

**ANNUAL PROCUREMENT PLAN-COMMON SUPPLIES AND EQUIPMENT (APP-CSE) 2020 FORM**

**Introduction:**

Listed in this template are all the common supplies and equipment (CSE) carried in stock by the Procurement Service (PS) that may be purchased by government agencies. Agencies must accomplish this form and submit in order to purchase CSEs from the PS. Consistent with DBM Circular No. 2016-9 dated October 27, 2016, the APP-CSE shall serve as the agency's APR for all its CSE requirements. Items in the template has been arranged in accordance with UNSPSC coding and this is in preparation for integration of the APP-CSE template in the Modernized Government Electronic Procurement System (MGEPS).

**Instructions:**

1. Download the worksheet file APP-CSE 2019 template at [www.ps-philgeps.gov.ph](http://www.ps-philgeps.gov.ph)
2. Indicate the agency's monthly requirement per item in the APP-CSE 2019 form.
3. The agency should indicate zero if an item is not being purchased by the agency or purchased for a particular month.
4. Agency must not delete any item in the template; neither should it include line items or revise the template.
5. An APP-CSE is considered incorrect or invalid if
  - a. form used is other than the prescribed format which can be downloaded only at [www.ps-philgeps.gov.ph](http://www.ps-philgeps.gov.ph) and;
  - b. correct format is used but fields were deleted and/or inserted in PART I of the template
6. Fill out your CSE requirements that are available for purchase in the PS under the PART I. For other items that are not available from the PS but is regularly purchased by the agency from other sources, agency must indicate the items in the PART II and indicate likewise the unit prices based on its last purchase.
7. Once accomplished and finalized, the APP-CSE 2019 form should be:
  - a. Saved using this format: APP2019\_Name of Agency\_Main or Regional Office (e.g. APP2019\_DBM\_Central Office, APP2019\_DBM\_Region IVA).
  - b. Printed and signed by the agency Property/Supply Officer, Budget Officer and Head of the Procuring Entity. An unsigned APP-CSE or that which lacks any of the three (3) signatures will be considered as an invalid submission.
8. The SIGNED COPY of the APP-CSE must be scanned and saved as pdf format. Together with the excel file, the signed copy in pdf format should be submitted using the online facility at PS website. Ensure that two files are submitted.
9. An agency may revise its APP-CSE during the year if there will be changes in its requirements. However, it should submit an original APP-CSE within the prescribed deadline. Agency may follow the same procedure as indicated in No. 7 when submitting the revised copy. All requirements in excess of the quantities indicated in the original APP-CSE will not be served if not covered by a revised APP-CSE.
10. For further assistance/clarification, agencies may call the Marketing and Sales Division of the Procurement Service at telephone no.(02)689-7750 local 4019 and look for Ms. Evelyn I. Torres or Ms. Anna Liz C. Bona.

Item & Specifications		Unit of Measure	Monthly Quantity Requirement																Total Quantity for the year	Price Catalogue	Total Amount for the year				
			Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct				Nov	Dec	Q4	Q4 AMOUNT
Department/Bureau/Office: TARLAC AGRICULTURAL UNIVERSITY		Region: III	Note: Consistent with <b>Memorandum Circular No. 2018-1 dated May 28, 2018</b> the APP-CSE for FY 2019 must be submitted on or before <b>August 31, 2018</b> .																Contact Person: NOVABINA C. EUGENIO	Organization Type: STATE UNIVERSITIES AND COLLEGES	Position: HEAD, BAC SECRETARIAT	E-mail :	Telephone/Mobile Nos: 045 934-0216		
Address: MALACAMPA, CAMILING, TARLAC																									
PART I. AVAILABLE AT PROCUREMENT SERVICE STORES																									
Pesticides or Pest Repellents																									
1	10191509-IN-A01	INSECTICIDE, aerosol type, net content: 600ml min	can				20	2,787.20				20	2,787.20				20	2,787.20			80.00	139.36	11,148.80		
Solvents																									
2	12191601-AL-E01	ALCOHOL, ethyl, 68%-70%, scented, 500ml (.5ml)	bottle				50	2,199.60				50	2,199.60				50	2,199.60			200.00	43.99	8,798.40		
Color Compounds and Dispersions																									
3	12171703-SI-P01	STAMP PAD INK, purple or violet	bottle				5	123.14				8	197.02				5	123.14			10	246.27	28.00	24.63	689.56
Films																									
4	13111203-AC-F01	ACETATE, thickness: 0.075mm min (gauge #3)	roll				7	5,160.65				10	7,372.35				8	5,897.88			12	8,846.82	37.00	737.24	27,277.70
5	13111201-CF-P01	CARBON FILM, PE, black, size 210mm x 297mm	box				5	1,105.00				5	1,105.00				5	1,105.00			5	1,105.00	20.00	221.00	4,420.00
6	13111201-CF-P02	CARBON FILM, PE, black, size 216mm x 330mm	box				5	1,042.60				5	1,042.60				5	1,042.60			5	1,042.60	20.00	208.52	4,170.40
Paper Materials and Products																									
7	14111152-CA-A01	CARTOLINA, assorted colors	pack				20	1,455.58				25	1,819.48				35	2,547.27			25	1,819.48	105.00	72.78	7,641.82

8	14111506-CF-L11	CONTINUOUS FORM, 1 PLY, 280 x 141mm	box				5	3,411.20				5	3,411.20					5	3,411.20	0.00	682.24	13,644.80			
9	14111506-CF-L12	CONTINUOUS FORM, 1 PLY, 280 x 178mm	box				4	4,118.40				2	2,059.20					2	2,059.20	0.00	1,029.60	10,296.00			
10	14111506-CF-L22	CONTINUOUS FORM, 2 ply, 280 x 178mm, carbonless	box				10	13,000.00				0	13,000.00					10	13,000.00	0.00	1,300.00	58,500.00			
11	14111506-CF-L21	CONTINUOUS FORM, 2 ply, 280mm x 141mm, carbonless	box				15	11,481.60				0	7,654.40					10	7,654.40		20	15,308.80	0.00	42,099.20	
12	14111609-CF-L31	CONTINUOUS FORM, 3 PLY, 280 x 141mm, carbonless	box				15	8,952.06				0	11,936.08					15	14,920.10		10	5,968.04	0.00	41,776.28	
13	14111506-CF-L32	CONTINUOUS FORM, 3 PLY, 280 x 178mm, carbonless	box				3	3,104.40				3	3,104.40					3	3,104.40		6	6,208.80	0.00	15,522.00	
14	14111609-LL-C01	NOTELEAF COVER, made of chipboard, for legal	bundle				5	3,353.48				5	3,353.48					5	3,353.48	0.00	670.70	13,413.92			
15	14111514-NP-S02	NOTE PAD, stick on, 50mm x 76mm (2" x 3") min	pad				10	322.19				5	483.29					10	644.38		20	644.38	0.00	32.22	2,094.25
16	14111514-NP-S04	NOTE PAD, stick on, 76mm x 100mm (3" x 4") min	pad				15	840.84				0	560.56					15	840.84	0.00	56.06	2,914.91			
17	14111514-NP-S03	NOTE PAD, stick on, 76mm x 76mm (3" x 3") min	pad				12	497.95				3	331.97					5	622.44		20	829.92	0.00	41.50	2,282.28
18	14111514-NB-S01	NOTEBOOK, STENOGRAPHIC, spiral, 10 leaves	piece				10	0.00				0	0.00					0	0.00		0	0.00	0.00	12.04	0.00
19	14111507-PP-M01	PAPER, MULTICOPY, 80gsm, size: 10mm x 297mm	ream				50	66,185.60				650	86,041.28					700	92,659.84		800	105,896.96	2,350.00	132.37	350,783.68
20	14111507-PP-M02	PAPER, MULTICOPY, 80gsm, size: 16mm x 330mm	ream				60	100,588.80				650	100,588.80					700	108,326.40		800	116,064.00	2,750.00	154.75	425,568.00
21	14111507-PP-C01	PAPER, Multi-Purpose (COF?) A4, 70 gsm	ream				30	40,080.04				450	51,531.48					500	57,257.20		600	57,257.20	1,300.00	114.51	206,125.92
22	14111507-PP-C02	PAPER, Multi-Purpose (COF?) Legal, 70 gsm	ream				30	45,492.72				300	38,993.76					350	32,494.80		450	45,492.72	1,150.00	129.98	162,474.00
23	14111531-PP-R01	PAPER, PAD, ruled, size: 216mm x 30mm (± 2mm)	pad				50	867.36				10	867.36					10	867.36		50	867.36	0.00	17.35	3,469.44
24	14111503-PA-P01	PAPER, PARCHMENT, size: 10 x 97mm, multi-purpose	ream				20	1,924.00				10	1,924.00					10	962.00		10	962.00	0.00	96.20	5,772.00
25	14111818-TH-P02	PAPER, THERMAL, 55gsm, size: 216mm x 30mm-0.3m	roll				5	243.88				5	243.88					5	243.88		5	243.88	0.00	48.78	975.52
26	14111531-RE-B01	RECORD BOOK, 300 PAGES, size: 14mm x 278mm min	book				60	4,243.20				100	4,243.20					100	3,536.00		50	3,536.00	0.00	70.72	15,558.40
27	14111531-RE-B02	RECORD BOOK, 500 PAGES, size: 14mm x 278mm min	book				15	5,605.60				105	6,624.80					100	5,096.00		48	4,892.16	0.00	101.92	22,218.56
28	14111704-TT-P01	TOILET TISSUE PAPER 2-ply: sheets, 150 pulls	pack				100	6,541.60				100	6,541.60					100	6,541.60	0.00	65.42	26,166.40			

