



I'm a digital and German native language-enthusiast.

I am experienced in digital communications and community management, particularly in the non-profit sector and with focus on the creative and writing side. I love spreading a message and getting in touch with people. I am also interested in and working on expanding my knowledge in web technology & analytics.

I am quick to learn new systems, programs and processes and eager to do so! I am also fluent in English.

Education

Oct 2009 - May 2014	Master of Arts in Linguistics at Humboldt-University Berlin Grade: 2,3 (equivalent to 2:1) Communication & language Translation & interpreting, editing & proofreading Logics, analytics and statistics Introduction to media law at the Career Centre
Sept 2010 - Jan 2011	Erasmus Semester at King's College London Sociolinguistics and research methods
Feb 2009 - June 2009	Study Abroad Semester at the University of Auckland, New Zealand Overseas certificate for postgraduate courses in linguistics and translation
Oct 2006 - Feb 2009	Bachelor of Arts in Linguistics at Heinrich-Heine-University Düsseldorf Grade 1,5 (equivalent to first) English and Spanish
Oct 2005 - Mar 2006	One Semester of a Bachelor of Science in Biology at the University of Cologne
June 2005	Abitur at Christian-Rohlf-Gymnasium Hagen Equivalent to A-levels overall grade: 2,3 (equivalent to 2:1) English Education sciences Mathematics Philosophy

Professional Experience

Apr 2016 and June 2016	Copy Writer / Editor and Digital Marketing Assistant at Uniqlo Europe Ltd., London Text Writing Translating Editing Proofreading Digital Marketing Facebook Ads Website Campaigns
Dec 2015 - Apr 2016	Community Manager and Translator at incling Ltd., Mavens of London, AudienceNet and Kiosk, London (freelance, project-based) Text Translating Writing Community Mgmt Communicating Coordinating Moderating Reporting
Nov 2015 and Feb 2016	Proofreader at E.P.A. Language Services Ltd., London (project-based) Text Proofreading Editing Translating
Oct 2015	German Language Consultant for Media Analysis at Ogilvy One, London (project-based) Analysis Media analysis Social Media German Monitoring Reporting
July 2014 - present (occasionally)	Freelance Subtitler at Ericsson (formerly TITELBILD Subtitling and Translation GmbH) Subtitling Movies TV series Inter-lingual Intra-lingual Mgmt Workload Deadlines Client contact

May 2011 - June 2015	Volunteer at the charity Weitblick Berlin e.V. Digital Communications Newsletter Website Social Media Community Mgmt Project Mgmt Fundraising events Educational events
June 2014 - Aug 2014	German Language Teacher at GLS Language School, Berlin (summer school) Teaching German Children (7-14 yrs) All levels Private tutoring experience
Apr 2012 - June 2014	Research Assistant at ICWE GmbH, Berlin Data Research Assessment of data Updating and maintaining databases Events Supporting logistics On-site Registration International clients
Feb 2013 - Feb 2014	Board Member at the charity Weitblick Berlin e.V. Mgmt Finances Accounting Strategic dev Volunteer coordination Communications Internal External Liaising NGOs Partners Sponsors
July 2010 - Jan 2012	Freelance Writer at WebRichtUng GmbH Writing Producing content SEO
Sept 2011 - Jan 2012	Intern with successive freelance work at TITELBILD Subtitling and Translation GmbH, Berlin Subtitling Movies TV series Commercial and promo Inter-lingual Intra-lingual Text Translating Proofreading Different types of documents
Feb 2011 - Apr 2011	Intern in Administration at Berlin Metropolitan School
Mar 2006	Intern at local Newspaper 'Westfalenpost'

Additional Skills & Experiences

Seminars and Workshops	'Civil Academy' scholarship for young people and their social projects Seminars and workshops on project management, financing, team building and pr Participation in extracurricular seminars: Talks and workshops on international development and NGO work Talks and workshops on online marketing and SEO
Language Skills	German: native speaker English: proficient user, C2 (native speaker level); <i>UN/cert IV</i> exam, grade: 1,7 (equivalent to 2:1) Spanish: basic user, B1 French: basic user, A2
Software Skills	High IT literacy and quick to learn new systems Excellent knowledge of Social Media Proficient user of Microsoft Office Proficient user of EZTitles (subtitling software) Experienced in usage of databases and CMS Experienced in usage of various community mgmt platforms and software Experienced user of Brandwatch (media monitoring tool) Basic knowledge of HTML (in progress), image editing and design

Interests

History	<i>learning about different cultures through history is not only fascinating, but also teaches me to stay open-minded and curious</i>
Photography	<i>I have always loved photography as a means of capturing, expressing myself and being creative</i>
Swimming	<i>apart from keeping me fit, it gives me the opportunity to focus and to review events of the day and to develop new ideas</i>