Okta Access Review Report

Generated: February 2, 2026
Review Period: Q1 2026
Compliance Frameworks: SOC 2 Type II, ISO 27001

Executive Summary

This report provides a comprehensive review of identity and access management within the Okta environment. The audit identified several areas requiring immediate attention, including inactive accounts, incomplete user provisioning, and opportunities to strengthen security controls.

Metric	Count
Total Users	9
Active Users	1
Provisioned (Pending Activation)	7
Staged Users	1
Deprovisioned Users in Groups	2
Total Groups	10
Integrated Applications	5

1. User Inventory

1.1 Active Users

Name	Email	Department	Title	Last Login
faycal Ben Sassi	faycal@job2resu.me	—	—	Feb 1, 2026

1.2 Provisioned Users (Pending First Login)

These users have been provisioned but have never logged in:

Name	Email	Department	Title	Created
Emily Nguyen	emily.nguyen@activecompainlabinterview.com	Security	Security Engineer	Jan 28, 2026
Sarah Chen	sarah.chen@activecompainlabinterview.com	Engineering	VP of Engineering	Jan 28, 2026
James Wilson	james.wilson@activecompainlabinterview.com	IT Operations	Systems Administrator	Jan 28, 2026
Jennifer Kim	jennifer.kim@activecompainlabinterview.com	Engineering	Frontend Engineer	Jan 28, 2026
David Thompson	david.thompson@activecompainlabinterview.com	IT Operations	Director of IT Operations	Jan 28, 2026
Milan Miles	milan.miles@demoaactivec.com	—	Security Engineer	Feb 1, 2026
Caroline Bryant	caroline.bryant@demoaactivec.com	IT	IT System Engineer	Feb 1, 2026

1.3 Staged Users (Incomplete Provisioning)

Name	Email	Department	Title	Created
Alex Garcia	alex.garcia@activecompainlabinterview.com	Security	Compliance Analyst	Jan 28, 2026

2. Group Membership Analysis

2.1 Group Summary

Group Name	Type	Member Count	Status
Everyone	BUILT_IN	9	Active
Okta Administrators	BUILT_IN	0	⚠️ Empty
ActiveCompainLabInterview - Engineering	OKTA_GROUP	3	Active

Group Name	Type	Member Count	Status
ActiveCompainLabInterview - IT Operations	OKTA_GROUP	2	Active
ActiveCompainLabInterview - Security	OKTA_GROUP	2	Active
Security Engineering	OKTA_GROUP	1	Active
IT Engineering	OKTA_GROUP	1	Active
ActiveCompainLabInterview - Customer Success	OKTA_GROUP	0	Empty
ActiveCompainLabInterview - Product Management	OKTA_GROUP	0	Empty
Force of Knowledge	OKTA_GROUP	0	Empty

2.2 Detailed Group Membership

ActiveCompainLabInterview - Engineering

Member	Status
Sarah Chen	PROVISIONED
Jennifer Kim	PROVISIONED
Michael Rodriguez	⚠️ DEPROVISIONED

ActiveCompainLabInterview - IT Operations

Member	Status
James Wilson	PROVISIONED
David Thompson	PROVISIONED

ActiveCompainLabInterview - Security

Member	Status
Emily Nguyen	PROVISIONED
Robert Jackson	⚠️ DEPROVISIONED

Security Engineering

Member	Status
Milan Miles	PROVISIONED

IT Engineering

Member	Status
Caroline Bryant	PROVISIONED

2.3 User Group Assignment Matrix

User	Groups
faycal Ben Sassi	Everyone
Emily Nguyen	Everyone, ActiveCompainLabInterview - Security
Sarah Chen	Everyone, ActiveCompainLabInterview - Engineering
James Wilson	Everyone, ActiveCompainLabInterview - IT Operations
Jennifer Kim	Everyone, ActiveCompainLabInterview - Engineering
David Thompson	Everyone, ActiveCompainLabInterview - IT Operations
Milan Miles	Everyone, Security Engineering
Caroline Bryant	Everyone, IT Engineering
Alex Garcia	Everyone

3. Inactive & Anomalous Accounts

3.1 Users Who Have Never Logged In

Risk Level: MEDIUM

8 out of 9 users (89%) have never completed their first login. This represents a significant onboarding gap:

User	Days Since Creation	Action Required
Emily Nguyen	5 days	Send activation reminder
Sarah Chen	5 days	Send activation reminder
James Wilson	5 days	Send activation reminder
Jennifer Kim	5 days	Send activation reminder
David Thompson	5 days	Send activation reminder
Alex Garcia	5 days	Complete provisioning
Milan Miles	1 day	New user - monitor
Caroline Bryant	<1 day	New user - monitor

3.2 Deprovisioned Users Still in Groups

Risk Level: HIGH

The following deprovisioned users remain as members of active groups. This should be cleaned up to maintain accurate group membership records:

User	Group	Recommended Action
Robert Jackson	ActiveCompainLabInterview - Security	Remove from group
Michael Rodriguez	ActiveCompainLabInterview - Engineering	Remove from group

4. Applications Inventory

Application	Status	Type
Okta Admin Console	ACTIVE	Administrative
Okta Dashboard	ACTIVE	End User
Okta Browser Plugin	ACTIVE	End User
Okta Workflows	ACTIVE	Automation

Application	Status	Type
Okta Workflows OAuth	ACTIVE	Integration

5. Security Findings & Recommendations

5.1 Critical Issues

#	Finding	Risk	Recommendation
1	**Deprovisioned users in groups**	HIGH	Remove Robert Jackson from Security group and Michael Rodriguez from Engineering group immediately
2	**Empty Okta Administrators group**	HIGH	Designate at least one administrator for the Okta environment

5.2 High Priority Issues

#	Finding	Risk	Recommendation
3	**Incomplete user profiles**	MEDIUM	Add department information for faycal Ben Sassi and Milan Miles
4	**89% of users never logged in**	MEDIUM	Implement automated onboarding reminders; verify email addresses are correct
5	**Staged user not activated**	MEDIUM	Complete provisioning for Alex Garcia or remove if no longer needed

5.3 Recommendations

#	Finding	Risk	Recommendation
6	**Empty groups exist**	LOW	Review and remove unused groups (Customer Success, Product Management, Force of Knowledge) or populate with members
7	**Inconsistent domain usage**	LOW	Standardize on a single email domain across users
8	**MFA enrollment**	MEDIUM	Verify all active users have MFA enrolled; enforce MFA policy
9	**No privileged access group**	MEDIUM	Create dedicated groups for privileged access with appropriate application assignments

6. Compliance Checklist

SOC 2 Type II Controls

Control	Status	Notes
User access reviews conducted	☑ Complete	This report
Terminated user access removed	⚠ Partial	Deprovisioned users still in groups
Unique user identification	☑ Complete	All users have unique IDs
Privileged access restricted	⚠ Review	Admin group is empty
Access changes documented	☑ Complete	Okta maintains audit logs

ISO 27001 Controls

Control	Status	Notes
A.9.2.1 User registration/deregistration	⚠ Partial	Clean up deprovisioned users
A.9.2.2 User access provisioning	⚠ Partial	Many users pending activation
A.9.2.3 Privileged access management	⚠ Review	Define admin roles
A.9.2.5 Review of user access rights	☑ Complete	This report
A.9.2.6 Removal of access rights	⚠ Partial	Remove orphaned group memberships

7. Action Items Summary

Immediate Actions (24-48 hours)

1. Remove deprovisioned users (Robert Jackson, Michael Rodriguez) from their respective groups
2. Assign at least one user to the Okta Administrators group
3. Complete or remove staged user Alex Garcia

Short-term Actions (1-2 weeks)

4. Send activation reminders to all PROVISIONED users who haven't logged in

5. Update user profiles with missing department information

6. Review and document MFA enrollment status for all users

Long-term Actions (30 days)

7. Clean up or repurpose empty groups

8. Standardize email domain usage

9. Implement automated access review workflows

10. Establish quarterly access review schedule

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8. Appendix

A. Data Collection Methods

- Okta Admin API queries for user, group, and application data

- Report generated automatically via infrastructure automation tools

B. Definitions

- **ACTIVE**: User has completed setup and can log in

- **PROVISIONED**: User account created, pending first login

- **STAGED**: User created but provisioning incomplete

- **DEPROVISIONED**: User account disabled/terminated

C. Next Review

Scheduled: May 2, 2026 (Q2 2026 Review)

Report prepared by Infrastructure Automation System
For questions, contact the Platform Engineering team