

Tarlac Agricultural University
Annual Procurement Plan (Non-CSE) for FY 2021

Code (PAP)	Procurement Program/Project	PMO/ User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/Activity/Project)
				Advertisement/Posti ng of IB/REI	Submission/Openi ng of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
Other Supplies and Materials												
5020309000	Procurement of Fuel, Oil and Lubricants	Motorpool Unit/Admin	Direct Contracting/SVP	within the calendar year 2021				GoP	2,100,000.00	2,100,000.00		To be procured to suppliers thru direct contract as to the day to day consumption of vehicles
5060401001	Sports Supplies and Equipment	Higher Ed	Public Bidding	June 2021	July 2021	Aug-21	Aug 2021	GoP	2,500,000.00	2,500,000.00		
5020399000	Other Supplies and Materials	Admin/Higher Education	SVP	within the calendar year 2021				GoP	3,000,000.00	3,000,000.00		To be procured w/in the calendar year as the need arises
5020399000	Procurement of supplies, materials and equipment periodic inspection and maintenance on electrical lines, fixtures and ventilation equipment.	GSO	Public Bidding	as the need arises				GoP	1,297,500.95	1,297,500.95		
5020399000	Procurement of supplies and materials for the fabrication of wooden cabinets, tables and shelves	GSO	Public Bidding	as the need arises				GoP	1,303,432.00	1,303,432.00		
5020399000	Procurement of supplies and materials for the fabrication of steel shelves, brackets	GSO	Public Bidding	as the need arises				GoP	1,010,020.00	1,010,020.00		
SUB-TOTAL									11,210,952.95	11,210,952.95	-	
GAD Related Activities									-			
5029999099	Procurement of supplies, materials and equipment for the pduction and distribution of Information, Education and Communication Materials Related to GAD	GAD	SVP	within the calendar year 2021				GoP	145,000.00	145,000.00		
5029999099	Procurement of supplies, materials and equipment for GAD Information Campaign activities	GAD	Public Bidding	March 2021	March 2021	April 2021	May 2021	GoP	710,000.00	710,000.00		
5020202000	GAD Financial Assistance Program, Scholarship Program for Indigeneous People (RA 8371) and Person with Disabilities (RA 7277)	GAD	SVP	within the calendar year 2021				GoP	112,000.00	112,000.00		
5029999099	Procurement of supplies, materials and equipment for GAD Dimensions on Disaster and Risk Reduction Management	GAD	SVP	within the calendar year 2021				GoP	367,000.00	367,000.00		
5020201000	Procurement of goods and training services in addressing the Vulnerability of the Students to Any Form of Harassment and Violence, Anti-Bullying, Mental Health and others (in coordination with OSSD)	GAD	SVP	within the calendar year 2021				GoP	398,400.00	398,400.00		
5029999099	Procurement of goods in the Creation and Strengthening of GAD Focal Point System	GAD	SVP	within the calendar year 2021				GoP	215,654.00	215,654.00		
5020201000	Procurement of goods and training services for the Integration of GAD Concepts in Research and Extension and Training programs and activities of the University	GAD	SVP	within the calendar year 2021				GoP	250,000.00	250,000.00		

