Digitization of Payroll Services and Recruitment	**FY2024 Request:**	**$2,200,000**
	Reference No:	**AMD 64713**

AP/AL: Appropriation

Project Type: Information Technology / Systems / Communication

Category: General Government
Location: Statewide   **House District:** Statewide (HD 1 - 40)
Impact House District: Statewide (HD 1 - 40)   **Contact:** Hans Zigmund
Estimated Project Dates: 07/01/2023 - 06/30/2028   **Contact Phone:** (907)465-2240

Brief Summary and Statement of Need:

This funding will be used to digitize the auditing and retention of timecards, and provide tablets for essential payroll employees to process, audit, and retain payroll documents. The project will pay for professional services to leverage the hardware and software procured for payroll digitization in order to digitize the recruitment process.

Funding:	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029	Total
1004 Gen Fund	$2,200,000						$2,200,000
Total:	$2,200,000	$0	$0	$0	$0	$0	$2,200,000

☐ State Match Required ☐ One-Time Project ☐ Phased - new ☐ Phased - underway ☐ Ongoing		
0% = Minimum State Match % Required ☑ Amendment ☐ Mental Health Bill		

Operating & Maintenance Costs:

	Amount	Staff
Project Development:	0	0
Ongoing Operating:	0	0
One-Time Startup:	0	
Totals:	0	0

Prior Funding History / Additional Information:

Project Description/Justification:

Payroll Services is currently processing everything manually with printed paper, and auditing is conducted by hand. The division is currently in negotiations with a digitization and contract management firm to identify software capable of digitizing the payroll process to suit the needs of the State of Alaska. This funding will be used to digitize the auditing and retention of timecards, and provide tablets for essential payroll employees to process, audit, and retain payroll documents.

Additionally, the project will pay for professional services to leverage the hardware and software procured for payroll digitization in order to digitize the recruitment process.