#### Batteries and Cells and Accessories

29	26111702-BT-A01	BATTERY, dry cell, AA, 2 pieces per blister pack	pack				10	986.44				110	2,367.46					100	1,972.88		50	986.44	0.00	19.73	6,313.22
30	26111702-BT-A02	BATTERY, dry cell, AAA, 2 pieces per blister pack	pack				100	1,950.00				110	1,950.00					120	2,340.00		20	2,340.00	0.00	19.50	8,580.00
31	26111702-BT-A03	BATTERY, dry cell, D, 1.5 volts, alkaline	pack				5	176.80				2	176.80					2	176.80		2	176.80	0.00	88.40	707.20

#### Manufacturing Components and Supplies

32	31201610-GL-J01	GLUE, all purpose, gross weight: 200 grams min	jar				15	1,195.48				15	1,195.48					25	1,195.48	0.00	47.82	4,781.92			
33	31151804-SW-H01	STAPLE WIRE, for heavy duty tapers, (23/3)	box				10	206.75				0	206.75					10	206.75		12	248.10	0.00	20.68	868.36
34	31151804-SW-S01	STAPLE WIRE, STANDARD, (16/6)	box				15	501.28				11	1,022.61					16	721.84		35	1,704.35	0.00	20.05	3,950.09
35	31201502-TA-E01	TAPE, ELECTRICAL, 18mm x 16M min	roll				10	910.00				10	910.00					16	473.20		45	819.00	0.00	18.20	3,112.20
36	31201503-TA-M01	TAPE, MASKING, width: 24mm (±1mm)	roll				15	1,929.20				15	2,480.40					18	2,094.56		46	2,535.52	0.00	55.12	9,039.68
37	31201503-TA-M02	TAPE, MASKING, width: 48mm (±1mm)	roll				10	6,396.00				13	6,715.80					15	6,929.00		55	5,863.00	0.00	106.60	25,903.80
38	31201517-TA-P01	TAPE, PACKAGING, width: ±3mm (±1mm)	roll				10	728.00				15	455.00					18	873.60		58	1,237.60	0.00	18.20	3,294.20

39	31201512-TA-T01	FABRIC, TRANSPARENT, width: 24mm ±1mm)	roll				1:0	910.00				1:0	910.00					1:0	1,092.00				80	1,638.00	50.00	9.10	4,550.00
40	31201512-TA-T02	FABRIC, TRANSPARENT, width: 48mm ±1mm)	roll				1:0	1,820.00				1:0	1,820.00					1:2	2,766.40				35	1,547.00	43.00	18.20	7,953.40
41	31151507-TW-P01	WINE, plastic, one(1) kilo per roll	roll				1:5	1,274.00				1:5	1,274.00					1:5	1,274.00				25	1,274.00	100.00	50.96	5,096.00

#### Heating and Ventilation and Air Circulation

42	40101604-EF-G01	ELECTRIC FAN, INDUSTRIAL ground type, metal blade	unit				1:0	19,489.60				1:5	24,362.00					1:0	19,489.60				20	19,489.60	35.00	974.48	82,830.80
43	40101604-EF-C01	ELECTRIC FAN, ORBIT type, ceiling, metal blade	unit				1:0	59,644.00				1:0	47,715.20					1:0	23,857.60				20	23,857.60	130.00	1,192.88	155,074.40
44	40101604-EF-S01	ELECTRIC FAN, STAND type, plastic blade	unit				1:0	20,127.74				1:0	10,063.87					1:0	10,063.87				10	10,063.87	30.00	1,006.39	50,319.36
45	40101604-EF-W01	ELECTRIC FAN, WALL type, plastic blade	unit				1:5	16,741.40				1:0	13,393.12					1:1	14,062.78				10	6,696.56	16.00	669.66	50,893.86

#### Lighting and Fixtures and Accessories

46	39101605-FL-T01	FLUORESCENT LAMP, 18 WATTS, linear tubular (T8)	piece				1:0	811.20				1:0	405.60					1:0	405.60				10	405.60	30.00	40.56	2,028.00
47	39101628-LB-L01	Light Bulb, LED, 7 watts 1 pc in individual box	piece				1:0	3,624.40				1:0	3,624.40					1:0	3,624.40				50	3,624.40	200.00	72.49	14,497.60

#### Measuring and Observing and Testing Equipment

48	41111604-RU-P02	RULER, plastic, 450mm (18"), width: 18mm min	piece				1:0	309.50				1:0	309.50					1:0	309.50				35	541.63	15.00	15.48	1,470.14
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#### Cleaning Equipment and Supplies

49	47131812-AF-A01	AIR FRESHENER, aerosol, 250ml/150g tin	can				1:5	3,012.10				1:5	3,872.70					1:4	4,647.24				36	3,098.16	170.00	86.06	14,630.20
50	47131604-BR-S01	ROOM, soft (tambo)	piece				1:5	1,950.00				2	1,560.00					1:5	1,950.00				20	2,600.00	12.00	130.00	8,060.00
51	47131604-BR-T01	ROOM, STICK (TING-TING) usable length: 760mm min	piece				1:5	764.40				1:1	642.10					1:0	917.28				50	1,528.80	126.00	30.58	3,852.58
52	47131829-TB-C01	LEANER, TOILET BOWL AND JINAL, 900ml-1000ml cap	bottle				1:0	2,080.00				1:5	1,040.00					1:8	1,580.80				42	1,747.20	155.00	41.60	6,448.00
53	47131805-CL-P01	LEANER, SCOURING POWDER, 150g min./can	can				1:5	358.80				1:5	598.00					1:0	1,196.00				35	837.20	125.00	23.92	2,990.00
54	47131811-DE-B02	DETERGENT BAR, 140 gram: as packed	bar				1:0	400.40				1:0	400.40					1:0	400.40				50	400.40	200.00	8.01	1,601.60
55	47131811-DE-P02	DETERGENT POWDER, all purpose, 1kg	pack				1:5	2,058.63				1:5	2,058.63					1:5	2,058.63				55	2,432.92	230.00	37.43	8,608.81
56	47131803-DS-A01	DISINFECTANT SPRAY, aero oil type, 100-550 grams	can				1:0	7,378.80				1:0	7,378.80					1:0	7,378.80				50	7,378.80	240.00	122.98	29,515.20
57	47131601-DU-P01	JUST PAN, non-rigid plastic w/ detachable handle	piece				1:2	298.02				2	298.02					1:2	298.02				12	298.02	18.00	24.84	1,192.09
58	47131802-FW-P02	FLOOR WAX, PASTE, RED	can				1	1,346.80				3	2,154.88					5	1,346.80				9	2,424.24	17.00	269.36	7,272.72
59	47131830-FC-A01	URNITURE CLEANER, aero oil type, 100ml mln per can	can				1:0	873.60				5	1,310.40					5	1,310.40				15	1,310.40	15.00	87.36	4,804.80
60	47121804-MP-B01	MOP BUCKET, heavy duty, hard plastic	unit				1:0	19,110.00				0	19,110.00					1:0	19,110.00				12	22,932.00	12.00	1,911.00	80,262.00
61	47131613-MP-H02	MOPHANDLE, heavy duty, aluminum, crew type	piece				1:0	2,912.00				0	2,912.00					1:0	2,912.00				20	2,912.00	10.00	145.60	11,648.00
62	47131619-MP-R01	MOPHEAD, made of rayon, weight: 100 grams min	piece				1:0	2,204.80				0	2,204.80					1:0	2,204.80				20	2,204.80	10.00	110.24	8,819.20
63	47131501-RG-C01	TAGS, all cotton, 32 pieces per kilogram min	bundle				1:0	993.82				1:1	1,043.52					1:0	993.82				20	993.82	31.00	49.69	4,024.99
64	47131602-SC-N01	SCOURING PAD, made of synthetic nylon, 140 x 220mm	pack				1:5	2,574.00				0	2,059.20					1:0	2,059.20				20	2,059.20	15.00	102.96	8,751.60
65	47121701-TB-P02	TRASHBAG, plastic, transparent	roll				1:0	1,398.80				0	1,398.80					1:0	1,398.80				10	1,398.80	10.00	139.88	5,595.20
66	47121702-WB-P01	WASTEBASKET, non-rigid plastic	piece				1:4	566.09				4	566.09					1:4	566.09				24	566.09	16.00	23.59	2,264.37

