## **AGENDA**

**What is Smart Questions** 

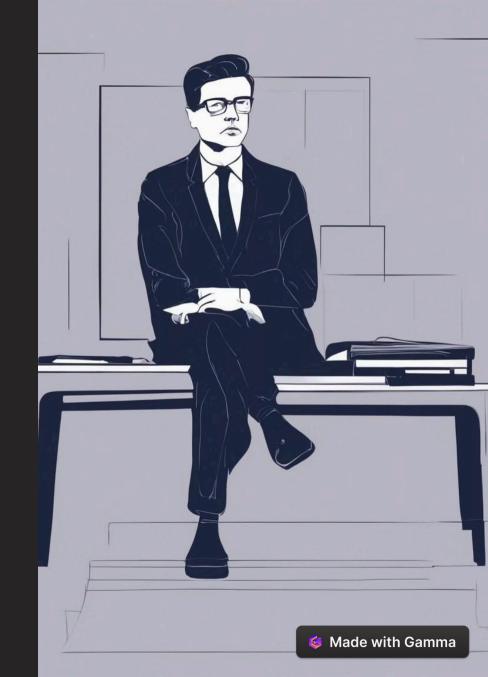
**Why Are Smart Questions Important** 

**How to ask Smart Questions** 

**Examples of Smart Questions** 

# I. What is Smart Questions

A smart question is one that provokes **critical thinking** and opens up **new perspectives** for **exploration** and **discussion**.



## **II. Why Are Smart Questions Important**

1 Respondent

2 Questioner

## 1. Respondent

1 Easy to understand

Reduce the chances of misunderstand.

**2** Effective Communication

Make it easier for respondents to articulate their thoughts, feelings, or experiences.

3 Spend less time

They stimulate creative solutions and promote innovation within teams and organizations.

## 2. Questioner

1 Easy to answer

Smart questions lead to deeper insights and a clearer grasp of complex concepts. Enhanced
Communication

They foster meaningful dialogues and strengthen interpersonal connections.

Innovative Problem-Solving

They stimulate creative solutions and promote innovation within teams and organizations.



### **How to ask Smart Questions**

1

#### **Clarifying Questions**

Asking for specific details or examples to ensure a clear understanding of a task or project.

2

#### **Challenging Assumptions**

Posing questions that encourage reevaluation of established beliefs and practices.

3

#### **Feedback Elicitation**

Using open-ended questions to gather comprehensive feedback and diverse perspectives from team members.

## **Examples of Smart Questions**

#### X-Y-Z formula

- **X**: This represents the context of the situation or the problem you encountered.
- **Y**: This stands for the actions you took to address the situation or solve the problem.
- **Z**: This is the outcome or result of your actions.

