

# Matthew G. Ellison

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57 Post Street, Suite 902, San Francisco, CA 94104

## EDUCATION

- Georgetown University, Walsh School of Foreign Service**, Washington, D.C. August 2014 – May 2018
- B.S.F.S. (Bachelor of Science in Foreign Service)
  - Major: International Politics, International Security Concentration
  - Fellowships: Institute for the Study of Diplomacy (Georgetown), Heinz College (Carnegie Mellon)
- Carnegie Mellon University, H. John Heinz III College**, Pittsburgh, PA June 2017 – July 2017
- IT Lab: Summer Security Intensive Fellow (non-degree certificate)
  - Coursework in Information Security, Data Management, Research on Cyber-Physical Security
- The Roxbury Latin School**, Boston, MA August 2008 – June 2014
- Graduated *Cum Laude*
  - Class of 1913 Award for outstanding service to the school

## PROFESSIONAL EXPERIENCE

- American Governance Foundation & Palladium Magazine**, San Francisco, CA September 2021 – Present
- Executive Director; Executive Editor; Director of the Grand Strategy Refactoring Project*
- Administer research and educational charity with over \$600,000 annual budget (as of 2022) and five full-time employees
  - Oversee Palladium Magazine's strategy, development, and operations, including fundraising and personnel recruitment
  - Direct the American Grand Strategy Refactoring Project which studies and promotes the improvement of U.S. diplomacy
- Hoover Institution & Center for International Security and Cooperation**, Stanford, CA August 2018 – August 2021
- Research Associate*
- Conducted academic and policy research on critical topics related to the geopolitical implications of emerging technology
  - Provided research assistance, project management, and program support for senior scholars Herb Lin and Amy Zegart
  - Coordinated and supported the research of the Information Warfare Working Group on the geopolitics of disinformation
- Georgetown University, Institute for the Study of Diplomacy**, Washington, D.C. August 2017 – May 2018
- Ambassador Ellsworth Bunker Fellow*
- Conducted research project on the history of U.S.-Cuban diplomatic relations and implications for U.S. diplomacy
  - Interviewed many current and former government officials who worked at senior levels of the Obama administration
  - Authored paper that analyzed recent developments in U.S.-Cuban relations and located them in broader diplomatic history
- Carnegie Mellon University, H. John Heinz III College**, Pittsburgh, PA June 2017 – July 2017
- Fellow, IT: Lab SSI*
- Completed a non-degree certificate fellowship program at the Heinz College of Information Systems and Public Policy
  - Wrote and presented original research on cybersecurity topics and incidents for a nontechnical audience
  - Authored paper "SCADA Systems on the Internet of Things"; presented an incident brief on 2015 Ukraine power grid attack
- Georgetown International Relations Association Inc.**, Washington, D.C. April 2016 – April 2017
- Chief Operating Officer*
- Served as an officer and director of a non-profit educational organization with a \$375,000 annual budget
  - Managed budgeting and disbursement of grant funding for development projects in Liberia, Paraguay, and South Africa
  - Coordinated operations and production management for two international conferences with over 3,500 attendees
- Georgetown University, International Relations Institute**, Washington, D.C. June 2016 – August 2016
- Assistant Academic Director*
- Led operations and administration for an intensive international relations program for 300 high school students
  - Managed a team of seven Institute Assistants and liaised with other campus offices and partners
  - Coordinated all program logistics including scheduling, bookings, off-site visits, and evaluation

## SKILLS

*General Skills* – Non-Profit Governance, Communication, Project Management, Research, Event Production, Fundraising  
*Technical Skills* – Media Production, Policy Writing, Policy Analysis, Public Relations, Stage Management, Information Security

## INTERESTS

Geopolitics, Foreign Policy, Philanthropy, History, Grand Strategy, International Security, Governance, Education, Travel

## PERSONAL

U.S. citizen; native fluency in English; working proficiency in Spanish. References are available upon request.