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CAPSTONE PROJECT I

PROJECT CHARTER PLAN ARKANSAS FILM DATABASE

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JUNE 30, 2020



PROJECT CHARTER**ARKANSAS FILM DATABASE
PROJECT****<Formally authorize the project>**

This Charter formally authorizes the Arkansas Film Database Project to develop and implement a new website or application for use by Arkansas Economic Development Commission. The project plan will include: scope statement; schedule; and budget.

<Project Scope >

The purpose of the Arkansas Film Database project is to promote Films and Film makers in Arkansas. The project deliverables shall include web design, all html coding, testing, and implementation of various APIs. The objectives of the Arkansas Film Database project are to Attract people and celebrate native film maker, Actor, Actresses, etc.... Success will be determined by the Project Sponsor once the website is designed to meet the objectives with no discrepancies.

<Summary of milestone schedule >

The Arkansas Film Database project plan will be submitted and approved in accordance with the milestone schedule below. The high-level milestone schedule is:

June 30, 2020 – Project Charter Plan Complete
July 07, 2020 – Website Design Completed
July 14, 2020 – Coding Completed
July 21, 2020 – Testing Completed
July 28, 2020 – Project Report Completed



<Identify the Project Manager and give him/her authority to apply organization resources to the project >

The Project Manager, Michael Stewart, is hereby authorized to interface with management as required, negotiate for resources, delegate responsibilities within the framework of the project, and to communicate with all contractors and management, as required, to ensure successful and timely completion of the project. The Project Manager is responsible for developing the project plan, monitoring the schedule, cost, and scope of the project during implementation, and maintaining control over the project by measuring performance and taking corrective action.

<Paragraph 5: Project Budget – state the budget for the project and identify funding sources >

The budget for the Arkansas Film Database project is current estimated to be minimum to zero dollars.

SPONSOR ACCEPTANCE

Approved by the Project Sponsor:

<Project Sponsor Name>

<Project Sponsor Title>

Date: _____