

MAFFIA KHATE GUARO

PROJECT MANAGER

CONTACT

- ☎ 09941670026
- ✉ maffiakhateg@gmail.com
- 📍 Tulaoc, San Simon,
Pampanga

EDUCATION

2021 - 2023
LA VERDAD CHRISTIAN COLLEGE

- Bachelor of Science in
Information technology

SKILLS

- Project Management
- Public Relations
- Teamwork
- Time Management
- Leadership
- Effective Communication
- Critical Thinking
- technical skills

LANGUAGES

- English (Good)
- Tagalog (Good)

PROFILE

Motivated and detail-oriented Bachelor of Science in Information Technology student seeking a Project Manager position. Skilled in project planning, team coordination, and problem-solving, with a strong foundation in IT and project management methodologies. Eager to apply my knowledge and leadership skills in a professional setting.

WORK EXPERIENCE

Converge Agent
Converge ICT Solutions Inc.
June 2025 – October 2025

Assisted customers with internet connection issues and service inquiries.

Developed strong communication and problem-solving skills in a fast-paced environment.

School Project
Bachelor of Science in Information Systems

Helped design the user interface and organize the database.

Collaborated with teammates to test and improve the system before presentation.

Upon request