

**Tarlac Agricultural University**  
**Indicative Annual Procurement Plan for FY 2022**

Code (PAP)	Procurement Program/Project	PMO/ User	End- User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/Activity/Project)
					Advertisement/P osting of IB/REI	Submission/Op ening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
A. COMMON OFFICE SUPPLIES AND OTHER MATERIALS													
5020301012	Procurement of 1st quarter office supplies and materials	PSMO		A to A/ Public Bidding	Dec 2021	Dec 2021	'Jan 2022	'Jan 2022	GoP	5,085,782.71	5,085,782.71		To be procured at DBM-PS and various suppliers if not available at DBM-PS based on quarterly needs of the agency ( for Early Procurement)
5020301012	Procurement of 2nd quarter office supplies and materials	PSMO		A to A/ Public Bidding	March 2022	March 2022	March 2022	March 2022	GoP	3,800,880.14	3,800,880.14		To be procured at DBM-PS and various suppliers if not available at DBM-PS based on quarterly needs of the agency
5020301012	Procurement of 3rd quarter office supplies and materials	PSMO		A to A/ Public Bidding	June 2022	June 2022	June 2022	June 2022	GoP	3,026,176.37	3,026,176.37		To be procured at DBM-PS and various suppliers if not available at DBM-PS based on quarterly needs of the agency
5020301012	Procurement of 4th quarter office supplies and materials	PSMO		A to A/ Public Bidding	Sept 2022	October 2022	October 2022	October 2022	GoP	2,317,198.96	2,317,198.96		To be procured at DBM-PS and various suppliers if not available at DBM-PS based on quarterly needs of the agency
SUB-TOTAL										14,230,038.19	14,230,038.19	-	
Other Supplies and Materials													
5020309000	Procurement of Fuel, Oil and Lubricants	Motorpool Unit/Admin		Direct Contracting/SVP	within the calendar year 2022				GoP	2,100,000.00	2,100,000.00		To be procured to suppliers thru direct contract as to the day to day consumption of vehicles
5060401001	Sports Supplies and Equipment	Higher Ed		Public Bidding	June 2022	July 2022	Aug-22	Aug 2022	GoP	2,500,000.00	2,500,000.00		
5020399000	Other Supplies and Materials	Admin/Higher Education		Public bidding/AMP	within the calendar year 2022				GoP	3,000,000.00	3,000,000.00		To be procured w/in the calendar year as the need arises
5020399000	Procurement of supplies, materials and equipment periodic inspection and maintenance on electrical lines, fixtures and ventilation equipment.	GSO		Public Bidding/AMP	as the need arises				GoP	1,557,001.14	1,557,001.14		
5020399000	Procurement of supplies and materials for the fabrication of wooden cabinets, tables and shelves	GSO/Bamboo		Public Bidding/AMP	as the need arises				GoP	1,564,118.40	1,564,118.40		
5020399000	Procurement of supplies and materials for the fabrication of steel shelves, brackets and grills	GSO		Public Bidding/AMP	as the need arises				GoP	1,166,575.00	1,166,575.00		
SUB-TOTAL										11,887,694.54	11,887,694.54	-	
GAD Related Activities													
5029999099	Conduct of Gender and Development Awareness and Sensitivity Campaigns	GAD		AMP	within the calendar year 2022				GoP	200,000.00	200,000.00		

