Programming

CERTIFICATIONS

Google Analytics

Google Ads Search

ORGANIZATIONS

Ames International Orchestra Festival
Association (AIOFA) board member

Student Union Board Marketing
Committee member

WORK EXPERIENCE

BAKERY CLERK AND CHECKER

Hy-Vee, Ames, IA / February 2017– Present

- Packaged bakery items and placed on display shelves
- Took customers' orders and cleaned after each shift
- Scanned groceries and put money in the cash register

MARKETING INTERN

First Fleet Concerts, Des Moines, IA / June 2019 – August 2019

- Maintained social media accounts including Facebook, Twitter, Instagram, and Snapchat
- Distributed posters of upcoming shows throughout Des Moines
- Created email campaigns and digital advertisements to promote upcoming concerts

CASHIER AND CONCESSION ATTENDANT

City of Cedar Rapids, Cedar Rapids, IA / June 2016 – August 2016

- Swiped in visitors to the pool and managed the front desk
- Prepared the food and worked with staff to keep the concession stand running smoothly
- Cleaned after each shift and counted the money in the register

VOLUNTEER EXPERIENCE

STUDENT VOLUNTEER

ISU Student Union Board, Ames, IA / September 2017 – Present

- Set up chairs and the stage for the performers and attendees
- Coordinate ticket sales and attach wristbands on people attending the show
- Affix posters and distribute flyers to get the word out about upcoming shows