#### Information and Communication Technology (ICT) Equipment and Devices and Accessories

67	43211507-DCT-03	Desktop Computer, branded	unit				:5	980,200.00				:5	980,200.00				0	10.00				10	392,080.00	:0.00	39,208.00	2,352,480.00
68	43202003-DV-W01	DVD REWRITABLE, speed: 4x min, 1.7GB capacity min	piece				:3	174.30				:5	130.73				6	130.73				2	43.58	:2.00	21.79	479.34
69	43201827-HD-X02	EXTERNAL HARD DRIVE, 1TB, 1.5" HDD, USB 3.0	piece				:5	40,872.00				:5	40,872.00				:0	54,496.00				5	13,624.00	:5.00	2,724.80	149,864.00
70	43202010-FD-U01	FASH DRIVE, 16 GB capacity	piece				:5	6,916.00				:8	10,512.32				:2	11,618.88				30	8,299.20	:35.00	176.64	37,346.40
71	43211503-LCT-02	Laptop Computer, branded	unit				:10	359,164.00				:5	179,582.00				:5	179,582.00				5	179,582.00	:5.00	35,916.40	897,910.00
72	43211508-MO-O01	OUSE, optical, USB connection type	unit				:0	6,749.60				:5	674.96				:5	674.96				5	674.96	:5.00	134.99	8,774.48
73	43212102-PR-D02	RINTER, IMPACT DOT MATRIX, 24 pins, 136 column	unit				:3	0.00				:3	0.00				:0	0.00				0	0.00	0.00	33,131.28	0.00
74	43212102-PR-D01	RINTER, IMPACT DOT MATRIX, 9 pins, 80 columns	unit				:3	0.00				:3	0.00				:0	0.00				0	0.00	0.00	7,995.52	0.00
75	43212105-PR-L01	RINTER, LASER, monochrome, network-ready	unit				:3	2,174.64				:4	2,899.52				:3	2,174.64				2	1,449.76	:2.00	724.88	8,698.56
76	N/A	RINTER, LASER, Color	unit				:2	14,000.00				:2	14,000.00				:2	14,000.00				2	14,000.00	8.00	7,000.00	56,000.00
77	N/A	RINTER, Inkjet, Monochrome	piece				:2	14,000.00				:2	14,000.00				:2	14,000.00				2	14,000.00	8.00	7,000.00	56,000.00
78	N/A	RINTER, Inkjet, Color	unit				:2	14,000.00				:2	14,000.00				:2	14,000.00				2	14,000.00	8.00	7,000.00	56,000.00
79	N/A	Hub/Switches	unit				:1	0.00				:0	0.00				:0	0.00				:0	0.00	:5.00		0.00
80	N/A	Network Routers	unit				:10	0.00				:0	0.00				:0	0.00				:0	0.00	:10.00		0.00
81	N/A	Wireless Access Point	unit				:10	0.00				:0	0.00				:0	0.00				:0	0.00	:10.00		0.00

#### Office Equipment and Accessories and Supplies

82	44121710-CH-W01	CHALK, molded, white, dustless, length: 78mm min	box				:20	513.55				:5	641.94				:5	641.94				:25	641.94	:15.00	25.68	2,439.37
83	44122105-BF-C01	CLIP, BACKFOLD, all metal, clamping: 9mm (.1mm)	box				:0	378.56				:0	378.56				:0	378.56				:50	378.56	:200.00	7.57	1,514.24
84	44122105-BF-C02	CLIP, BACKFOLD, all metal, clamping: 15mm (.1mm)	box				:0	669.76				:0	669.76				:0	669.76				:50	669.76	:200.00	13.40	2,679.04
85	44122105-BF-C03	CLIP, BACKFOLD, all metal, clamping: 12mm (.1mm)	box				:0	1,027.52				:0	1,027.52				:0	1,027.52				:50	1,027.52	:200.00	20.55	4,110.08
86	44122105-BF-C04	CLIP, BACKFOLD, all metal, clamping: 10mm (.1mm)	box				:0	1,976.00				:0	1,976.00				:0	1,976.00				:50	1,976.00	:200.00	39.52	7,904.00
87	44121801-CT-R01	CORRECTION TAPE, film base type, JL 6m min	piece				:5	789.98				:0	702.21				:0	877.76				:10	702.21	175.00	17.56	3,072.16
88	44111515-DF-B01	DATA FILE BOX, made of chipboard, with closed ends	piece				:1.6	10,886.30				:100	6,978.40				:100	6,978.40				:00	6,978.40	:256.00	69.78	31,821.50
89	44122011-DF-F01	DATA FOLDER, made of chipboard, aglia lock	piece				:0	3,432.00				:10	4,118.40				:0	4,118.40				:50	4,118.40	:230.00	68.64	15,787.20
90	44121506-EN-D01	ENVELOPE, DOCUMENTARY, for A4 size document	box				:10	4,081.38				:0	4,081.38				:10	4,081.38				:10	4,081.38	:10.00	408.14	16,325.50
91	44121506-EN-D02	ENVELOPE, DOCUMENTARY, for legal size document	box				:10	5,180.76				:0	5,180.76				:10	5,180.76				:10	5,180.76	:10.00	518.08	20,723.04
92	44121506-EN-X01	ENVELOPE, EXPANDING, CRAFTBOARD, for legal size doc	box				:10	7,384.00				:0	7,384.00				:2	8,860.80				:12	8,860.80	:14.00	738.40	32,489.60
93	44121506-EN-X02	ENVELOPE, EXPANDING, PLASTIC, 2.50mm thickness min	piece				:20	7,623.20				:10	7,623.20				:50	7,623.20				:50	7,623.20	:1,000.00	30.49	30,492.80
94	44121506-EN-M02	ENVELOPE, MAILING, white, 70 gsm	box				:10	3,286.40				:0	3,286.40				:10	3,286.40				:10	3,286.40	:10.00	328.64	13,145.60
95	44121504-EN-W02	ENVELOPE, mailing, white, with window, 70 gsm	box				:10	4,108.00				:0	4,108.00				:10	4,108.00				:10	4,108.00	:10.00	410.80	16,432.00
96	44111912-ER-B01	ERASER, FELT, for blackboard/whiteboard	piece				:20	222.14				:0	222.14				:0	222.14				:20	222.14	:10.00	11.11	888.58
97	44122118-FA-P01	ESTENER, METAL, 70mm between prongs	box				:0	3,945.76				:0	3,945.76				:0	3,945.76				:75	5,918.64	:25.00	78.92	17,755.92
98	44111515-F0-X01	ILE ORGANIZER, expanding, plastic, 2 pockets	piece				:10	706.06				:0	706.06				:2	847.27				:12	847.27	:14.00	70.61	3,106.65

99	44122018-FT-D01	FILE TAB DIVIDER, bristol board, for A4	set				10	124.80				0	124.80					10	124.80			10	124.80	.10.00	12.48	499.20
100	44122018-FT-D02	FILE TAB DIVIDER, bristol board, for legal	set				10	166.40				0	166.40					10	166.40			10	166.40	.10.00	16.64	665.60
101	44122011-FO-F01	FOLDER, FANCY, for A4 size documents	bundle				10	2,532.92				0	2,532.92					10	2,532.92			10	2,532.92	.10.00	253.29	10,131.68
102	44122011-FO-F02	FOLDER, FANCY, for legal size documents	bundle				10	2,912.00				0	2,912.00					10	2,912.00			10	2,912.00	.10.00	291.20	11,648.00
103	44122011-FO-L01	FOLDER, L-TYPE, PLASTIC, for A4 size documents	pack				10	1,710.80				0	1,710.80					10	1,710.80			10	1,710.80	.10.00	171.08	6,843.20
104	44122011-FO-L02	FOLDER, L-TYPE, PLASTIC, for legal size documents	pack				10	2,137.20				0	2,137.20					10	2,137.20			10	2,137.20	.10.00	213.72	8,548.80
105	44122027-FO-P01	FOLDER, PRESSBOARD, size: 240mm x 370mm (.5mm)	box				10	7,467.20				0	7,467.20					10	7,467.20			10	7,467.20	.10.00	746.72	29,868.80
106	44122011-FO-T03	FOLDER, TAGBOARD, for A5 size documents	pack				10	2,173.60				0	2,173.60					10	2,173.60			10	2,173.60	.10.00	217.36	8,694.40
107	44122011-FO-T04	FOLDER, TAGBOARD, for legal size documents	pack				10	13,981.76				0	13,981.76					10	13,981.76			50	13,981.76	.250.00	279.64	55,927.04
108	44122008-IT-T01	INDEX TAB, self-adhesive, transparent	box				50	2,593.76				0	2,593.76					50	2,593.76			50	2,593.76	.250.00	51.88	10,375.04
109	441115-MF-B02	MAGAZINE FILE BOX, LARGE size, made of chipboard	piece				10	416.00				0	0.00					10	416.00			0	0.00	.250.00	41.60	832.00
110	44121715-MA-F01	MARKER, FLUORESCENT, 3 assorted colors per set	set				25	1,303.12				5	1,303.12					25	1,675.44			55	2,047.76	.170.00	37.23	6,329.44
111	44121708-MW-B01	MARKER, whiteboard, black, felt tip, bullet type	piece				250	2,576.60				50	2,576.60					250	2,576.60			50	2,576.60	1,250.00	10.31	10,306.40
112	44121708-MW-B02	MARKER, whiteboard, blue, felt tip, bullet type	piece				250	2,576.60				50	2,576.60					250	2,576.60			50	2,576.60	1,250.00	10.31	10,306.40
113	44121708-MW-B03	MARKER, whiteboard, red, felt tip, bullet type	piece				100	1,030.64				50	1,030.64					100	1,030.64			50	1,030.64	.250.00	10.31	4,122.56
114	44121708-MP-B01	MARKER, PERMANENT, bullet type, black	piece				250	1,930.24				50	1,447.68					100	965.12			50	1,930.24	.250.00	9.65	6,273.28
115	44121708-MP-B02	MARKER, PERMANENT, bullet type, blue	piece				100	1,447.68				50	1,447.68					100	965.12			50	1,447.68	.250.00	9.65	5,308.16
116	44121708-MP-B03	MARKER, PERMANENT, bullet type, red	piece				50	482.56				50	482.56					50	482.56			50	482.56	.250.00	9.65	1,930.24
117	44122104-PC-C01	PAPER CLIP, vinyl/plastic coated, length: 32mm min	box				65	388.70				55	388.70					55	388.70			55	388.70	.250.00	5.98	1,554.80
118	44122104-PC-C02	PAPER CLIP, vinyl/plastic coated, length: 48mm min	box				65	828.10				55	828.10					55	828.10			55	828.10	.250.00	12.74	3,312.40
119	44121706-PE-L01	ENCIL, lead, w/ eraser, wood cased, hardness: HB	box				50	1,039.48				50	1,039.48					50	1,039.48			50	1,039.48	.250.00	20.79	4,157.92
120	44122037-RB-P10	RING BINDER, 80 rings, plastic, 2mm x 1.12m	bundle				25	5,040.88				55	5,040.88					25	5,040.88			25	5,040.88	.100.00	201.64	20,163.52
121	44122101-RU-B01	RUBBER BAND, 70mm min lay flat length (#18)	box				10	967.20				50	967.20					10	967.20			10	967.20	.10.00	96.72	3,868.80
122	44121905-SP-F01	STAMP PAD, FELT, bed dimension: 50mm x 100mm min	piece				10	276.64				50	276.64					10	276.64			10	276.64	.30.00	27.66	1,106.56
123	44121612-BL-H01	CUTTER BLADE, for heavy duty cutter	piece				25	294.32				50	235.46					25	294.32			45	529.78	.250.00	11.77	1,353.87
124	44121612-CU-H01	CUTTER KNIFE, for general purpose	piece				25	959.14				50	822.12					25	548.08			15	411.06	.100.00	27.40	2,740.40
125	44103202-DS-M01	DATING AND STAMPING MACHINE, heavy duty	piece				10	4,783.79				5	2,391.90					5	2,391.90			10	4,783.79	.30.00	478.38	14,351.38
126	44121619-PS-M01	ENCIL SHARPENER, manual, single cutter head	piece				5	936.00				5	936.00					2	374.40			2	374.40	.17.00	187.20	3,182.40
127	44101602-PL-P01	PUNCHER, paper, heavy duty, with two hole guide	piece				5	659.78				5	659.78					5	659.78			3	395.87	.18.00	131.95	2,375.19
128	44121618-SS-S01	SCISSORS, symmetrical, blade length: 55mm min	pair				25	390.00				24	374.40					30	468.00			15	15.60	103.00	15.60	1,606.80
129	44121615-ST-S01	STAPLER, STANDARD TYPE, load cap: 200 staples min	piece				10	821.60				5	410.80					10	821.60			10	821.60	.30.00	82.16	2,464.80
130	44121615-ST-B01	STAPLER, BINDER TYPE, heavy duty, desktop	unit				2	1,757.60				2	1,757.60					2	1,757.60			2	1,757.60	.8.00	878.80	7,030.40
131	44121613-SP-P01	STAPLE REMOVER, PLIER-TYPE	piece				25	454.48				35	636.27					25	454.48			30	545.38	.15.00	18.18	2,090.61