5029999099	Procurement of goods in the development of Gender and Development Information, Education and Communication Materils (GAD-IEC)	GAD	SVP	within the calendar year 2021				GoP	150,000.00	150,000.00			
SUB-TOTAL									2,348,054.00	2,348,054.00	-		
Medical and Denatal Supplies and Materials and Other Services													
5060405011	Procurement of Medical Supplies and Equipment	Medical & Dental Clinic	Public Bidding	Jan 2020	Feb 2021	Feb. 2021	Feb 2021	GoP	2,607,050.00	2,607,050.00			
5029999099	Procurement of Sevices for Annual Medical Examination	Medical & Dental Clinic	Public Bidding	June 2021				GoP	500,000.00	500,000.00			
SUB-TOTAL									3,107,050.00	3,107,050.00			
B. UTILITY EXPENSES													
5020401000	Water Expenses	All Offices	Direct Contracting	within the calendar year 2021				GoP	6,864,200.00	6,864,200.00		Consumption for one year	
5020402001	Electricity Expenses	All Offices	Direct Contracting	within the calendar year 2021				GoP	12,747,800.00	12,747,800.00		Consumption for one year	
SUB-TOTAL									19,612,000.00	19,612,000.00	-		
C. COMMUNICATION EXPENSES													
5020501000	Postage & Courier	Records Office	Direct Contracting	within the calendar year 2021				GoP	75,000.00	75,000.00			
5020502001	Telephone - Mobile	All Offices	Direct Contracting	within the calendar year 2021				GoP	250,000.00	250,000.00		Communication allowance of officials and other employees	
5020502002	Telephone - Landline	All Offices	Direct Contracting	within the calendar year 2021				GoP	450,000.00	450,000.00		One year usage	
5020503000	Internet Subscription	All Offices	Direct Contracting	within the calendar year 2021				GoP	958,000.00	958,000.00		One year usage contracted to specific service provider	
SUB-TOTAL									1,733,000.00	1,733,000.00	-		
D. GENERAL SERVICES													
5021203000	Procurement of Security Services	Security Unit	Public Bidding	November 2020	Dec 2020	January 2021	Jan. 2021	GoP	5,500,000.00	5,500,000.00			
5021202000	Janitorial Services	GSO	Public Bidding	within the calendar year 2021				GoP	2,531,877.00	2,531,877.00			
	SUB-TOTAL									8,031,877.00	8,031,877.00	-	
E. OTHER PROFESSIONAL SERVICES													
5021199000	Lecturers, Consultants and Others	All Offices	Public Bidding	within the calendar year 2021				GoP	3,179,000.00	3,179,000.00			
	SUB-TOTAL									3,179,000.00	3,179,000.00		
F. REPAIRS AND MAINTENANCE													
5021004001	Building and Other Structures	GSO	Public Bidding										
5021004001	Upgrading of Bamboo Processing Facility-Lot A, Bamboo Forest Park Initial Processing Facility at Sitio Calao, Mayantoc, Tarlac	Calao	Public Bidding	June 2021	July 2021	August 2021	August 2021	GoP	1,500,000.00	1,500,000.00			
5021004001	Upgrading of Bamboo Processing Facility-Lot B, Initial Processing Facility at TAU Campus, Camiling, Tarlac		Public Bidding	June 2021	July 2021	August 2021	August 2021	GoP	2,000,000.00	2,000,000.00			
5021304099	Improvement of TAU Hostel Facility (Swimming Pool)	Agri-Hostel	Public Bidding	May 2021	June 2021	July 2021	July 2021	GoP	2,000,000.00	2,000,000.00			
5021304099	Building and Other Structure			within the calendar year 2021				GoP	1,076,000.00	1,076,000.00			
5021305000	Machinery and Equipment	All Offices	SVP	within the calendar year 2021				GoP	1,500,000.00	1,500,000.00			
5021306001	Motor Vehicles	Motorpool	SVP	within the calendar year 2021				GoP	1,500,000.00	1,500,000.00			
5021399000	Other PPE	All Offices	SVP	within the calendar year 2021				GoP	1,500,000.00	1,500,000.00			
SUB-TOTAL									11,076,000.00	11,076,000.00	-		
G. TAXES, PREMIUMS AND OTHER FEES													
5021502000	Fidelity Bond	Cashier's Office	A to A	within the calendar year 2021				GoP	519,000.00	519,000.00			
SUB-TOTAL									519,000.00	519,000.00			


H. OTHER MAINTENANCE AND OPERATING EXPENSES									-			
Printing and Publications												
5029902000	TAU Annual Report	PDO	Public Bidding	April 2021	May 2021	June 2021	June 2021	GoP	450,000.00	450,000.00		
5029902000	TAU BOIs	PDO	Public Bidding	April 2021	May 2021	June 2021	June 2021	GoP	350,000.00	350,000.00		
5029902000	TAU AVPs	PDO	SVP	Dec. 2020	Dec 2020	Dec 2020	Dec 2020	GoP	100,000.00	100,000.00		
5029902000	TAU desktop calendar	PDO	SVP	Dec. 2020	Dec 2020	Dec 2020	Dec 2020	GoP	112,500.00	112,500.00		
5029902000	TAU calendar/curricular offerings	PDO	Public Bidding	March 2021	April 2021	May 2021	May 2021	GoP	350,000.00	350,000.00		
5029902000	Promotional materials (umbrella/fan/keychain/ ID lace, ballpen, mug, etc)	PDO	SVP	within the calendar year 2021				GoP	350,000.00	350,000.00		
5029902000	Tarpaulin	PDO	SVP	within the calendar year 2021				GoP	250,000.00	250,000.00		
5029902000	Picture Package for graduates	OSSD/VP-SAS	Public Bidding	April 2021	April 2021	May 2021	May 2021	GoP	1,500,000.00	1,500,000.00		
5029902000	Printing of Yearbook	OSSD/VP-SAS	Public Bidding	May 2021	June 2021	July 2021	Aug 2021	GoP	750,000.00	750,000.00		
5029902000	Printinrg of Golden Harvest & other student publicaions	VP-SAS	SVP	within the calendar year 2021				GoP	300,000.00	300,000.00		
5029902000	Printing of Manuals	PDO	SVP	within the calendar year 2021				GoP	250,000.00	250,000.00		
5029902000	Printing of Journals	R & D	SVP	within the calendar year 2021				GoP	250,000.00	250,000.00		
SUB-TOTAL									5,012,500.00	5,012,500.00		
Accreditation and Quality Assurance												
5021199000	Program Accreditation	Higher Education	Direct Contracting	within the calendar year 2021				GoP	2,000,000.00	2,000,000.00		
5020201002	ISO university wide accreditation conduct of trainings and workshops	All offices	Direct Contracting	within the calendar year 2021				GoP	1,500,000.00	1,500,000.00		
5021103002	ISO surveillance audit (preparation until audit)	RET	Direct Contracting	within the calendar year 2021				GoP	500,000.00	500,000.00		
5021103002	QS Star assessment	ELIA	Direct Contracting/Public Bidding	Dec 2020	Jan 2020	Feb. 2020	Feb. 2020	GoP	1,500,000.00	1,500,000.00		Early Procurement
SUB-TOTAL									5,500,000.00	5,500,000.00	-	
Human Resources Development												
5020200100	Trainings and seminars for HRD	HRMO	Direct Contracting	as the need arises				GoP				
SUB-TOTAL												
Various Other Maintenance and Operating Expenses												
5020399000	Procurement of supplies, materials and equipment for the periodic inspection and maintenance on building structures (walls, ceiling, floors, roof, etc.) and furniture	GSO	Public Bidding	as the need arises				GoP	4,060,605.95	4,060,605.95		
5020399000	Procurement of supplies, materials and equipment Periodic inspection and maintenance on water lines, sanitary lines, existing water source and tanks (solar pump , windmills, subm. pumps)	GSO	Public Bidding	as the need arises				GoP	5,019,321.05	5,019,321.05		
5029999099	Procurement of institutional JO's/COS as per RA9184	HRMO	Public Bidding	within the calendar year 2021				GoP	7,500,000.00	7,500,000.00		
5021503000	Insurance Expenses	PSMO	A to A	within the calendar year 2021				GoP	2,500,000.00	2,500,000.00		
5021501001	Licenses	PSMO	A to A	within the calendar year 2021				GoP	117,000.00	117,000.00		
SUB-TOTAL									21,007,623.00	21,007,623.00		
I. CAPITAL OUTLAYS												
Infrastructure Projects												
5060404099	Expansion and Upgrading of Artificial Insemination (AI) Center	CVM	Public Bidding	Nov 2020	Dec 2020	Dec 2020	Jan 2021	GoP	15,000,000.00		15,000,000.00	Early Procurement
5060404002	Expansion of the College of Veterinary Medicine Building and Upgrading of Laboratory Facilities	CVM	Public Bidding	Nov 2020	Dec 2020	Dec 2020	Jan 2021	GoP	8,000,000.00		8,000,000.00	Early Procurement
5060404002	Expansion of the College of Eductaion Technology Building and Upgrading of Laboratory Facilities	CED	Public Bidding	Nov 2020	Dec 2020	Dec 2020	Jan 2021	GoP	14,144,000.00		14,144,000.00	Early Procurement

