

Being a studied linguist, I am passionate about language & communication, but also about fact-based knowledge and the promotion of it.

Being human I am passionate about social fairness & actively shaping the society I want to live in through my work, commitment and decisions.

Most important for me is the cause I work for, second come the tasks. I am experienced in the fields of communications, community, team & organisational development, project, event and office management, particularly in a non-profit and start-up environment.

I am flexible and quick to learn. I love working result-oriented and self-organised.

## Education

Oct 2009 - May 2014	<b>Master of Arts in Linguistics at Humboldt-University Berlin</b>
Sept 2010 - Jan 2011	<b>Erasmus Semester at King's College London</b>
Feb 2009 - June 2009	<b>Study Abroad Semester at the University of Auckland, New Zealand</b>
Oct 2006 - Feb 2009	<b>Bachelor of Arts in Linguistics at Heinrich-Heine-University Düsseldorf</b>
Oct 2005 - Mar 2006	<b>One Semester of a Bachelor of Science in Biology at the University of Cologne</b>
June 2005	<b>Abitur at Christian-Rohlf-Gymnasium Hagen</b>

## Professional Experience

Apr 2018 - present	<b>Head of Team Development at GoVolunteer e. V., Berlin</b> I am responsible for recruiting, managing the team and implementing and optimizing team management processes. Additionally, I support the organisational development and manage the community as well as office processes of our coworking space, the MACHWERK.
Dez 2016 - Apr 2018	<b>Head of Communications at GoVolunteer e. V., Berlin</b> I was responsible for all outward communication, specifically social media, website content and online marketing as well as for managing the (volunteer) communications team. From here I moved towards team and organisational development.
Oct 2015 - June 2016	<b>Freelancing &amp; project-based work in London</b> German Language Consulting for Media Analysis, Community Management, Copy Writing/Editing, Digital Marketing, Translating, Proofreading at Ogilvy One, E.P.A. Language Services Ltd., incling Ltd., Mavens of London, AudienceNet and Kiosk, Uniqlo Europe Ltd.
July 2014 - Nov 2016	<b>Freelance Subtitler at Ericsson (formerly TITELBILD Subtitling and Translation GmbH)</b>
May 2011 - June 2015	<b>Volunteer at the charity Weitblick Berlin e.V.</b>
June 2014 - Aug 2014	<b>German Language Teacher at GLS Language School, Berlin (summer school)</b>
Apr 2012 - June 2014	<b>Research Assistant at ICWE GmbH, Berlin</b>
Feb 2013 - Feb 2014	<b>Board Member at the charity Weitblick Berlin e.V.</b>
July 2010 - Jan 2012	<b>Freelance Writer at WebRichtUng GmbH</b>

Sept 2011 - Jan 2012	<b>Intern with successive freelance work at TITELBILD Subtitling and Translation GmbH, Berlin</b>
Feb 2011 - Apr 2011	<b>Intern in Administration at Berlin Metropolitan School</b>
Mar 2006	<b>Intern at local Newspaper 'Westfalenpost'</b>

## Skills

<b>Language Skills</b>	<b>German:</b> native speaker <b>English:</b> proficient user, C2 (native speaker level); <i>UNicert IV</i> exam, grade: 1,7 (equivalent to 2:1) <b>Spanish:</b> basic user, B1 <b>French:</b> basic user, A2
<b>Software Skills</b>	High IT literacy and quick to learn new systems Experienced in usage of Social Media for Organisations (organic & paid) Proficient user of GSuite, Asana & Slack Proficient user of Microsoft Office Proficient user of EZTitles (subtitling software) Experienced in usage of databases and CMS Experienced in usage of various community mgmt platforms and software Basic knowledge of HTML, image editing and design

## Interests

<b>History</b>	learning about different cultures through history is not only fascinating, but also teaches me to stay open-minded and curious
<b>Vegan Cooking</b>	I have always loved food and cooking vegan I can be creative while trying to reduce my footprint and reflecting on my impact
<b>Bouldering</b>	apart from keeping me fit, it gives me the opportunity to challenge myself and to develop a different kind of problem-solving skills