132	44101605-TD-M01	APE DISPENSER, TABLE TC P, for 4mm width tape	piece				i	279.14				5	279.14				5	279.14				2	111.65	7.00	55.83	949.06
133	44101602-PB-M01	BINDING AND PUNCHING MACHINE, binding cap: 50mm	unit				i	10,400.00				3	31,200.00				0	0.00				0	0.00	4.00	10,400.00	41,600.00
134	44101807-CA-C01	CALCULATOR, compact, 12 digits	unit				10	1,352.00				0	1,352.00				0	0.00				0	0.00	0.00	135.20	2,704.00
135	44101714-FX-M01	FAXSIMILE MACHINE, uses thermal paper	unit				i	4,711.20				3	0.00				0	0.00				0	0.00	1.00	4,711.20	4,711.20
136	44101601-PT-M01	PAPER TRIMMER/CUTTING MACHINE, max paper size: B4	unit				3	24,264.24				3	0.00				0	0.00				0	0.00	3.00	8,088.08	24,264.24
137	44101603-PS-M01	PAPER SHREDDER, cutting width: 1mm-4mm (Entry Level)	unit				i	5,699.20				3	0.00				0	0.00				0	0.00	1.00	5,699.20	5,699.20
138	44101603-PS-M02	PAPER SHREDDER, cutting width: 1mm-4mm (Mid-Level)	unit				i	0.00				3	0.00				0	0.00				0	0.00	1.00	0.00	0.00

### Printer or Facsimile or Photocopier Supplies

139	44103109-BR-D05	DRUM CART, BROTHER DR-455	cart				i	0.00				3	0.00				0	0.00				0	0.00	0.00	6,864.00	0.00
140	44103105-CA-C04	NK CART, CANON CL-741, C.I.L.	cart				i	0.00				3	0.00				0	0.00				0	0.00	0.00	1,001.52	0.00
141	44103105-CA-C02	NK CART, CANON CL-811, Colored	cart				i	0.00				3	0.00				0	0.00				0	0.00	0.00	1,029.60	0.00
142	44103105-CA-B04	NK CART, CANON PG-740, Black	cart				i	0.00				3	0.00				0	0.00				0	0.00	0.00	754.00	0.00
143	44103105-CA-B02	NK CART, CANON PG-810, Black	cart				10	7,800.00				0	7,800.00				10	7,800.00				10	7,800.00	10.00	780.00	31,200.00
144	44103105-EP-B17	NK CART, EPSON C13T6641(0 T6641), Black	cart				10	25,480.00				10	25,480.00				100	25,480.00				00	25,480.00	200.00	254.80	101,920.00
145	44103105-EP-C17	NK CART, EPSON C13T6642(0 T6642), Cyan	cart				15	16,562.00				15	16,562.00				50	15,288.00				50	12,740.00	240.00	254.80	61,152.00
146	44103105-EP-M17	NK CART, EPSON C13T6643(0 T6643), Magenta	cart				15	16,562.00				15	16,562.00				15	11,466.00				45	11,466.00	220.00	254.80	56,056.00
147	44103105-EP-Y17	NK CART, EPSON C13T6644(0 T6644), Yellow	cart				15	16,562.00				15	16,562.00				15	11,466.00				45	11,466.00	220.00	254.80	56,056.00
148	44103105-HP-B40	NK CART, HP C2P04AA (HP 2) Black	cart				10	0.00				5	0.00				5	0.00				6	0.00	6.00	0.00	0.00
149	44103105-HP-T40	NK CART, HP C2P06AA (HP 2) Tri-color	cart				10	0.00				2	0.00				2	0.00				2	0.00	16.00	0.00	0.00
150	44103105-HP-B09	NK CART, HP C9351AA, (HP 1), Black	cart				i	3,291.60				5	3,291.60				5	3,291.60				5	3,291.60	10.00	658.32	13,166.40
151	44103105-HP-T10	NK CART, HP C9352AA, (HP 22), Tri-color	cart				i	2,237.04				3	2,237.04				3	2,237.04				3	2,237.04	2.00	745.68	8,948.16
152	44103105-HP-T30	NK CART, HP C9363WA, (HP '97), Tri-color	cart				i	0.00				3	0.00				0	0.00				0	0.00	0.00	1,492.40	0.00
153	44103105-HP-P48	NK CART, HP C9397A (HP7) 69ml Photo Black	cart				i	0.00				3	0.00				0	0.00				0	0.00	0.00	1,996.80	0.00
154	44103105-HP-C48	NK CART, HP C9398A (HP7) 69ml Cyan	cart				i	0.00				3	0.00				0	0.00				0	0.00	0.00	1,996.80	0.00
155	44103105-HP-M48	NK CART, HP C9399A (HP7) 69ml Magenta	cart				i	0.00				3	0.00				0	0.00				0	0.00	0.00	1,996.80	0.00
156	44103105-HP-Y48	NK CART, HP C9400A (HP7) 69ml Yellow	cart				i	0.00				3	0.00				0	0.00				0	0.00	0.00	1,996.80	0.00
157	44103105-HP-G48	NK CART, HP C9401A (HP7) 69ml Gray	cart				i	0.00				3	0.00				0	0.00				0	0.00	0.00	1,996.80	0.00
158	44103105-HP-B48	NK CART, HP C9403A (HP7) 130ml Matte Black	cart				i	0.00				3	0.00				0	0.00				0	0.00	0.00	3,016.00	0.00
159	44103105-HP-B17	NK CART, HP CC640WA, (HP '60), Black	cart				i	1,300.00				2	1,300.00				2	1,300.00				2	1,300.00	8.00	650.00	5,200.00
160	44103105-HP-T17	NK CART, HP CC643WA, (HP '60), Tri-color	cart				i	1,532.96				2	1,532.96				2	1,532.96				2	1,532.96	8.00	766.48	6,131.84
161	44103105-HP-B35	NK CART, HP CD887AA, (HP '703), Black	cart				10	3,390.40				0	3,390.40				10	3,390.40				10	3,390.40	10.00	339.04	13,561.60
162	44103105-HP-T35	NK CART, HP CD888AA, (HP '703), Tri-color	cart				i	1,695.20				5	1,695.20				5	1,695.20				5	1,695.20	10.00	339.04	6,780.80
163	44103105-HX-C40	NK CART, HP CD972AA, (HP 920XL), Cyan	cart				i	0.00				3	0.00				0	0.00				0	0.00	0.00	629.20	0.00

