To Whom It May Concern:

We are cordially inviting Mr./Mrs./Ms. **Kate Adobaya** as a representative of organization Let's Do It! Ghana, to participate at the "Let's Do It! Clean World Conference 2016" in Bursa, Turkey, taking place between 28th-31st January 2016.

This conference is a part of the global Let's Do It! World movement which has the ambitious goal of cleaning the World from illegal trash. The purpose of the conference is to bring together like-minded people from 112 countries, to share ideas, experiences, knowledge and find solutions to different waste management issues. Mr./Mrs./Ms. **Kate Adobaya** has been invited to Turkey to represent Ghanian experience and knowledge in waste management.

During the conference between 28th-31th January 2016 he/she will be staying at Holiday Inn Bursa(<https://www.holidayinnbursa.com/>).

Mr./Mrs./Ms. **Kate Adobaya** will arrange transportation to and from Bursa, Turkey by herself. As the conference will start late in the evening January 28th, we have suggested to Mr./Mrs./Ms. **Kate Adobaya** to arrive already on 28th January. Financial responsibility for all accommodation, food and transportation expenses incurred by Mr./Mrs./Ms. **Kate Adobaya** during her stay in Turkey between 28th-31st January 2016 is the complete and total responsibility of the Let's Do It! Turkey organization.

Please feel free to contact me should you have any queries about the conference or invitee.

Yours sincerely,

Name Surname

Title

**Let’s Do It! Turkey**

**Address:** *Lorem Ipsum*

**Telephone :** +90 222 222 22 22  
**Mobile:** +90 222 222 2222  
[www.letsdoitturkiye.org.tr](http://www.letsdoitturkiye.org.tr)

[info@letsdoitturkiye.org.tr](mailto:info@letsdoitturkiye.org.tr)