



M/s Match hospitality Kind Attn: Mrs. Samah Albashir Email: Samah.albashir@byrom.plc.uk Mobile: +97433970275	QREF 19/02/2025-12 Subject: Quotation for AC Annual maintenance contract Location: Tower B- 2 nd Floor
DATE: 19/02/2025	Email: mes@mes.qa

Dear Sir

With reference to the above subject, kindly find the below proposal for HVAC annual maintenance for 2nd Floor @ Tower B

The list of equipment as per below:

- 2 nos AHUs
- 1 no FCU

Scope of Work:

- General service of above equipment.
- Frequency of Preventive maintenance: **2 times per year.**
 - Visual inspection of unit components for wear, leaks, corrosion, or damage.
 - Check and secure all electrical connections.
 - Inspect for unusual noises or vibrations.
 - Ensure all safety and control systems are functional.
 - Inspect and clean air filters.
 - Replace disposable filters if required. A separate quote will be provided if replacement is needed.
 - Check filter frames for air bypass.
 - Inspect, clean, and lubricate fan bearings (if applicable).
 - Check and adjust fan belt tension (for belt-driven AHUs).
 - Inspect motor alignment and vibration levels. A separate quote will be provided if motor overhauling is required.
 - Clean motor housing and remove dust buildup.
 - Inspect chilled water inlet and outlet pipes for leaks, corrosion, or damage.
 - Check insulation on chilled water pipes for wear or condensation issues.
 - Verify correct operation of control valves.
 - Check strainers for debris and clean as necessary.
 - Inspect and tighten all electrical connections.
 - Check actuator motors and dampers (for AHUs).

- Ensure the unit operates under normal conditions.
- Secure all panels and covers.
- Submit maintenance report with findings and recommendations.
- Attending any call within a reasonable time and rectify the problem

Exclusions

- Replacement parts for any equipment.
- Repairs required due to part failures or unforeseen breakdowns.
- Repair services will be quoted separately based on the extent of the work and parts needed.

Price for the above services = 3,000 Q.R/year

Payment Terms: 100% in advance.

Validity of offer: 15 Days

METRI ENGINEERING SERVICES W.L.L