164	44103105-HX-M40	NK CART, HP CD973AA, (HP 920XL), Magenta	cart				3	0.00			0	0.00				0	0.00			0	0.00	0.00	629.20	0.00
165	44103105-HX-Y40	NK CART, HP CD974AA, (HP 920XL), Yellow	cart				3	0.00			0	0.00				0	0.00			0	0.00	0.00	629.20	0.00
166	44103105-HX-B40	NK CART, HP CD975AA, (HP 920XL), Black	cart				3	0.00			0	0.00				0	0.00			0	0.00	0.00	1,242.80	0.00
167	44103105-HP-B30	NK CART, HP CH561WA, (HP 61), Black	cart				3	0.00			0	0.00				0	0.00			0	0.00	0.00	644.80	0.00
168	44103105-HP-T20	NK CART, HP CH562WA, (HP 61), Tricolor	cart				3	0.00			0	0.00				0	0.00			0	0.00	b.00	826.80	0.00
169	44103105-HP-B40	NK CART, HP CH565A (HP8) Black	cart				3	0.00			0	0.00				0	0.00			0	0.00	b.00	1,872.00	0.00
170	44103105-HP-C49	NK CART, HP CH566A (HP8) Cyan	cart				3	0.00			0	0.00				b	0.00			0	0.00	b.00	1,300.00	0.00
171	44103105-HP-M49	NK CART, HP CH567A (HP8) Magenta	cart				3	0.00			0	0.00				b	0.00			0	0.00	b.00	1,300.00	0.00
172	44103105-HP-Y49	NK CART, HP CH568A (HP8) Yellow	cart				3	0.00			0	0.00				b	0.00			0	0.00	b.00	1,300.00	0.00
173	44103105-HX-B43	NK CART, HP CN045AA, (HP950XL), Black	cart				3	0.00			0	0.00				b	0.00			0	0.00	b.00	1,554.80	0.00
174	44103105-HX-C43	NK CART, HP CN046AA, (HP951XL), Cyan	cart				3	0.00			0	0.00				b	0.00			0	0.00	b.00	1,175.20	0.00
175	44103105-HX-M43	NK CART, HP CN047AA, (HP951XL), Magenta	cart				3	0.00			0	0.00				b	0.00			0	0.00	b.00	1,180.40	0.00
176	44103105-HX-Y43	NK CART, HP CN048AA, (HP951XL), Yellow	cart				3	0.00			0	0.00				b	0.00			0	0.00	b.00	1,180.40	0.00
177	44103105-HP-B36	NK CART, HP CN692AA, (HP704), Black	cart				3	0.00			0	0.00				b	0.00			0	0.00	b.00	339.04	0.00
178	44103105-HP-T36	NK CART, HP CN693AA, (HP704), Tricolor	cart				3	0.00			0	0.00				b	0.00			0	0.00	b.00	339.04	0.00
179	44103105-HP-B33	NK CART, HP CZ107AA, (HP578), Black	cart				3	0.00			0	0.00				b	0.00			0	0.00	b.00	339.04	0.00
180	44103105-HP-T33	NK CART, HP CZ108AA, (HP578), Tricolor	cart				3	0.00			0	0.00				b	0.00			0	0.00	b.00	339.04	0.00
181	44103105-HP-B42	NK CART, HP CZ121A (HP683A), Black	cart				3	0.00			0	0.00				b	0.00			0	0.00	b.00	366.08	0.00
182	44103105-HP-C33	NK CART, HP CZ122A (HP685A), Cyan	cart				3	0.00			0	0.00				b	0.00			0	0.00	b.00	249.60	0.00
183	44103105-HP-M33	NK CART, HP CZ123A (HP685A), Magenta	cart				3	0.00			0	0.00				b	0.00			0	0.00	b.00	249.60	0.00
184	44103105-HP-Y33	NK CART, HP CZ124A (HP685A), Yellow	cart				3	0.00			0	0.00				b	0.00			0	0.00	b.00	249.60	0.00
185	44103105-HP-T43	NK CART, HP F6V26AA (HP580), Tricolor	cart				3	0.00			0	0.00				b	0.00			0	0.00	b.00	403.83	0.00
186	44103105-HP-B43	NK CART, HP F6V27AA (HP580), Black	cart				3	0.00			0	0.00				b	0.00			0	0.00	b.00	403.83	0.00
187	44103105-HP-C50	NK CART, HP LoS51AA (HP555), Cyan Original	cart				3	0.00			0	0.00				b	0.00			0	0.00	b.00	0.00	0.00
188	44103105-HP-M50	NK CART, HP LoS54AA (HP555), Magenta Original	cart				3	0.00			0	0.00				b	0.00			0	0.00	b.00	0.00	0.00
189	44103105-HP-Y50	NK CART, HP LoS57AA (HP555), Yellow Original	cart				3	0.00			0	0.00				b	0.00			0	0.00	b.00	0.00	0.00
190	44103105-HP-B50	NK CART, HP LoS60AA (HP555), Black Original	cart				3	0.00			0	0.00				b	0.00			0	0.00	b.00	0.00	0.00
191	44103105-HX-C48	NK CART, HP LoS63AA (HP555XL), Cyan Original	cart				3	0.00			0	0.00				b	0.00			0	0.00	b.00	1,277.76	0.00
192	44103105-HX-M48	NK CART, HP LoS66AA (HP555XL), Magenta Original	cart				3	0.00			0	0.00				b	0.00			0	0.00	b.00	1,277.76	0.00
193	44103105-HX-Y48	NK CART, HP LoS69AA (HP555XL), Yellow Original	cart				3	0.00			0	0.00				b	0.00			0	0.00	b.00	1,277.76	0.00
194	44103105-HX-B48	NK CART, HP LoS72AA (HP555XL), Black Original	cart				3	0.00			0	0.00				b	0.00			0	0.00	b.00	1,737.02	0.00
195	44103105-HP-C51	NK CART, HP T6L89AA (HP305), Cyan Original	cart				3	0.00			0	0.00				b	0.00			0	0.00	b.00	453.62	0.00
196	44103105-HP-M51	NK CART, HP T6L93AA (HP305), Magenta Original	cart				3	0.00			0	0.00				b	0.00			0	0.00	b.00	453.62	0.00

197	44103105-HP-Y51	NK CART, HP T6L97AA (HP905) Yellow Original	cart				3	0.00			0	0.00				0	0.00			0	0.00	0.00	453.62	0.00
198	44103105-HP-B51	NK CART, HP T6M01AA (HP905) Black Original	cart				3	0.00			0	0.00				0	0.00			0	0.00	0.00	741.28	0.00
199	44103105-HX-C49	NK CART, HP T6M05AA (HP905XL) Cyan Original	cart				3	0.00			0	0.00				0	0.00			0	0.00	0.00	0.00	0.00
200	44103105-HX-M49	NK CART, HP T6M09AA (HP905XL) Magenta Original	cart				3	0.00			0	0.00				0	0.00			0	0.00	0.00	0.00	0.00
201	44103105-HX-Y49	NK CART, HP T6M13AA (HP905XL) Yellow Original	cart				3	0.00			0	0.00				0	0.00			0	0.00	0.00	0.00	0.00
202	44103105-HX-B49	NK CART, HP T6M17AA (HP905XL) Black Original	cart				3	0.00			0	0.00				0	0.00			0	0.00	0.00	0.00	0.00
203	44103112-EP-R05	RIBBON CART, EPSON C13SCL5516 #8750, Black	cart				3	0.00			0	0.00				b	0.00			0	0.00	0.00	76.75	0.00
204	44103112-EP-R07	RIBBON CART, EPSON C13SCL5531 #8750#86, Black	cart				3	0.00			0	0.00				b	0.00			0	0.00	0.00	724.88	0.00
205	44103112-EP-R13	RIBBON CART, EPSON C13SCL5632, Black, for LX-310	cart				3	0.00			0	0.00				b	0.00			0	0.00	b.00	75.92	0.00
206	44103103-BR-B03	TONER CART, BROTHER TN-2025, Black	cart				15	38,344.80			30	51,126.40				30	51,126.40			30	76,689.60	35.00	2,556.32	217,287.20
207	44103103-BR-B04	TONER CART, BROTHER TN-2130, Black	cart				30	54,600.00			30	36,400.00				30	36,400.00			30	54,600.00	100.00	1,820.00	182,000.00
208	44103103-BR-B05	TONER CART, BROTHER TN-2150, Black	cart				32	5,231.20			30	0.00				b	0.00			0	0.00	2.00	2,615.60	5,231.20
209	44103103-BR-B09	TONER CART, BROTHER TN-3320, Black	cart				3	0.00			30	0.00				b	0.00			0	0.00	0.00	2,941.95	0.00
210	44103103-BR-B11	TONER CART, BROTHER TN-3350, Black, for HL5450DN (CU Printer)	cart				3	0.00			30	0.00				b	0.00			0	0.00	b.00	4,288.54	0.00
211	44103103-HP-B12	TONER CART, HP CB435A, Black	cart				3	0.00			30	0.00				b	0.00			0	0.00	0.00	2,857.92	0.00
212	44103103-HP-B14	TONER CART, HP CB540A, Black	cart				3	0.00			30	0.00				b	0.00			0	0.00	0.00	3,312.40	0.00
213	44103103-HP-B18	TONER CART, HP CE255A, Black	cart				3	0.00			30	0.00				b	0.00			0	0.00	b.00	6,791.20	0.00
214	44103103-HP-B21	TONER CART, HP CE278A, Black	cart				3	0.00			30	0.00				b	0.00			0	0.00	b.00	3,179.28	0.00
215	44103103-HP-B32	TONER CART, HP CE285A (HP85A), Black	cart				3	0.00			30	0.00				b	0.00			0	0.00	b.00	2,953.60	0.00
216	44103103-HP-B23	TONER CART, HP CE310A, Black	cart				3	0.00			30	0.00				b	0.00			0	0.00	b.00	2,386.80	0.00
217	44103103-HP-C23	TONER CART, HP CE311A, Cyan	cart				3	0.00			30	0.00				b	0.00			0	0.00	b.00	2,490.80	0.00
218	44103103-HP-Y23	TONER CART, HP CE312A, Yellow	cart				3	0.00			30	0.00				b	0.00			0	0.00	b.00	2,490.80	0.00
219	44103103-HP-M23	TONER CART, HP CE313A, Magenta	cart				3	0.00			30	0.00				b	0.00			0	0.00	b.00	2,490.80	0.00
220	44103103-HP-B24	TONER CART, HP CE320A, Black	cart				3	0.00			30	0.00				b	0.00			0	0.00	0.00	2,854.80	0.00
221	44103103-HP-C24	TONER CART, HP CE321A, Cyan	cart				3	0.00			30	0.00				b	0.00			0	0.00	b.00	3,010.80	0.00
222	44103103-HP-Y24	TONER CART, HP CE322A, Yellow	cart				3	0.00			30	0.00				b	0.00			0	0.00	b.00	3,010.80	0.00
223	44103103-HP-M24	TONER CART, HP CE323A, Magenta	cart				3	0.00			30	0.00				b	0.00			0	0.00	b.00	3,010.80	0.00
224	44103103-HP-B25	TONER CART, HP CE390A, Black	cart				3	0.00			30	0.00				b	0.00			0	0.00	0.00	7,690.80	0.00
225	44103103-HP-B26	TONER CART, HP CE400A, Black	cart				3	0.00			30	0.00				b	0.00			0	0.00	0.00	6,754.80	0.00
226	44103103-HP-C26	TONER CART, HP CE401A, Cyan	cart				3	0.00			30	0.00				b	0.00			0	0.00	0.00	9,978.80	0.00
227	44103103-HP-Y26	TONER CART, HP CE402A, Yellow	cart				3	0.00			30	0.00				b	0.00			0	0.00	0.00	9,978.80	0.00
228	44103103-HP-M26	TONER CART, HP CE403A, Magenta	cart				3	0.00			30	0.00				b	0.00			0	0.00	0.00	9,978.80	0.00
229	44103103-HP-B27	TONER CART, HP CE410A, P305), Black	cart				3	0.00			30	0.00				b	0.00			0	0.00	0.00	3,868.80	0.00

