FYXX QX Quarterly Update • Cover Sheet

Topline information about your goal’s progress for rallying collective action

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| **AGENCY** | **GOAL** | **TYPE** |
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| **Guide collective action**  Provide 4 answers that help people understand the state of progress and how they can help. |

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| [➀](#S2) | [“We think progress toward the goal is \_\_\_\_\_\_” **→**](#S1) | **Required** |
| [➁](#S2) | [What happened this quarter? →](#S2) | **Required** |
| [➂](#S3) | [How are your key metrics doing? **→**](#S3) | **Required** |

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| **OMB Guidance** | **Submission Guide** | **Live Goal Profile** |

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| Have a resource, event, job posting, or public participation opportunity related to your goal that you want to amplify?  **Log into your Performance.gov account** to post them to Performance.gov, where they can be discovered by thousands of people interested in the U.S. government’s strategic goals. These additions do not require OMB clearance and can be made at any time. |

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“We think progress toward the goal is \_\_\_\_\_\_” **REQUIRED** / **NOT PUBLIC**

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| **Your response will not be made public.** Help internal audiences understand the status of your goal at a glance. Don’t overthink it: check the option (just one) that feels most appropriate based on your personal judgment and the information contained in your full update. |

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|  | **Ahead**  Check if progress toward this goal is ahead of where you expected it to be. |  |
|  | **On Track**  Check if progress toward this goal is right about where you expected it to be. |  |
|  | **Delayed**  Check if progress toward this goal is “delayed”—it is behind where you expected it to be but you do not consider it “blocked.” |  |
|  | **Blocked**  Check if progress toward this goal feels “blocked”—something is preventing the goal team from making meaningful progress. |
| **Blocked? That’s normal when we work on complex challenges.**  Saying “We’re blocked” is your chance to put the ball in leadership’s court. It says your team is trying their best but something is in their way—and help removing it would be a breakthrough. | | |

**Notes OPTIONAL**

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| Click or tap here to enter text. |

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What happened this quarter? **REQUIRED** / **PUBLIC**

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| What should leaders and potential contributors know about what happened this quarter? Provide the bottom line up front. This content will serve as a preview to your detailed progress report. |

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| Click or tap here to enter text. |

**Limit: 100 words. Anything over gets hidden behind a dropdown.**

If the text field needs to get bigger to accommodate your content, you’ve gone over the limit.

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|  | **View Examples** |  |

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How are your key metrics doing? At minimum, update the yellow-highlighted columns **OR** check off that there is no new data.

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **ID** | **Key result** ⓘ | **Metric** ⓘ | **Start value** ⓘ | **Target value** ⓘ | **Current value** ⓘ | **Current as of** ⓘ | **No new data?** ⓘ |
| 1 |  |  |  |  |  |  |  |
| 2 |  |  |  |  |  |  |  |
| 3 |  |  |  |  |  |  |  |
| 4 |  |  |  |  |  |  |  |
| 5 |  |  |  |  |  |  |  |

**Details by ID**

|  |  |  |  |
| --- | --- | --- | --- |
| **ID** | **Metric type** ⓘ | **Update frequency** ⓘ | **Footnote** (Optional)ⓘ |
| 1 |  |  |  |
| 2 |  |  |  |
| 3 |  |  |  |
| 4 |  |  |  |
| 5 |  |  |  |