5029999099	Procurement/Establishment of GAD Information System	GAD	Public Bidding	March 2022	March 2022	April 2022	May 2022	GoP	500,000.00	500,000.00			
5020202000	GAD Dimensions on Disaster and Risk Reduction Management	GAD	AMP/SVP	within the calendar year 2022				GoP	170,000.00	170,000.00			
5029999099	Creation and Strengthening of GAD Focal Point System	GAD	SVP	within the calendar year 2022				GoP	120,000.00	120,000.00			
5020201000	Integration of GAD Concepts in Research and Extension and Training programs and activities of the University	GAD	SVP	within the calendar year 2022				GoP	1,243,770.00	1,243,770.00			
5029999099	Formulation of GAD-related Policy	GAD	SVP	within the calendar year 2022				GoP	250,000.00	250,000.00			
5029999099	Conduct of the Gender-Responsive University Review and Planning Workshop ( in coordination with PDO)	GAD	SVP	within the calendar year 2022				GoP	200,000.00	200,000.00			
5029999099	Active participation and involvement of TAU in the projects/activities of Philippine Commission on Women, CHED and RGADC	GAD	SVP	within the calendar year 2022				GoP	1,000,000.00	1,000,000.00			
5029999099	Procurement of goods in the development of Gender and Development Information, Education and Communication Materils (GAD-IEC)	GAD	SVP	within the calendar year 2022				GoP	250,000.00	250,000.00			
SUB-TOTAL									3,933,770.00	3,933,770.00	-		
Medical and Denatal Supplies and Materials and Other Services													
5060405011	Procurement of Medical Supplies and Equipment	Medical & Dental Clinic	Public Bidding	Nov 2021	Dec 2021	Jan' 2022	Jan 2022	GoP	1,500,000.00	1,500,000.00		for Early Procurement	
5029999099	Procurement of Sevices for Annual Medical Examination	Medical & Dental Clinic	Public Bidding	June 2022				GoP	2,000,000.00	2,000,000.00			
SUB-TOTAL									3,500,000.00	3,500,000.00			
B. UTILITY EXPENSES													
5020401000	Water Expenses	All Offices	Direct Contracting	within the calendar year 2022				GoP	5,550,620.00	5,550,620.00		Consumption for one year	
5020402001	Electricity Expenses	All Offices	Direct Contracting	within the calendar year 2022				GoP	12,022,580.00	12,022,580.00		Consumption for one year	
SUB-TOTAL									17,573,200.00	17,573,200.00	-		
C.COMMUNICATION EXPENSES													
5020501000	Postage & Courier	Records Office	Direct Contracting	within the calendar year 2022				GoP	150,000.00	150,000.00			
5020502001	Telephone - Mobile	All Offices	Direct Contracting	within the calendar year 2022				GoP	300,000.00	300,000.00		Communication allowance of officials and other employees	
5020502002	Telephone - Landline	All Offices	Direct Contracting	within the calendar year 2022				GoP	300,000.00	300,000.00		One year usage	
5020503000	Internet Subscription	All Offices	Direct Contracting	within the calendar year 2022				GoP	1,000,000.00	1,000,000.00		One year usage contracted to specific service provider	
SUB-TOTAL									1,750,000.00	1,750,000.00	-		
D. GENERAL SERVICES													
5021203000	Procurement of Security Services	Security Unit	Public Bidding	Aug 2022	Sept. 2022	Oct. 2022	Oct. 2022	GoP	9,000,000.00	9,000,000.00			
	SUB-TOTAL									9,000,000.00	9,000,000.00		
E. OTHER PROFESSIONAL SERVICES													
5021199000	Lecturers, Consultants and Others	All Offices	Public Bidding	within the calendar year 2022				GoP	3,000,000.00	3,000,000.00			
	SUB-TOTAL									3,000,000.00	3,000,000.00		
F. REPAIRS AND MAINTENANCE													
5021004000	Building and Other Structures	GSO	Public Bidding	within the calendar year 2022				GoP	3,300,000.00	3,300,000.00			
5021305000	Machinery and Equipment	All Offices	SVP	within the calendar year 2022				GoP	1,500,000.00	1,500,000.00			