230	44103103-HP-C27	TONER CART, HP CE411A, (HP305), Cyan	cart				3	0.00			0	0.00				0	0.00			0	0.00	0.00	5,512.00	0.00
231	44103103-HP-Y27	TONER CART, HP CE412A, (T-P305), yellow	cart				3	0.00			0	0.00				0	0.00			0	0.00	0.00	5,512.00	0.00
232	44103103-HP-M27	TONER CART, HP CE413A, (T-P305), Magenta	cart				3	0.00			0	0.00				0	0.00			0	0.00	0.00	5,512.00	0.00
233	44103103-HP-B28	TONER CART, HP CE505A, Black	cart				3	0.00			0	0.00				0	0.00			0	0.00	0.00	4,079.92	0.00
234	44103103-HX-B28	TONER CART, HP CE505X, Black, high cap	cart				3	0.00			0	0.00				0	0.00			0	0.00	0.00	7,213.44	0.00
235	44103103-HP-B52	TONER CART, HP CF217A (HP17A) Black LaserJet	cart				3	0.00			0	0.00				0	0.00			0	0.00	0.00	2,931.80	0.00
236	44103103-HP-B53	TONER CART, HP CF226A (HP26A) Black LaserJet	cart				3	0.00			0	0.00				0	0.00	b.00	0.00	0	0.00	0.00	0.00	
237	44103103-HX-B50	TONER CART, HP CF226XC (HP26XC) Black LaserJet	cart				3	0.00			0	0.00				0	0.00	b.00	0.00	0	0.00	0.00	0.00	
238	44103103-HP-B55	TONER CART, HP CF280A, LaserJet Pro M401/M425 2.7K Black	cart				3	0.00			0	0.00				0	0.00	b.00	0.00	0	0.00	0.00	0.00	
239	44103103-HP-B51	TONER CART, HP CF280XC	cart				3	0.00			0	0.00				0	0.00			0	0.00	0.00	6,962.80	0.00
240	44103103-HP-B56	TONER CART, HP CF281A (HP81A) Black LaserJet	cart				3	0.00			0	0.00				0	0.00	0.00	0.00	0	0.00	0.00	8,640.85	0.00
241	44103103-HP-B57	TONER CART, HP CF283A (HP83A) LaserJet Black	cart				3	0.00			0	0.00				0	0.00	0.00	0.00	0	0.00	0.00	3,241.70	0.00
242	44103103-HX-B51	TONER CART, HP CF283XC (HP83X) Black Contract LJ	cart				3	0.00			0	0.00				0	0.00	0.00	0.00	0	0.00	0.00	3,946.80	0.00
243	44103103-HP-B58	TONER CART, HP CF287A (HP87) black	cart				3	0.00			0	0.00				0	0.00	0.00	0.00	0	0.00	0.00	10,051.60	0.00
244	44103103-HP-B59	TONER CART, HP CF310AC (HP826) black	cart				3	0.00			0	0.00				0	0.00	b.00	0.00	0	0.00	0.00	0.00	
245	44103103-HP-C59	TONER CART, HP CF311AC (HP826) cyan	cart				3	0.00			0	0.00				0	0.00	0.00	0.00	0	0.00	0.00	0.00	
246	44103103-HP-Y59	TONER CART, HP CF312AC (HP826) yellow	cart				3	0.00			0	0.00				0	0.00	0.00	0.00	0	0.00	0.00	0.00	
247	44103103-HP-M59	TONER CART, HP CF313AC (HP826) magenta	cart				3	0.00			0	0.00				0	0.00	0.00	0.00	0	0.00	0.00	0.00	
248	44103103-HX-B52	TONER CART, HP CF348XC (HP25X) Black LaserJet	cart				3	0.00			0	0.00				0	0.00			0	0.00	0.00	13,156.00	0.00
249	44103103-HP-B60	TONER CART, HP CF350A Black LJ	cart				3	0.00			0	0.00				0	0.00	0.00	0.00	0	0.00	0.00	2,901.60	0.00
250	44103103-HP-C60	TONER CART, HP CF351A Cyan LJ	cart				3	0.00			0	0.00				0	0.00	0.00	0.00	0	0.00	0.00	2,943.20	0.00
251	44103103-HP-Y60	TONER CART, HP CF352A Yellow LJ	cart				3	0.00			0	0.00				0	0.00	0.00	0.00	0	0.00	0.00	2,943.20	0.00
252	44103103-HP-M60	TONER CART, HP CF353A Magenta LJ	cart				3	0.00			0	0.00				0	0.00	0.00	0.00	0	0.00	0.00	2,943.20	0.00
253	44103103-HP-B61	TONER CART, HP CF360A (HP508A) Black LaserJet	cart				3	0.00			0	0.00				0	0.00			0	0.00	0.00	7,389.20	0.00
254	44103103-HX-B53	TONER CART, HP CF360XC (HP508X) Black Contract LJ	cart				3	0.00			0	0.00				0	0.00			0	0.00	0.00	0.00	
255	44103103-HP-C61	TONER CART, HP CF361A (HP508A) Cyan LaserJet	cart				3	0.00			0	0.00				0	0.00			0	0.00	b.00	9,474.40	0.00
256	44103103-HX-C53	TONER CART, HP CF361XC (HP508X) Cyan Contract LJ	cart				3	0.00			0	0.00				0	0.00	0.00	0.00	0	0.00	0.00	0.00	
257	44103103-HP-Y61	TONER CART, HP CF362A (HP508A) yellow	cart				3	0.00			0	0.00				0	0.00			0	0.00	0.00	9,474.40	0.00
258	44103103-HX-Y53	TONER CART, HP CF362XC (HP508X) yellow Contract LJ	cart				3	0.00			0	0.00				0	0.00			0	0.00	0.00	0.00	
259	44103103-HP-M61	TONER CART, HP CF363A (HP508A) Magenta LaserJet	cart				3	0.00			0	0.00				0	0.00			0	0.00	0.00	9,474.40	0.00
260	44103103-HX-M53	TONER CART, HP CF363XC (HP508X) Magenta Contract LJ	cart				3	0.00			0	0.00				0	0.00			0	0.00	0.00	0.00	
261	44103103-HP-B62	TONER CART, HP CF400A (HP201A) Black LaserJet	cart				3	0.00			0	0.00				0	0.00			0	0.00	0.00	0.00	
262	44103103-HP-C62	TONER CART, HP CF401A (HP201A) Cyan LaserJet	cart				3	0.00			0	0.00				0	0.00			0	0.00	0.00	0.00	