5060404001	Repair and Rehabilitation of Continuing Education Center Building	CEC	Public Bidding	March 2021	April 2021	April 2021	April 2021	GoP	5,000,000.00		5,000,000.00	
5060404099	Improvement of TAU Façade	Admn	Public Bidding	March 2021	April 2021	April 2021	April 2021	GoP	500,000.00		500,000.00	
SUB-TOTAL									42,644,000.00	-	42,644,000.00	
Machinery and Equipment Outlays												
5060405014	Upgrading of Facilities of Forest Product and Development	CAF	Public Bidding	Nov 2020	Dec 2020	Jan' 2021	Jan 2021	GoP	11,790,000.00		11,790,000.00	
5060405014	Upgrading of Facilities and Laboratory Equipment for the College of Arts and Sciences	CAS	Public Bidding	Nov 2020	Dec 2020	Jan' 2021	Jan 2021	GoP	8,600,000.00		8,600,000.00	Early Procurement
5060405012	Establishment of Digital Printing Hub	PDO	Public Bidding	Nov 2020	Dec 2020	Jan' 2021	Jan 2021	GoP	5,000,000.00		5,000,000.00	Early Procurement
5060405002	Office Equipment	All offices	Public Bidding	within the calendar year 2021				GoP	1,700,000.00		1,700,000.00	To be procured w/in the calendar year as the need arises
5060405003	Information and Communication Technology Equipment	All offices	Public Bidding	within the calendar year 2021				GoP	2,050,000.00		2,050,000.00	To be procured w/in the calendar year as the need arises
5060405014	Technical and Scientific Equipment	All Colleges	Public Bidding	within the calendar year 2021				GoP	2,000,000.00		2,000,000.00	To be procured w/in the calendar year as the need arises
5060405007	Communication Equipment	Admin/Higher Education	SVP	within the calendar year 2021				GoP	1,000,000.00		1,000,000.00	To be procured w/in the calendar year as the need arises
5060405099	Other Machinery and Equipment	Admin/Higher Education	Public Bidding	within the calendar year 2021				GoP	4,100,000.00		4,100,000.00	To be procured w/in the calendar year as the need arises
			SUB-TOTAL						36,240,000.00	-	36,240,000.00	
Furniture and Fixtures												
5060405099	Furniture and Fixture	Admin/Higher Education	Public Bidding	within the calendar year 2021				GoP	1,500,000.00		1,500,000.00	To be procured w/in the calendar year as the need arises
SUB-TOTAL									1,500,000.00	-	1,500,000.00	
GRAND TOTAL									172,721,056.95	92,337,056.95	80,384,000.00	

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