5021306001	Motor Vehicles	Motorpool	SVP	within the calendar year 2022				GoP	1,500,000.00	1,500,000.00		
5021399000	Other PPE	All Offices	SVP	within the calendar year 2022				GoP	1,500,000.00	1,500,000.00		
SUB-TOTAL									7,800,000.00	7,800,000.00	-	
G. TAXES, PREMIUMS AND OTHER FEES												
5021502000	Fidelity Bond	Cashier's Office	A to A	within the calendar year 2022				GoP	700,000.00	700,000.00		
5021503000	Insurance Expenses	PSMO	A to A	within the calendar year 2022				GoP	3,500,000.00	3,500,000.00		
5021501001	Licenses	PSMO	A to A	within the calendar year 2022				GoP	200,000.00	200,000.00		
SUB-TOTAL									4,400,000.00	4,400,000.00		
H. OTHER MAINTENANCE AND OPERATING EXPENSES									-			
Printing and Publications												
5029902000	TAU Annual Report	PDO	Public Bidding	April 2022	May 2022	June 2022	June 2022	GoP	450,000.00	450,000.00		
5029902000	TAU BOIs	PDO	Public Bidding	April 2022	May 2022	June 2022	June 2022	GoP	350,000.00	350,000.00		
5029902000	TAU AVPs	PDO	SVP	Dec. 2021	Dec 2021	Dec 2021	Dec 2021	GoP	100,000.00	100,000.00		
5029902000	TAU desktop calendar	PDO	SVP	Dec. 2021	Dec 2021	Dec 2021	Dec 2021	GoP	112,500.00	112,500.00		
5029902000	TAU calendar/curricular offerings	PDO	Public Bidding	March 2022	April 2022	May 2022	May 2022	GoP	350,000.00	350,000.00		
5029902000	Promotional materials (umbrella/fan/keychain/ ID lace, ballpen, mug, etc)	PDO	SVP	within the calendar year 2022				GoP	350,000.00	350,000.00		
5029902000	Tarpaulin	PDO	SVP	within the calendar year 2022				GoP	250,000.00	250,000.00		
5029902000	Picture Package for graduates	OSSD/VP-SAS	Public Bidding	April 2022	April 2022	May 2022	May 2022	GoP	1,500,000.00	1,500,000.00		
5029902000	Printing of Yearbook	OSSD/VP-SAS	Public Bidding	May 2022	June 2022	July 2022	Aug 2022	GoP	750,000.00	750,000.00		
5029902000	Printintg of Golden Harvest & other student publictaions	VP-SAS	SVP	within the calendar year 2022				GoP	300,000.00	300,000.00		
5029902000	Printing of Manuals	PDO	SVP	within the calendar year 2022				GoP	250,000.00	250,000.00		
5029902000	Printing of Journals	R & D	SVP	within the calendar year 2022				GoP	250,000.00	250,000.00		
SUB-TOTAL									5,012,500.00	5,012,500.00		
Accreditation and Quality Assurance												
5021199000	Program Accreditation	Higher Education	Direct Contracting	within the calendar year 2022				GoP	2,500,000.00	2,500,000.00		
5020201002	ISO university wide accreditation conduct of trainings and workshops	All offices	Direct Contracting	within the calendar year 2022				GoP	1,500,000.00	1,500,000.00		
5021103002	ISO surveillance audit (preparation until audit)	IAQA	Direct Contracting	within the calendar year 2022				GoP	500,000.00	500,000.00		
SUB-TOTAL									4,500,000.00	4,500,000.00	-	
Human Resources Development												
5020200100	Trainings and seminars for HRD	HRMO	Direct Contracting	as the need arises				GoP	4,000,000.00	4,000,000.00		
SUB-TOTAL									4,000,000.00	4,000,000.00		
Various Other Maintenance and Operating Expenses												
5020399000	Ground Maintenance and Building Housekeeping	GSO	Public Bidding/AMP	as the need arises				GoP	505,958.68	505,958.68		
5020399000	Site Development and Building Structure Maintenance	GSO	Public Bidding/AMP	as the need arises				GoP	5,955,204.56	5,955,204.56		
5060401001	Socio-cultural and Sports Development	OSCD	Public Bidding/AMP						515,603.00	515,603.00		
	Installation and Enhancement of Computer-based Information System	MIS	Public Bidding/AMP						1,000,000.00	1,000,000.00		
5029999099	Procurement of institutional JO's/COS as per RA9184	HRMO	Public Bidding	within the calendar year 2022				GoP	7,500,000.00	7,500,000.00		
SUB-TOTAL									15,476,766.24	15,476,766.24		
I. CAPITAL OUTLAYS												
Infrastructure Projects												
5060404000	1. Rehabilitation and Upgrading of College of Veterinary Medicine(CVM) Diagnostic Teaching Hospital including Furniture, Fixture and Facilities	CVM	Public Bidding	Nov. 2021	Nov. 2021	Jan' 2022	Jan. 2022	GoP	18,500,000.00		18,500,000.00	Early Procurement
5060405001	2. University Buildings Façade Development	Admin/Higher Education	Public Bidding	May 2022	May 2022	June' 2022	June' 2022	GoP	2,300,000.00		2,300,000.00	Early Procurement