263	44103103-HP-Y62	TONER CART, HP CF402A (H^401A) yellow LaserJet	cart			)	0.00			)	0.00							0	0.00	0.00	0.00	0.00
264	44103103-HP-M62	TONER CART, HP CF403A (H^401A) Magenta LaserJet	cart			)	0.00			)	0.00							0	0.00	0.00	0.00	0.00
265	44103103-HP-B63	TONER CART, HP CF410A (H^410A) black	cart			)	0.00			)	0.00							0	0.00	0.00	4,440.80	0.00
266	44103103-HX-B54	TONER CART, HP CF410XC (IP410XC) black	cart			)	0.00			)	0.00							0	0.00	0.00	7,441.20	0.00
267	44103103-HP-C63	TONER CART, HP CF411A (H^410A) cyan	cart			)	0.00			)	0.00							0	0.00	0.00	5,049.20	0.00
268	44103103-HX-C54	TONER CART, HP CF411XC (IP410XC) cyan	cart			)	0.00			)	0.00							0	0.00	0.00	7,472.40	0.00
269	44103103-HP-Y63	TONER CART, HP CF412A (H^410A) yellow	cart			)	0.00			)	0.00							0	0.00	0.00	5,049.20	0.00
270	44103103-HX-Y54	TONER CART, HP CF412XC (IP410XC) yellow	cart			)	0.00			)	0.00							0	0.00	0.00	7,472.40	0.00
271	44103103-HP-M63	TONER CART, HP CF413A (H^410A) magenta	cart			)	0.00			)	0.00							0	0.00	0.00	5,049.20	0.00
272	44103103-HX-M54	TONER CART, HP CF413XC (IP410XC) magenta	cart			)	0.00			)	0.00							0	0.00	0.00	7,472.40	0.00
273	44103103-HP-B34	TONER CART, HP Q2612A, Black	cart			)	0.00			)	0.00							0	0.00	0.00	3,164.72	0.00
274	44103103-HP-B39	TONER CART, HP Q5942A, Black	cart			)	0.00			)	0.00							0	0.00	0.00	7,482.80	0.00
275	44103103-HP-B48	TONER CART, HP Q7553A, Black	cart			)	0.00			)	0.00							0	0.00	0.00	3,972.80	0.00
276	44103103-LX-B03	TONER CART, LEXMARK E310H11P, Black	cart			)	0.00			)	0.00							0	0.00	0.00	8,874.32	0.00
277	44103103-LX-B05	TONER CART, LEXMARK T610A11P, Black	cart			)	0.00			)	0.00							0	0.00	0.00	9,630.40	0.00
278	44103103-SA-B06	TONER CART, SAMSUNG ML T-D101S, Black	cart			)	0.00			)	0.00							0	0.00	0.00	2,641.60	0.00
279	44103103-SA-B07	TONER CART, SAMSUNG ML T-D103S, Black	cart			)	0.00			)	0.00							0	0.00	0.00	2,912.00	0.00
280	44103103-SA-B08	TONER CART, SAMSUNG ML T-D104S, Black	cart			)	0.00			)	0.00							0	0.00	0.00	2,444.00	0.00
281	44103103-SA-B09	TONER CART, SAMSUNG ML T-D105L, Black	cart			)	0.00			)	0.00							0	0.00	0.00	2,787.20	0.00
282	44103103-SA-B14	TONER CART, SAMSUNG ML T-D108S, Black	cart			)	0.00			)	0.00							0	0.00	0.00	2,745.60	0.00
283	44103103-SA-B21	TONER CART, SAMSUNG ML T-D203E, Black	cart			)	0.00			)	0.00							0	0.00	0.00	7,124.00	0.00
284	44103103-SA-B18	TONER CART, SAMSUNG ML T-D203L, Black	cart			)	0.00			)	0.00							0	0.00	0.00	4,617.60	0.00
285	44103103-SA-B20	TONER CART, SAMSUNG ML T-D203U, black	cart			)	0.00			)	0.00							0	0.00	0.00	9,464.00	0.00
286	44103103-SA-B12	TONER CART, SAMSUNG ML T-D205E, Black	cart			)	0.00			)	0.00							0	0.00	0.00	9,204.00	0.00
287	44103103-SA-B05	TONER CART, SAMSUNG ML T-D205L, Black	cart			)	0.00			)	0.00							0	0.00	0.00	5,064.80	0.00
288	44103103-SA-B10	TONER CART, SAMSUNG SC D6555A, Black	cart			)	0.00			)	0.00							0	0.00	0.00	4,357.60	0.00
289	44103103-BR-B15	TONER CARTRIDGE, BROTHER TN 3478, Blackf, for printer HL-3400DW	cart			)	0.00			)	0.00							0	0.00	0.00	6,069.44	0.00
290	44103103-CA-B00	TONER CARTRIDGE, CANON 324 II, for printer LPD680	cart			)	0.00			)	0.00							0	0.00	0.00	13,399.36	0.00

## **Audio and Visual Equipment and Supplies**

**Flag or Accessories**

293 55121905-PH-F01 PHILIPPINE NATIONAL FLAG, 100% polyester piece 00 6,385.60 0 0.00 0 0.00 0 0.00 0 0.00 319.28 6,385.60

## Printed Publications

294	55101524-RA-H01	HANDBOOK (RA 9184), 7th edition	book				25	1,157.00				0	0.00				0	0.00			0	0.00	25.00	46.28	1,157.00
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## Fire Fighting Equipment

295	46191601-FE-M01	FIRE EXTINGUISHER, DRY CHEMICAL, 4.5kgs	unit				120	137,280.00				0	0.00				0	0.00			0	0.00	120.00	1,144.00	137,280.00
296	46191601-FE-H01	FIRE EXTINGUISHER, PURE HCFC 123, 4.5kgs	unit				200	998,400.00				0	0.00				0	0.00			0	0.00	200.00	4,992.00	998,400.00

## Consumer Electronics

297	52161535-DV-R01	DIGITAL VOICE RECORDER, memory: 4GB (expandable)	unit				2	13,656.28				1	6,828.14				1	6,828.14			1	6,828.14	5.00	6,828.14	34,140.70
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## Furniture and Furnishings

298	56101504-CM-B01	CHAIR, monobloc, beige, w/ backrest, w/o armrest	piece				250	65,650.00				0	0.00				0	0.00			0	0.00	250.00	262.60	65,650.00
299	56101504-CM-W01	CHAIR, monobloc, white, w/ backrest, w/o armrest	piece				3	0.00				0	0.00				0	0.00			0	0.00	0.00	262.60	0.00
300	56101519-TM-S01	TABLE, MONOBLOC, WHITE, 889 x 889mm (35" x 35")min	unit				3	0.00				0	0.00				0	0.00			0	0.00	0.00	1,326.00	0.00
301	56101519-TM-S02	TABLE, MONOBLOC, BEIGE, 889 x 889mm (35" x 35")min	unit				3	0.00				0	0.00				0	0.00			0	0.00	0.00	1,326.00	0.00

## Arts and Crafts Equipment and Accessories and Supplies

302	60121413-CB-P01	CLEARBOOK, 20 transparent pockets, for A4 size	piece				10	397.80				10	397.80				10	397.80			10	397.80	40.00	39.78	1,591.20
303	60121413-CB-P02	CLEARBOOK, 20 transparent pockets, for LEGAL size	piece				50	2,119.00				50	2,119.00				50	2,119.00			50	2,119.00	200.00	42.38	8,476.00
304	60121534-ER-P01	ERASER, PLASTIC/RUBBER, for pencil draft/writing	piece				5	22.10				5	22.10				5	22.10			5	22.10	20.00	4.42	88.40
305	60121524-SP-G01	SIGN PEN, BLACK, liquid/gel ink, 0.5mm needle tip	piece				500	17,305.60				500	17,305.60				500	17,305.60			500	17,305.60	2,000.00	34.61	69,222.40
306	60121524-SP-G02	SIGN PEN, BLUE, liquid/gel ink, 0.5mm needle tip	piece				25	865.28				25	865.28				25	865.28			25	865.28	100.00	34.61	3,461.12
307	60121524-SP-G03	SIGN PEN, RED, liquid/gel ink, 0.5mm needle tip	piece				10	346.11				10	346.11				10	346.11			10	346.11	40.00	34.61	1,384.45
308	60121124-WR-P01	WRAPPING PAPER, kraft, 6gsm (-%)	pack				3	0.00				0	0.00				0	0.00			0	0.00	0.00	129.67	0.00

## SOFTWARE

1	43230000-SFT-001	Business function specific software	license				3	0.00				0	0.00				0	0.00			0	0.00	0.00		0.00
2	43230000-SFT-002	Finance accounting and enterprise resource planning ERP software	license				3	0.00				0	0.00				0	0.00			0	0.00	0.00		0.00
3	43230000-SFT-003	Computer game or entertainment software	license				3	0.00				0	0.00				0	0.00			0	0.00	0.00		0.00
4	43230000-SFT-004	Content authoring and editing software	license				3	0.00				0	0.00				0	0.00			0	0.00	0.00		0.00
5	43230000-SFT-005	Content management software	license				3	0.00				0	0.00				0	0.00			0	0.00	0.00		0.00
6	43230000-SFT-006	Data management and query software	license				3	0.00				0	0.00				0	0.00			0	0.00	0.00		0.00
7	43230000-SFT-007	Development software	license				3	0.00				0	0.00				0	0.00			0	0.00	0.00		0.00
8	43230000-SFT-008	Educational or reference software	license				3	0.00				0	0.00				0	0.00			0	0.00	0.00		0.00
9	43230000-SFT-009	Industry specific software	license				3	0.00				0	0.00				0	0.00			0	0.00	0.00		0.00
10	43230000-SFT-010	Network applications software	license				3	0.00				0	0.00				0	0.00			0	0.00	0.00		0.00
11	43230000-SFT-011	Network management software	license				3	0.00				0	0.00				0	0.00			0	0.00	0.00		0.00
12	43230000-SFT-012	Networking software	license				3	0.00				0	0.00				0	0.00			0	0.00	0.00		0.00

