

Matthew G. Ellison

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EDUCATION

Georgetown University, Walsh School of Foreign Service, Washington, D.C. August 2014 – May 2018

- B.S.F.S. (Bachelor of Science in Foreign Service)
- Major: International Politics, International Security Concentration
- Fellowships: Institute for the Study of Diplomacy (Georgetown), Heinz College (Carnegie Mellon)

Carnegie Mellon University, H. John Heinz III College, Pittsburgh, PA June 2017 – July 2017

- IT Lab: Summer Security Intensive Fellow (non-degree certificate)
- Coursework in Information Security, Data Management, Research on Cyber-Physical Security

The Roxbury Latin School, Boston, MA August 2008 – June 2014

- Graduated *Cum Laude*
- Class of 1913 Award for outstanding service to the school

PROFESSIONAL EXPERIENCE

American Governance Foundation & Palladium Magazine, San Francisco, CA September 2021 – Present

Executive Director; Executive Editor

- Administer a research and educational non-profit organization with over \$600,000 annual budget and five full-time employees
- Oversee *Palladium Magazine*'s strategy, development, and operations, including fundraising and personnel recruitment
- Direct the Refactoring American Grand Strategy Project which studies and promotes the improvement of U.S. diplomacy

Hoover Institution & Center for International Security and Cooperation, Stanford, CA August 2018 – August 2021

Research Associate

- Conducted academic and policy research on critical topics related to the geopolitical implications of emerging technology
- Provided research assistance, project management, and program support for senior scholars Herb Lin and Amy Zegart
- Coordinated and supported the research of the Information Warfare Working Group on the geopolitics of disinformation

Georgetown University, Institute for the Study of Diplomacy, Washington, D.C. August 2017 – May 2018

Ambassador Ellsworth Bunker Fellow

- Conducted research project on the history of U.S.-Cuban diplomatic relations and implications for U.S. diplomacy
- Interviewed many current and former government officials who worked at senior levels of the Obama administration
- Authored paper that analyzed recent developments in U.S.-Cuban relations and located them in broader diplomatic history

Carnegie Mellon University, H. John Heinz III College, Pittsburgh, PA June 2017 – July 2017

Fellow, IT: Lab SSI

- Completed a non-degree certificate fellowship program at the Heinz College of Information Systems and Public Policy
- Wrote and presented original research on cybersecurity topics and incidents for a nontechnical audience
- Authored paper "SCADA Systems on the Internet of Things"; presented an incident brief on 2015 Ukraine power grid attack

Georgetown International Relations Association Inc., Washington, D.C. April 2016 – April 2017

Chief Operating Officer

- Served as an officer and director of a non-profit educational organization with a \$375,000 annual budget
- Managed budgeting and disbursement of grant funding for development projects in Liberia, Paraguay, and South Africa
- Coordinated operations and production management for two international conferences with over 3,500 attendees

Georgetown University, International Relations Institute, Washington, D.C. June 2016 – August 2016

Assistant Academic Director

- Led operations and administration for an intensive international relations program for 300 high school students
- Managed a team of seven Institute Assistants and liaised with other campus offices and partners
- Coordinated all program logistics including scheduling, bookings, off-site visits, and evaluation

SKILLS

General Skills – Non-Profit Governance, Communication, Project Management, Research, Event Production, Fundraising

Technical Skills – Media Production, Policy Writing, Policy Analysis, Public Relations, Stage Management, Information Security

INTERESTS

Geopolitics, Foreign Policy, Philanthropy, History, Grand Strategy, International Security, Governance, Education, Travel

PERSONAL

U.S. citizen; native fluency in English; working proficiency in Spanish. References are available upon request.