Miguel Gaona

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EDUCATION

CSU San Bernardino - *B.A. Computer Systems - Web Programming*
SEPTEMBER 2015 - MARCH 2018
Related coursework: Server programming, Web Page Programming, Web Design, Database Systems

SKILLS

Web Technologies

- HTML/CSS & Bootstrap Framework
- Javascript & JQuery
- MySQL/Oracle SQL
- PHP/Python
- Git Version Control

PROJECTS

CSUSB Scheduler

- Web app for organizing class schedules and assignments
- Languages used: HTML, CSS, Javascript, PHP, MySQL
- Tools: Bootstrap, Google Sign-in API, Fullcalendar API
- Github repo: https://github.com/mgaona909/CSUSB-Scheduler

CreateJS Sprite Demo

- Experiment using the CreateJS suite of JavaScript libraries
- Tools used: HTML5 Canvas, CSS, CreateJS library
- Github repo: https://github.com/mgaona909/animation_project

WORK EXPERIENCE

Hub International - *Administrative Assistant*
FEBRUARY 2014 - PRESENT - RIVERSIDE, CA

- Sorted and distributed mail for office of over 200 employees
- Recorded and deposited incoming check payments from clients
- Marketed expiring insurance policies to various insurance carriers for renewal
- Managed user credentials for multiple offices in California region
- Assisted IT team with various tasks including hardware support, remote user support, new hire setups, and office expansions