

Product Name: Pill Pal

Team Name: Pill Pal Team

Sprint Completion Date: 6/4/24

Sprint 4 Report

Actions to Stop Doing:

- Missing Meetings or Asking to Reschedule on Short Notice
 - The team needs to stop saying that a meeting doesn't work for them when we're about to hold the meeting. This causes the group to have to reschedule last minute or hold the meeting without the member, which is an issue when we're working on something that requires everyone to attend
- Not Updating Members When Something is Wrong
 - Team members should stop going silent over discord and not attending meetings when something is wrong. This causes confusion about what is getting done.

Actions to Start Doing:

- Ask for Help
 - Ask for help when struggling or if we underestimate a task. If we struggle with a task, we can start working in duos or groups to help each other understand why and how to handle struggles.
- Check-Ins When Member is Silent
 - Ask group members how they're doing and see if they need help on a task or are struggling with a bug.
- Say Whether a Meeting Time Doesn't Work ASAP
 - The team must tell others what might prevent them from attending meetings beforehand, so we know why and if we need to reschedule when doing a task in a meeting that requires everyone to attend to address it.
- Updates When Code Might Affect Someone Else's Work
 - The team should tell each other when they change a part of code that could impact what the other team members are working on.

Actions to Keep Doing:

- Pushing to Github
 - The team should keep pushing to GitHub regularly so the rest of the team knows progress is being made.

Work Completed/Not Completed:

- Finished:
 - As Needed Meds
 - Getting everything merged & working together (not a user story but took a lot of time)
 - Code cleanup (again, not a user story but a main focus of the sprint)
- Not Finished:

- Privacy/Security

Work Completion Rate:

- Total number of user stories completed: 1
- Total number of estimated ideal work hours completed: 15
- Total number of days: 14

Final Burnup Chart:

Burnup Chart

