

Oct 05 2015

To Whom It May Concern,

Adrian Abel-Bey has been working as a member of the Prep for Prep Admissions Committee on a volunteer basis from August ____, 2014 and has participated to present.

His duties include proctoring exams, assembling department materials for mailings, and organizing paperwork. From August ____, 2014 to present, Adrian has volunteered 0 hours assisting the Admissions department.

He is a mature, diligent, and hard working young person. He has performed all of his duties with great skill. I have found him to be cooperative, dependable, courteous, and very willing to assist whenever needed. His help in the admissions process at Prep for Prep has been greatly needed and very much appreciated.

Please do not hesitate to email me or call me at 212-579-1470 ext. ____ if you require additional information.

Sincerely,

Prep for Prep Admissions Associate