5060404099	3.Upgrading of TAU Façade	Admin/Higher Education	Public Bidding	Nov. 2021	Nov. 2021	Jan' 2022	Jan. 2022	GoP	500,000.00		500,000.00	
5060404099	4. Establishment of Goat Milking Laboratory Building	Auxiliary	Public Bidding	Feb' 2022	Feb' 2022	Mar' 2022	Mar' 2022	GoP	2,000,000.00		2,000,000.00	
5060404099	5.Construction of Catharsis Center with University Chapel	SAS	Public Bidding	Feb' 2022	Feb' 2022	Mar' 2022	Mar' 2022	GoP	3,000,000.00		3,000,000.00	
5060404001	6.Upgrading of TAU Bamboo Processing Facility A(TAU Campus)	CAF	Public Bidding	Nov. 2021	Nov. 2021	Jan' 2022	Jan. 2022	GoP	2,800,000.00		2,800,000.00	Early Procurement
5060404001	7.Upgrading of TAU Bamboo Processing Facility B (Calao Campus)	CAF	Public Bidding	March 2022	March 2022	April' 2022	April' 2022	GoP	1,200,000.00		1,200,000.00	
5060404099	8. Improvement of Perimeter Fences along Agri-Ecotourism District	Auxiliary	Public Bidding	Jan. 2022	Jan. 2022	Feb' 2022	Feb' 2022	GoP	1,500,000.00		1,500,000.00	
5060405001	9. University Land Use Development Infrastructure Plan(LUDIP)	PDO	Public Bidding	within the calendar year 2022				GoP	800,000.00		800,000.00	
SUB-TOTAL									32,600,000.00		32,600,000.00	
Machinery and Equipment Outlays												
5060405003	Development and Implementation of TAU Information Systems Project	PDO	Public Bidding	Nov. 2021	Dec 2021	Jan' 2022	Jan 2022	GoP	4,765,000.00		4,765,000.00	Early Procurement
5060405002	Office Equipment	All offices	Public Bidding	within the calendar year 2022				GoP	2,000,000.00		2,000,000.00	To be procured w/in the calendar year as the need arises
5060405003	Information and Communication Technology Equipment	All offices	Public Bidding	within the calendar year 2022				GoP	2,000,000.00		2,000,000.00	To be procured w/in the calendar year as the need arises
5060405014	Technical and Scientific Equipment	All Colleges	Public Bidding	within the calendar year 2022				GoP	1,000,000.00		1,000,000.00	To be procured w/in the calendar year as the need arises
5060405007	Communication Equipment	Admin/Higher Education	SVP	within the calendar year 2022				GoP	700,000.00		700,000.00	To be procured w/in the calendar year as the need arises
5060405099	Other Machinery & Equipment for the Rehabilitation and Upgrading of College of Veterinary Medicine(CVM) Diagnostic Teaching Hospital	Admin/Higher Education	Public Bidding	March 2022	March 2022	April 2022	April 2022	GoP	9,422,000.00		9,422,000.00	To be procured w/in the calendar year
5060405099	Other Machinery and Equipment	Admin/Higher Education	Public Bidding	within the calendar year 2022				GoP	2,000,000.00		2,000,000.00	To be procured w/in the calendar year as the need arises
			SUB-TOTAL						21,887,000.00	-	21,887,000.00	
Furniture and Fixtures												
5060407001	1. Furnitures and Fixtures for the Rehabilitation and Upgrading of College of Veterinary Medicine(CVM) Diagnostic Teaching Hospital	CVM	Public Bidding	March 2022	March 2022	April 2022	April 2022	GoP	5,000,000.00		5,000,000.00	To be procured w/in the calendar year
5060407001	Furniture and Fixture	Admin/Higher Education	Public Bidding	within the calendar year 2022				GoP	1,000,000.00		1,000,000.00	To be procured w/in the calendar year as the need arises
SUB-TOTAL									6,000,000.00	-	6,000,000.00	
GRAND TOTAL									166,550,968.97	106,063,968.97	60,487,000.00	

PREPARED BY:

  
**NOVABINA C. EUGENIO**  
 Head, BAC Secretariat

Recommended for Approval By:

  
**EDUARDO D.C. CABRERA II**  
 Budget Officer

Approved by:

  
**NOEL J. PETERO, Ph.D**  
 BAC Chairperson

  
**MAX P. GUILLERMO, Ph.D.**  
 University President

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