13	43230000-SFT-013	Operating environment software	license				0	0.00				0	0.00				0	0.00	0.00			0.00
14	43230000-SFT-014	Security and protection software	license				0	0.00				0	0.00				0	0.00	0.00			0.00
15	43230000-SFT-015	Utility and device driver software	license				0	0.00				0	0.00				0	0.00	0.00			0.00
16	43230000-SFT-016	Information exchange software	license				0	0.00				0	0.00				0	0.00	0.00			0.00

#### OTHER SOFTWARE

1							0	0.00				0	0.00				0	0.00	0.00			0.00
2							0	0.00				0	0.00				0	0.00	0.00			0.00
3							0	0.00				0	0.00				0	0.00	0.00			0.00

#### PASSENGER AIR TRANSPORTATION

1	7811501-GFA-001	*Airline Ticket	ticket				0	0.00				0	0.00				0	0.00	0.00			0.00
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#### PART II. OTHER ITEMS NOT AVAILABLE AT PS BUT REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)

##### COMMON ELECTRICAL SUPPLIES

1							0	0.00				0	0.00				0	0.00	0.00			0.00
2							0	0.00				0	0.00				0	0.00	0.00			0.00
3							0	0.00				0	0.00				0	0.00	0.00			0.00
							0	0.00				0	0.00				0	0.00	0.00			0.00
							0	0.00				0	0.00				0	0.00	0.00			0.00

##### COMMON OFFICE EQUIPMENT

1							0	0.00				0	0.00				0	0.00	0.00			0.00
2							0	0.00				0	0.00				0	0.00	0.00			0.00
3							0	0.00				0	0.00				0	0.00	0.00			0.00
							0	0.00				0	0.00				0	0.00	0.00			0.00
							0	0.00				0	0.00				0	0.00	0.00			0.00

##### COMMON OFFICE SUPPLIES

1							0	0.00				0	0.00				0	0.00	0.00			0.00
2							0	0.00				0	0.00				0	0.00	0.00			0.00
3							0	0.00				0	0.00				0	0.00	0.00			0.00
							0	0.00				0	0.00				0	0.00	0.00			0.00
							0	0.00				0	0.00				0	0.00	0.00			0.00

##### COMMON JANITORIAL SUPPLIES

1							0	0.00				0	0.00				0	0.00	0.00			0.00
2							0	0.00				0	0.00				0	0.00	0.00			0.00

3					0	0.00			0	0.00			0	0.00		0	0.00	0.00		0.00
					0	0.00			0	0.00			0	0.00		0	0.00	0.00		0.00
					0	0.00			0	0.00			0	0.00		0	0.00	0.00		0.00
<b>Office Equipment and Accessories</b>																				
1					0	0.00			0	0.00			0	0.00		0	0.00	0.00		0.00
2					0	0.00			0	0.00			0	0.00		0	0.00	0.00		0.00
3					0	0.00			0	0.00			0	0.00		0	0.00	0.00		0.00
					0	0.00			0	0.00			0	0.00		0	0.00	0.00		0.00
<b>Office Supplies</b>																				
1					0	0.00			0	0.00			0	0.00		0	0.00	0.00		0.00
2					0	0.00			0	0.00			0	0.00		0	0.00	0.00		0.00
3					0	0.00			0	0.00			0	0.00		0	0.00	0.00		0.00
					0	0.00			0	0.00			0	0.00		0	0.00	0.00		0.00
<b>Audio and visual presentation and composing equipment</b>																				
1					0	0.00			0	0.00			0	0.00		0	0.00	0.00		0.00
2					0	0.00			0	0.00			0	0.00		0	0.00	0.00		0.00
3					0	0.00			0	0.00			0	0.00		0	0.00	0.00		0.00
					0	0.00			0	0.00			0	0.00		0	0.00	0.00		0.00
<b>Photographic or filming or video equipment</b>																				
1					0	0.00			0	0.00			0	0.00		0	0.00	0.00		0.00
2					0	0.00			0	0.00			0	0.00		0	0.00	0.00		0.00
3					0	0.00			0	0.00			0	0.00		0	0.00	0.00		0.00
					0	0.00			0	0.00			0	0.00		0	0.00	0.00		0.00
<b>Cleaning Equipment and Supplies</b>																				
1					0	0.00			0	0.00			0	0.00		0	0.00	0.00		0.00
2					0	0.00			0	0.00			0	0.00		0	0.00	0.00		0.00
3					0	0.00			0	0.00			0	0.00		0	0.00	0.00		0.00
					0	0.00			0	0.00			0	0.00		0	0.00	0.00		0.00

**Paper Materials and Products**

1					0	0.00			0	0.00			0	0.00			0	0.00	0.00		0.00
2					0	0.00			0	0.00			0	0.00			0	0.00	0.00		0.00
3					0	0.00			0	0.00			0	0.00			0	0.00	0.00		0.00
					0	0.00			0	0.00			0	0.00			0	0.00	0.00		0.00
					0	0.00			0	0.00			0	0.00			0	0.00	0.00		0.00

**Lighting and fixtures and accessories**

1					0	0.00			0	0.00			0	0.00			0	0.00	0.00		0.00
2					0	0.00			0	0.00			0	0.00			0	0.00	0.00		0.00
3					0	0.00			0	0.00			0	0.00			0	0.00	0.00		0.00
					0	0.00			0	0.00			0	0.00			0	0.00	0.00		0.00
					0	0.00			0	0.00			0	0.00			0	0.00	0.00		0.00

**Electrical equipment and components and supplies**

1					0	0.00			0	0.00			0	0.00			0	0.00	0.00		0.00
2					0	0.00			0	0.00			0	0.00			0	0.00	0.00		0.00
3					0	0.00			0	0.00			0	0.00			0	0.00	0.00		0.00
					0	0.00			0	0.00			0	0.00			0	0.00	0.00		0.00
					0	0.00			0	0.00			0	0.00			0	0.00	0.00		0.00

**Computer Supplies**

1					0	0.00			0	0.00			0	0.00			0	0.00	0.00		0.00
2					0	0.00			0	0.00			0	0.00			0	0.00	0.00		0.00
3					0	0.00			0	0.00			0	0.00			0	0.00	0.00		0.00
					0	0.00			0	0.00			0	0.00			0	0.00	0.00		0.00
					0	0.00			0	0.00			0	0.00			0	0.00	0.00		0.00

**Common ICT Equipment**

1					0	0.00			0	0.00			0	0.00			0	0.00	0.00		0.00
2					0	0.00			0	0.00			0	0.00			0	0.00	0.00		0.00
3					0	0.00			0	0.00			0	0.00			0	0.00	0.00		0.00
					0	0.00			0	0.00			0	0.00			0	0.00	0.00		0.00
					0	0.00			0	0.00			0	0.00			0	0.00	0.00		0.00

**CONSUMABLES**

1					0	0.00			0	0.00			0	0.00			0	0.00	0.00		0.00
2					0	0.00			0	0.00			0	0.00			0	0.00	0.00		0.00

3					0	0.00			0	0.00			0	0.00			0	0.00	0.00			0.00	
					0	0.00			0	0.00			0	0.00			0	0.00	0.00			0.00	
					0	0.00			0	0.00			0	0.00			0	0.00	0.00			0.00	
<b>Other Categories</b>																							
1					0	0.00			0	0.00			0	0.00			0	0.00	0.00			0.00	
2					0	0.00			0	0.00			0	0.00			0	0.00	0.00			0.00	
3					0	0.00			0	0.00			0	0.00			0	0.00	0.00			0.00	
					0	0.00			0	0.00			0	0.00			0	0.00	0.00			0.00	
					0	0.00			0	0.00			0	0.00			0	0.00	0.00			0.00	
<b>A. TOTAL</b>																				<b>P</b>	<b>8,954,325.74</b>		
<b>B. ADDITIONAL PROVISION FOR INFLATION (10% of TOTAL)</b>																				<b>P</b>	<b>895,432.57</b>		
<b>C. GRAND TOTAL (A + B)</b>																				<b>P</b>	<b>9,849,758.31</b>		
<b>D. APPROVED BUDGET BY THE AGENCY HEAD</b> In Figures and Words:																				<b>P</b>		<b>-</b>	
<b>G. MONTHLY CASH REQUIREMENTS</b>																				<b>P</b>		<b>-</b>	
<b>G.1 Available at Procurement Service Stores</b>					3,808,624.82				2,282,155.74				1,223,345.90				1,640,209.29			<b>P</b>	<b>8,954,335.74</b>		
<b>G.2 Other Items not available at PS but regularly purchased from other sources</b>																				<b>P</b>		<b>-</b>	
<b>TOTAL MONTHLY CASH REQUIREMENTS</b>					3,808,624.82				2,282,155.74				1,223,345.90				1,640,209.29			<b>P</b>	<b>8,954,335.74</b>		

\*Agency must put the monthly requirement for air tickets both local and international.

We hereby warrant that the total amount reflected in this Annual Supplies/ Equipment Procurement Plan to procure the listed common-use supplies, materials and equipment has been included in or is within our approved budget for the year.

**Certified Funds Available / Certified Appropriate Funds Available:**

Prepared by:

**EDUARDO D. CABRAL**  
Budget Officer

Certified Correct:

**DR. NOEL J. PETERS**  
BAC, Chairperson

Recommending Approval:

**DR. JEREMY D.C. RODRIGUEZ**  
VP for Finance and Administration

Approved:

**DR. MARC GUILLEN**  
University President