



<b>M/s ELITE MEDICAL CENTER</b>	<b>QREF 30/10/2025-4</b>
<b>Kind Attn: Mr. Ahmed Gamal</b>	<b>Subject: Annual Maintenance Proposal for the HVAC Systems</b>
E-Mail: <a href="mailto:Finance@elitemedical.com.qa">Finance@elitemedical.com.qa</a> Mobile# +974 7040 2919	<b>Location: Elite Medical Center</b>
<b>DATE: 30/10/2025</b>	<b>Email: mes@mes.qa</b>

Dear Sir,

With reference to the above, and further to our site inspection for the site ACs, kindly find below scope or works:

**Scope of Work:**

- General servicing of all ACs @ Elite Medical Center.
- Preventive maintenance: **4 times per year.**
- Pressure water + chemical of all condensing coil, evaporative coils, blowers...etc.
- Freon Gas checking and charging if required.
- Checking and cleaning all contactors, relays and change the defective ones.
- Checking and changing belt, pulley adjuster.
- Checking oil and grease all fan motors.
- Others to make the system working in good condition.
- Attending any call within reasonable time and rectify the problem.

**Lump sum charge for the above services= 36,000 Qr/YEAR**

**(Including Consumables, Excluding spare parts & Excluding compressors)**

**(Excluding: any condenser coil or evaporator coil replacement or repair or motors rewinding)**

**Payment Terms:** 50% payment in Advance, 50% After Six Months  
*Assuring you our professional cooperation*

**METRI ENGINEERING SERVICES**

